



**TOWNSHIP COMMITTEE:**

**MAYOR ROBERT KINSEY**

**DEPUTY MAYOR MICHAEL KUCZINSKI**

**COMMITTEEWOMAN NANCY GRBELJA**

**COMMITTEEMAN GARY DORFMAN**

**COMMITTEEMAN FIORE MASCI**

# Township of Millstone

## 2016 Budget Summary

<b>Title:</b>	<b>2016-Estimated</b>	<b>2015-Actual</b>	<b>\$ Change</b>	<b>% Change</b>
Net Valuation Taxable	\$1,850,002,512.00	\$1,729,916,005.00	\$120,086,507.00	6.9%
Local Amount to be Raised by Taxation	\$2,590,456.72	\$2,590,456.72	\$0.00	0
Local Municipal Tax Rate	\$0.140	\$0.150	(.01)	(6.7)%
Tax Collection Rate Used to Calculate RFUT	.9801%	.9798%		.0003%
Penny Impact	\$181,327.00	\$169,497.00	\$11,830.00	7%
Average Home Assessment	\$532,623.00	\$496,682.00	\$35,941.00	7%
Average Home Local Municipal Taxes	\$745.67	\$745.02	\$0.65	.09%

### Accomplishments

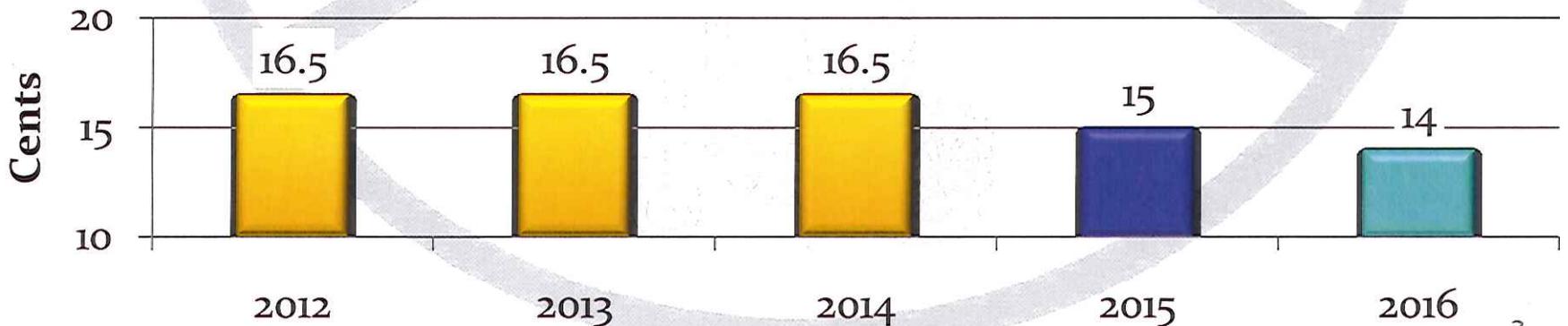
Levy Cap	✓			
Appropriation Cap	✓			
Local Municipal Purposes Tax Levy	FLAT			

