

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR MARCH 20, 2024

Mayor Ferro calls the meeting to order 7:01 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the annual meeting notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2023.

ROLL CALL: Committeeperson Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeperson Tara Zabrosky – present, Committeeperson Jeff Ziner - present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 24-101 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by DM/Morris; second by DM/Ziner.

Municipal Clerk read Resolution 24-101 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, C/Ziner, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Motion to adjourn Executive Session was moved by C/Ziner; second by C/Zabrosky. All in Favor.

Time In: 7:03 p.m.; Time Out: 8:02 p.m.

M/Ferro calls the regular meeting to order at 8:09 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

- 1. Resignation from Mary Beckish from the Environmental Commission, Sustainability Coordinator and Zoning Board of Adjustment, effective April 12, 2024.

ORDINANCES:

FIRST READING

24-05 AN ORDINANCE AMENDING CHAPTER 5 (FEES), DELETING CHAPTER 16 (TRAILERS AND MOBILE HOMES) AND AMENDING CHAPTER 35 (LAND USE AND DEVELOPMENT REGULATIONS) OF THE REVISED ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

Motion to adopt was moved by C/Ziner; second by DM/Morris.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Ziner, C/Davis, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

Second reading and Public Hearing to be held on April 17, 2024 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

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RESOLUTIONS:

24-102 Resolution to Adopt Temporary Emergency Appropriations #2

Motion to adopt was moved by DM/Morris; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, C/Davis, DM/Morris, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

24-103 Resolution to Transfer Funds on Appropriation Reserves #2

Motion to adopt was moved by C/Ziner; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Ziner, C/Davis, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 24-104 Resolution Approving Final Change Order and Supplemental Agreement No. 1 for Site Work at Clarksburg Cultural Center – Phase III
- 24-105 Resolution Authorizing Execution of a Developer's Agreement for Yomesh Patel and YS Millstone, LLC, Block 24, Lot 6, Site Plan No. PB 19-05
- 24-106 Resolution Appointing Part-Time Violations Clerk
- 24-107 Resolution Authorizing an Application to the Preserve New Jersey Historic Site Management Grant Program
- 24-108 Resolution Authorizing the Assurances and Acknowledges the Certification for the Application for the Millstone Township Heritage Tourism Planning Project
- 24-109 Resolution Amending Resolution 24-71 for Supplemental Funding Request
- 24-110 Resolution Authorizing Award of a Contract for Emergency Drainage Pipe Repair on Baird Road
- 24-111 Payment of Vouchers – March 20, 2024
- 24-112 Resolution Authorizing Execution of Right of Entry and Hold Harmless Agreement with Steven Bryden, 514 Stage Coach Road
- 24-113 Resolution Appointing Full-Time Deputy Chief Financial Officer
- 24-114 Resolution Awarding Lease for Farmland on a Portion of Block 52, Lot 7, Located on Spring Road

Motion to adopt was moved by DM/Morris; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Ziner, C/Davis, DM/Morris, C/Zabrosky, M/Ferro
NAYS: None ABSTAIN: None ABSENT: None

REPORTS FROM VARIOUS DEPARTMENTS FOR FEBRUARY 2024:

Tax Collector	\$9,951,356.19
Clerks Report	\$ 2,958.00
Dog License	\$ 1,350.00
Municipal Court	\$ 7,815.08

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Recreation	\$ 16,440.70
Construction	\$ 45,731.00
COAH	\$ 16,156.00
Tax Collector Annual Report – 2023	
Zoning Board Annual Report - 2023	
2024 Interest Revenue	

Motion to file was moved by C/Zabrosky; second by C/Ziner. All in Favor.

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – March 6, 2024

Motion to adopt was moved by DM/Morris; second by C/Davis.

