

MILLSTONE TOWNSHIP PLANNING BOARD
APRIL 14, 2021
MEETING MINUTES

Due to the Covid-19 Pandemic State of Emergency the Millstone Township Planning Board meeting scheduled for Wednesday April 14, 2021 at 7:30 p.m. was held using the Zoom Video Conferencing platform. Members of the public have the option to attend the meeting either by using a device (PC, laptop, tablet, or smartphone) or by dialing in via telephone. This information was provided on the Township Website and on the Planning Board Agenda.

The Meeting was called to order by Chairman Newman at 7:31 p.m.

Chairman Newman read the Adequate Notice and additional virtual meeting information.

Salute to the Flag.

Roll Call: Present: Beck, Butch, Curtis, Grbelja, Newman, Oxley, Pepe, Youngs
Absent: Dorfman, Pado, Pinney, Ziner

Meeting Minutes: March 10, 2021

Chairman Newman asked if there were any suggested changes to the meeting minutes and seeing none, Mr. Youngs made a Motion to approve and Ms. Curtis offered a Second. Roll Call Vote: Beck, Curtis, Grbelja, Oxley, Newman, Youngs voted yes to approve the meeting minutes.

Public Comment Portion: Chairman Newman opened the public comment portion of the meeting at 7:32 p.m. Seeing no public comment, he closed that portion of the meeting at the same time.

REVIEW AND RECOMMEND:

ORDINANCE NO. 21-04

AN ORDINANCE AMENDING CHAPTER XXXV (LAND USE AND DEVELOPMENT), ARTICLE 9 (DEVELOPMENT APPLICATION REQUIREMENTS), SECTION 2-2 (SPECIFIC DEFINITIONS) OF THE REVISED GENERAL CODE OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

Board Planner Mertz provided a synopsis that Ordinance 21-04 is the same Ordinance that was adopted last year under Ordinance 20-10. When the Ordinance was adopted last year, the attachments were not attached to the ordinance, and it rendered the ordinance null and void. This Ordinance amends the checklist items for applications to require a digital submission in addition to hard copies. This is something the Township wanted to do for a long time, but the pandemic accelerated the need for digital copies of applications. The other minor amendment to the checklist reduces the size of the aerials that are required to be submitted. Ms. Mertz stated there have not been any changes since the Ordinance was adopted last year, this is an

administrative point to readopt the ordinance with the attachments. The recommendation cited last year remains the same, this ordinance is consistent with the Master Plan. The change is firmly rooted in the Master Plan update adopted by the Planning Board in 2017, specifically, Land Use Recommendation #8 which supports digital submission of site plans and maps.

Chairman Newman asked if there were any questions. Seeing none he asked for a Motion and a Second that the ordinance is consistent with the Master Plan.

Ms. Oxley made the Motion finding the Ordinance consistent with the Master Plan and Mr. Pepe offered a Second. Roll Call Vote: Beck, Butch, Curtis, Grbelja, Newman, Oxley, Pepe, Youngs voted yes finding the Ordinance Consistent with the Master Plan.

Seeing No New Business or Old Business, Chairman Newman Made a Motion to Adjourn the Meeting at 7:43 p.m. and Vice-Chairman Pepe offered a Second and by unanimous vote the meeting adjourned.

Respectfully Submitted,

Linda Jacus