# Township of Millstone

## Annual Net Valuation Taxable

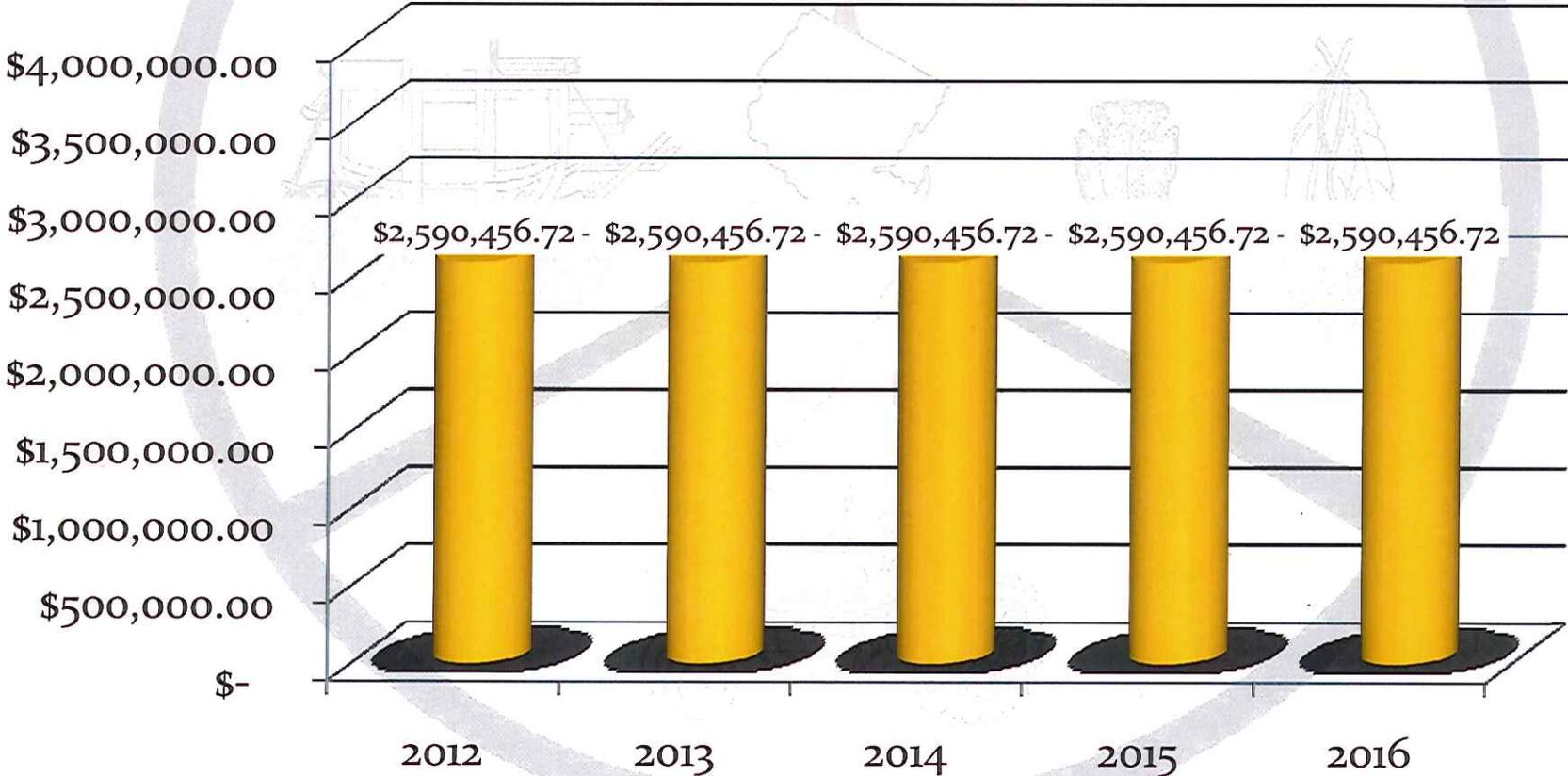


## Local Municipal Tax Rate

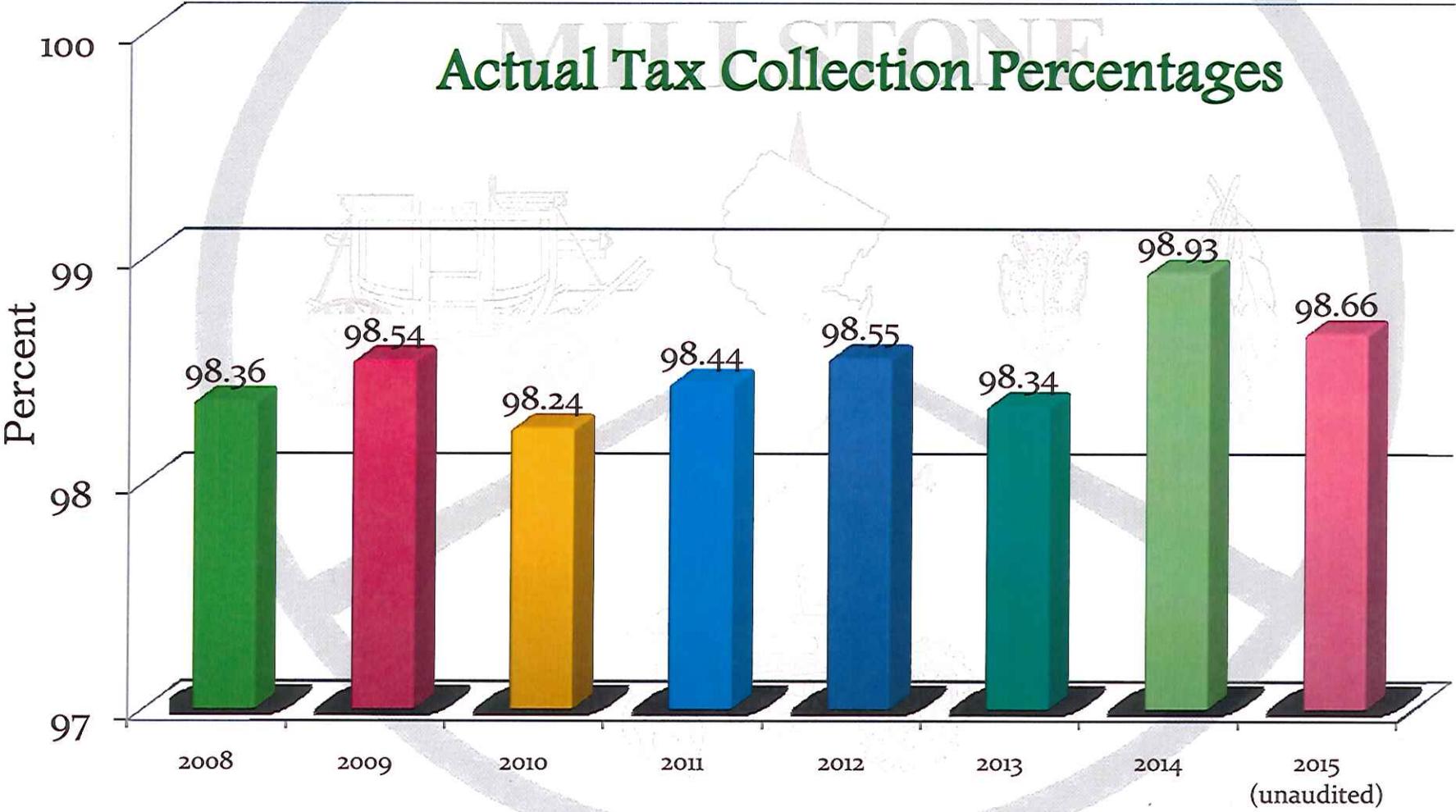


# Township of Millstone

Amount to be Raised by Taxation  
Local Municipal Purposes



# Township of Millstone



# Township of Millstone

## Comparative Revenue Summary

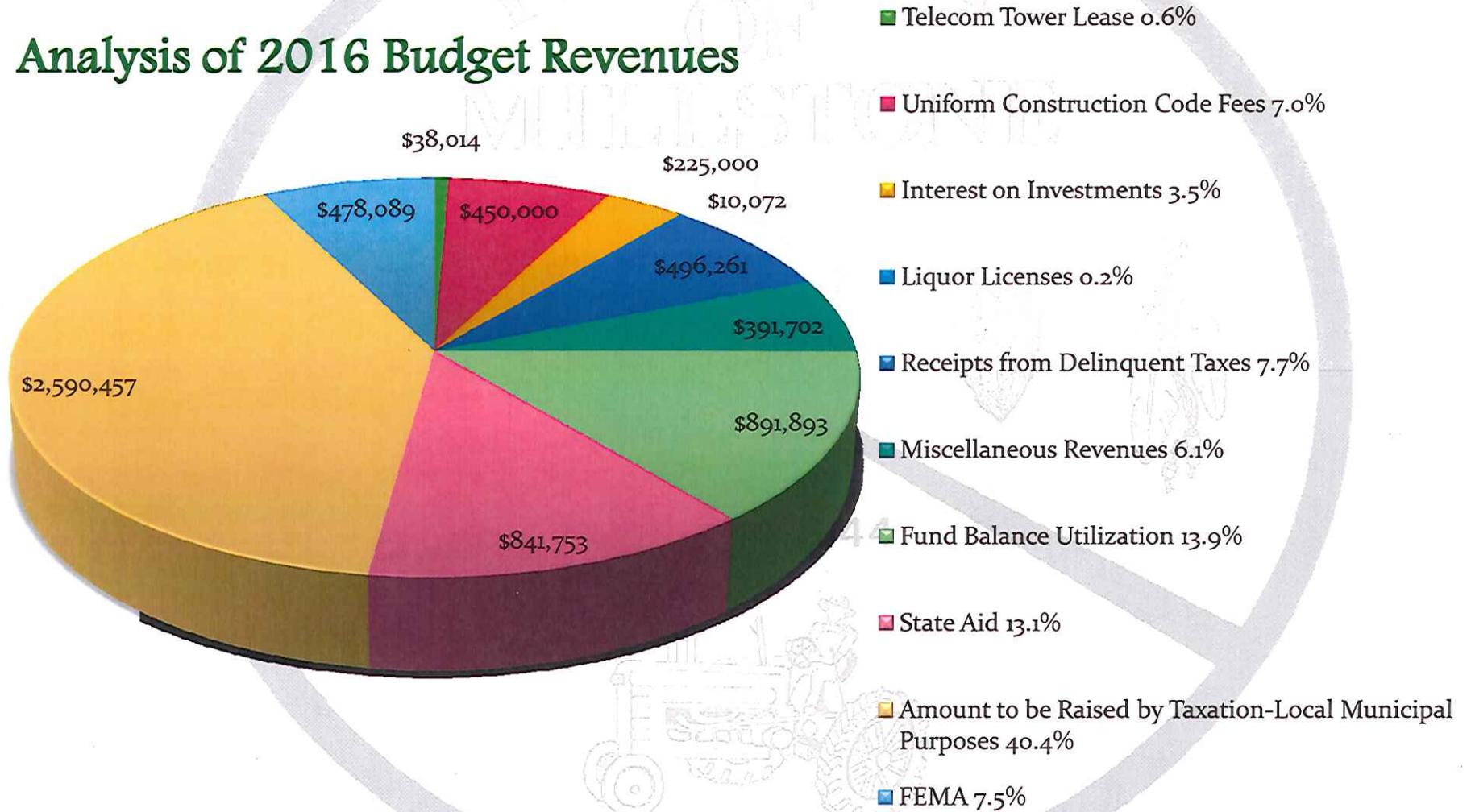
<b>General Revenue:</b>	<b>2016</b>	<b>2015</b>	<b>Net Changes:</b>
Fund Balance Utilization	\$ 891,893	\$ 832,663	\$ 59,230
Miscellaneous Revenues	\$ 391,702	\$ 476,845	\$ (85,143)
Liquor Licenses	\$ 10,072	\$ 460,072	\$ (450,000)
Interest on Investments	\$ 225,000	\$ 180,000	\$ 45,000
Uniform Construction Code Fee	\$ 450,000	\$ 336,000	\$ 114,000
Property Taxes	\$ 2,590,457	\$ 2,590,457	\$ -
Receipts from Delinquent Taxes	\$ 496,261	\$ 475,357	\$ 20,904
State Aid	\$ 841,753	\$ 841,753	\$ -
