

**Township of Millstone**

Ordinance No. 17-13

Introduction Date: 12-6-17

Adoption Date: 12-20-17

AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARIES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AS FOLLOWS:

SECTION 1: The officials and employees designated shall receive within the annual salaries ranges indicated subject to the terms and conditions of employment, beginning January 2016 through December 2018:

<u>TITLE</u>		<u>Min</u>		<u>Max</u>
Mayor.....	\$	-	\$	7,321.00
Township Committee.....	\$	-	\$	7,112.00
Township Administrator.....	\$	1,000.00	\$	45,000.00
Web/PEG (including videography)/Newsletter.....	\$	1,000.00	\$	10,000.00
Technical Support.....	\$	1,000.00	\$	6,000.00
Administrative Assistant.....	\$	7.25	hr. \$	20.00 hr.
Purchasing Agent.....	\$	1,000.00	\$	15,000.00
Health Benefits Coordinator.....	\$	1,000.00	\$	7,000.00
Municipal Clerk/Assessment Clerk.....	\$	1,000.00	\$	93,000.00
Deputy Township Clerk.....	\$	1,000.00	\$	36,000.00
Vital Statistics Registrar.....	\$	1,000.00	\$	3,000.00
Deputy Vital Statistics Registrar.....	\$	1,000.00	\$	2,000.00
Clean Communities Coordinator.....	\$	1,000.00	\$	4,000.00
Animal Control Coordinator.....	\$	1,000.00	\$	7,000.00
Certified Municipal Financial Officer.....	\$	1,000.00	\$	75,000.00
Treasurer.....	\$	1,000.00	\$	50,000.00
Tax Collector/Search Officer.....	\$	1,000.00	\$	65,000.00
Tax Collector Clerk - Backup.....	\$	7.25	hr. \$	22.00 hr.
Tax Assessor.....	\$	1,000.00	\$	70,000.00
Tax Assessor Clerk/Inspector.....	\$	1,000.00	\$	25,000.00
Land Use Administrator.....	\$	1,000.00	\$	65,000.00
Open Space/Farmland Secretary.....	\$	1,000.00	\$	46,000.00
Construction Secretary.....	\$	1,000.00	\$	41,000.00
Construction Clerk.....	\$	7.25	hr. \$	15.00 hr.
Construction Code Official.....	\$	1,000.00	\$	15,000.00
Building Inspector.....	\$	1,000.00	\$	83,000.00
Building Sub-Code Official.....	\$	1,000.00	\$	4,000.00
Plumbing Inspector.....	\$	1,000.00	\$	31,000.00
Plumbing Sub-Code Official.....	\$	1,000.00	\$	4,000.00
Fire Protection Inspector.....	\$	1,000.00	\$	5,000.00
Fire Protection Sub-Code Official.....	\$	1,000.00	\$	4,000.00
Electrical Inspector.....	\$	1,000.00	\$	36,000.00
Electrical Sub-Code Official.....	\$	1,000.00	\$	4,000.00
Temporary Inspectors.....	\$	-	\$	25.00 hr.
Code Enforcement Officer.....	\$	1,000.00	\$	30,000.00
Code Enforcement/Recycling Assistant.....	\$	1,000.00	\$	16,000.00
Zoning Officer.....	\$	1,000.00	\$	15,000.00
Public Works Coordinator.....	\$	1,000.00	\$	30,000.00
Public Works Crew Chief.....	\$	7.25	hr. \$	25.00 hr.
Public Works Equipment Operator.....	\$	7.25	hr. \$	21.00 hr.
Public Works Repairer.....	\$	7.25	hr. \$	19.00 hr.
Public Works Laborer.....	\$	7.25	hr. \$	17.10 hr.
Public Works Administrative Assistant.....	\$	7.25	hr. \$	21.00 hr.
Buildings & Grounds Maintenance Custodian.....	\$	7.25	hr.	16.00 hr.
Recycling Coordinator.....	\$	1,000.00	\$	20,000.00
Recycling Assistant.....	\$	1,000.00	\$	2,000.00
Recycling Yard Operator (Part-time).....	\$	7.25	hr. \$	20.00 hr.
Recreation Coordinator.....	\$	1,000.00	\$	45,000.00
Recreation Clerk.....	\$	7.25	hr. \$	17.00 hr.
Summer Recreation Director.....	\$	1,000.00	\$	10,000.00
Municipal Court Judge.....	\$	1,000.00	\$	25,000.00
Court Administrator.....	\$	1,000.00	\$	66,000.00
Violations Clerk.....	\$	7.25	hr. \$	25.00 hr.
Municipal Drug Alliance Coordinator.....	\$	-	\$	15.00 hr.
Municipal Drug Alliance Teachers.....	\$	-	\$	30.00 hr.
Temporary Employee.....	\$	7.25	hr. \$	25.00 hr.
Floater.....	\$	7.25	hr. \$	17.00 hr.

SECTION II: LONGEVITY

As a reward for service, permanent employees are entitled to receive as additional compensation, a longevity payment to be paid during the period of November 1 to December 31. Refer to Article XIV of the Township of Millstone's Collective Bargaining Agreement for eligibility details.

SECTION III: All salaries and wages shall be paid bi-weekly, except Mayor and Township Committee, which shall be paid quarterly. Deductions shall be made for federal withholding tax, social security tax, medicare tax, and state income tax. Where applicable, deductions shall be made for state unemployment, disability tax, NJ State pension and health benefit contributions, DCRP, contributory life insurance, deferred compensation plan contribution, union dues, and other elective deductions.

SECTION IV: Additional S/W notes, as follows:

- 1) Environmental Commission Secretary shall receive \$75.00 for regular minutes and \$25 for executive minutes, and \$100 per meeting.
- 2) The Township will provide three shirts with collars to the Construction Department Inspectors, Code Enforcement Official, Code Enforcement Assistant, Tax Assessor and Tax Assessor Clerk/Inspector annually. The Township will also provide a jacket, not to exceed \$100 and replaced on a salvage system, to same employees.
- 3) Court personnel shall receive \$45 per call-out up to two hours, and \$20 per hour thereafter.
- 4) The salary range for all summer recreation counselors is \$8.50 - \$15/hr.
- 5) Overtime rate for hourly employees is 1 1/2 X hourly rate, in excess of 40 hours.

SECTION V: Any Ordinance or parts thereof, which are inconsistent and conflicting with this Ordinance, are hereby repealed.

SECTION VI: This Ordinance shall become effective upon final adoption and passage according to law.

BY ORDER OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF MILLSTONE.

Michael Kuczinski, Mayor  
Maria Dellasala, Township Clerk