ROLL CALL VOTE:

AYES:	C/Davis, DM/Morris, M/Ferro			
NAYS:	None	ABSTAIN:	C/Ziner, C/Zabrosky	ABSENT: None

2. Executive Meeting Minutes – March 6, 2024

Motion to adopt was moved by DM/Morris; second by C/Davis.

ROLL CALL VOTE:

AYES:	C/Davis, DM/Morris, M/Ferro			
NAYS:	None	ABSTAIN:	C/Zabrosky, C/Ziner	ABSENT: None

LIAISON REPORTS:

C/Zabroski stated that the Board of Education adopted their preliminary budget on March 18, 2024. The budget presentation can be viewed on the Millstone Township Board of Education webpage under the tab, School Budget. The budget is scheduled for public hearing on April 29 2024. The Planning Board continues to hear JLE, LLC (formerly the golf facility on Route 33) which has been carried to May 8, 2024. The month of May is Older American Month and the County would like to recognize two Seniors from each municipality. The names of two Seniors, who meet the criteria, needs to be submitted by May 1st.

C/Davis reminded residents that the Annual Stream Clean-Up, sponsored by the Environmental Commission and the Watershed, is scheduled for April 13th from 9am – 12pm at 215 Millstone Road. Please come out and help keep the waterways clean.

C/Ziner stated that the February meeting of the Agricultural Advisory Council was cancelled due to a lack of quorum. The February meeting of the Open Space Preservation Council swore in two new members, Sara Leinek and Mark Mamrega. The annual Clambake for Open Space is scheduled for June 2, 2024. There are two seatings. The 1st seating is from 12pm – 2pm and the 2nd seating is from 2:30 – 4:30pm.

DM/Morris stated that it was discussed at the last Recreation Commission meeting, that the number of volunteers to serve as coaches is down, which then has an impact on the programs creating larger teams. We are asking the community to help with volunteering. The Recreation Commission is looking for two new members. If interested, please contact the Recreation Office.

NEW BUSINESS: None

OLD BUSINESS: None

COMMENTS FROM THE DIAS:

M/Ferro made the following announcements:

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Annual Spring Bulk Clean Up: Scheduled for April 1st with maximum allowed per household 5'x5'x5. Please visit the website for more details including items that will not be picked up.

Spring Rummage Sale: April 13th from 8am – 2pm at the Community Center, hosted by the Millstone Township Fire Company Ladies Auxiliary.

Monmouth County Paper Shredding Events for 2024: The two closest locations are Upper Freehold Township, 314 Route 539, Cream Ridge on May 4th and Freehold Township, 1 Municipal Plaza, Freehold on September 7th. This is a free service for Monmouth County residents.

Monmouth County Senior Advisory Council is holding a Community Listening Session for residents of Allentown, Millstone, Roosevelt and Upper Freehold to discuss and find solutions to challenges as you age in your home on April 12th from 10:30am – 12pm at Hope Fire Company, Allentown, NJ. You will need to preregister by April 5th.

Mosquito Madness Tire Pick-up Program: The County will pick up no more than 10 car tires without rims. Please call 732-542-3630 to make arrangements. Program ends March 31st.

Millstone Township Clean Communities, Environmental Commission and Monmouth County are sponsoring a Tire Disposal Event on April 20th from 8am – 1pm at 899 Perrineville Road.

The Primary Election is on June 4th from 6am – 8pm. Early Voting for the Primary Election are from May 29th through June 2nd with the two closest locations being Manalapan Township, Monmouth County Library Headquarters, 125 Symmes Drive and Upper Freehold Township, Hope Fire Company #1, 82 Route 526, Allentown.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

M/Ferro opens the meeting to the public at 8:24 p.m.

No public comment.

M/Ferro closes the meeting to the public at 8:24 p.m.

ADJOURNMENT:

Motion to adjourn was moved by C/Zabrosky; second by C/Ziner. All in Favor.

Time Out 8:24 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

March 20, 2024 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on April 3, 2024.

Kathleen Hart, RMC
Municipal Clerk