FEMA	\$ 478,089	\$ -	\$ 478,089
Telecom Tower Lease	\$ 38,014	\$ 21,819	\$ 16,195
<b>Total Anticipated Revenues</b>	<b>\$ 6,413,241</b>	<b>\$ 6,214,966</b>	<b>\$ 198,275</b>

Miscellaneous Revenue consist of revenues from the following sources: Other Fees & Permits, Municipal Court (Local & Interlocal), Interest & Cost on Taxes, Grants & Franchise Fees.

Note: Rounded off to nearest whole number.

# Township of Millstone

## Analysis of 2016 Budget Revenues



# Township of Millstone

## State Aid Impact Calculation – ERT

Year	Actual Amount Received	Implicit Price Deflator	State Aid Formula	Excess/ (Deficit)
2001	\$1,036,191.00		\$1,036,191.00	\$0.00
2002	\$1,036,191.00	2.50%	\$1,062,095.78	(\$25,904.78)
2003	\$1,044,611.50	1.00%	\$1,072,716.73	(\$28,105.23)
2004	\$1,070,817.00	2.50%	\$1,099,534.65	(\$28,717.65)
2005	\$1,070,816.00	3.50%	\$1,138,018.36	(\$67,202.36)
2006	\$1,070,817.00	4.50%	\$1,189,229.19	(\$118,412.19)
2007	\$1,070,817.00	5.50%	\$1,254,636.80	(\$183,819.80)
2008	\$1,070,281.00	5.00%	\$1,317,368.64	(\$247,087.64)
2009	\$1,027,522.00	6.50%	\$1,402,997.60	(\$375,475.60)
2010	\$821,546.00	0.00%	\$1,402,997.60	(\$581,451.60)
2011	\$821,546.00	2.00%	\$1,431,057.55	(\$609,511.55)
2012	\$821,546.00	3.50%	\$1,481,144.56	(\$659,598.56)
2013	\$821,546.00	2.00%	\$1,510,767.45	(\$689,221.45)
2014	\$821,546.00	0.50%	\$1,518,321.29	(\$696,775.29)
2015	\$821,546.00	1.50%	\$1,541,096.11	(\$719,550.11)
2016 *	\$821,546.00	0.00%	\$1,541,096.11	(\$719,550.11)
	<u>\$15,248,885.50</u>		<u>\$20,999,269.42</u>	<u>(\$5,750,383.92)</u>

\*Anticipated ERT for 2016

# Township of Millstone

## Grants for 2016

Grant programs are not guaranteed from year to year and are directed towards a specific purpose.

