



TOWNSHIP OF MILLSTONE

# Construction Department

County of Monmouth

Jeremy Kuipers, Construction Official

470 Stagecoach Road  
Millstone Twp, NJ 08510  
Phone (732) 917-2953  
Fax (609) 208-2083

## INSPECTIONS FOR NEW STRUCTURES, ADDITIONS, RENOVATIONS

### As Per N.J.A.C. 5:23 - 2.18

The owner or other responsible person in charge of work shall notify the enforcing agency **when the work is ready** for any required inspection specified herein or required by the construction official or appropriate subcode official. This notice shall be given at least 24 hours prior to the time the inspection is desired. Inspections shall be performed within three business days of the time for which it was scheduled. The work shall not proceed in a manner which will preclude the inspection until it has been made.

1. Footings: Before concrete is poured.
2. Foundation Location (as built) survey, including top of block elevation, is required and must have engineer's seal. You must submit this before you call for a foundation inspection. **Anchor bolts shall be installed as per plan.**
3. **Foundation inspection** – before backfill.
4. **Radon installation for new structures & additions.**
5. Slab: Concrete basement slab, garage slab and slab on grade construction for all living space. Vapor Barrier required, in basement and attached garages welded wire fabric or equivalent required.
6. Open deck: inspection required for crawl spaces.
7. **Pre-sheathing**: straps and bracing on studs.
8. Sheathing: spacing & nailing as per code. Windows must be installed.
9. Throat inspection: The throat must be left open on both sides for masonry only.
10. Rough Plumbing: All tubs installed, all waste piping water tested to top of all tubs, water piping and gas piping pressure tested with test pressures posted by gauge.
11. Rough Electric: Any and all trenching, any and all low voltage systems including, but not limited to telephone, CCTV, CATV, fire alarm, burglar alarm, intercom, stereo systems, central vacuum, computer, etc. **NOTE** if any of this installation is performed by other than electrical sub code permit applicant (form f-120B) a separate application will be required subject to all inspections.
12. Electric service inspection is scheduled through the building department, You must have your “WR” number before the inspection will be made.
13. Rough Frame and Fire inspection: Chimney pre-fab flue clearance and firestops. House to have approved siding. Call for this inspection only after all rough inspections have been approved.
14. Insulation:
15. Final Electric:
16. Sewer Line: Line must be left uncovered for inspection from house to septic tank.
17. Final Plumbing: All fixtures installed, gas meter installed, water heater turned on, water conditioning equipment installed. Hot water temperature must be 120 degrees F @ kitchen faucet.
18. **Final Fire:**
19. **Final Building for certificate of occupancy: AFTER** all other finals **HAVE PASSED.**
20. **Final “as built”**, with engineer's seal, showing: Septic, Gray water, Well, Finished floor elevation.
21. **Final certificate of compliance** from Monmouth County Health Depart. for septic & well. 732-431-7456
22. **Soil compliance** from Freehold Soil Conservation District 732-863-8500
23. **Final survey** and final grading plan for engineering department. Township engineer will make final inspection of site which will include final grading, stabilization, splash blocks, curbing, driveway, apron, etc. This inspection shall be scheduled through the building department.
24. Home warranty from registered builder or waiver from owner if house was built by owner and will be occupied by same.
25. Application for Certificate of Occupancy.