### **Awarded Grants**

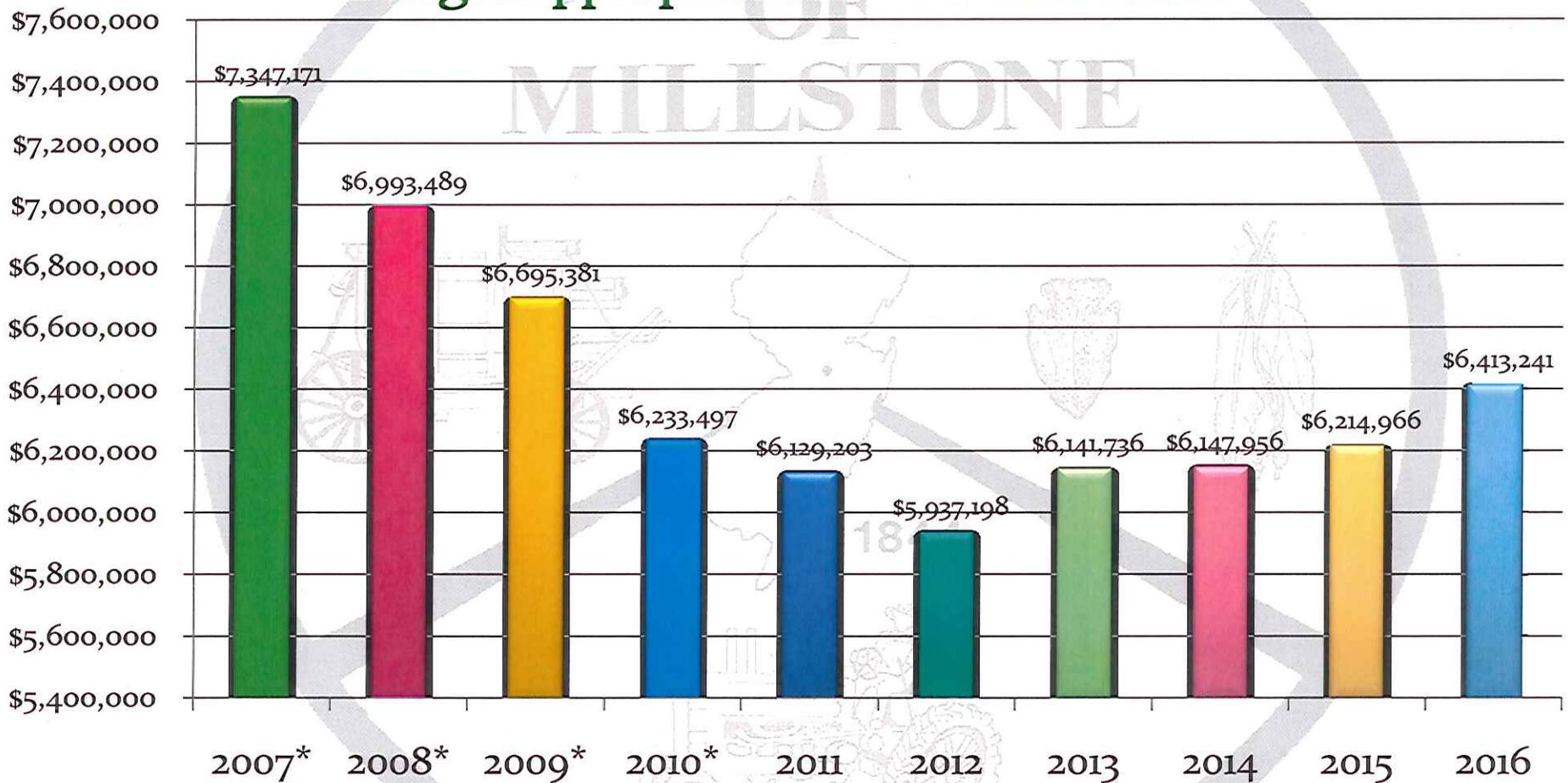
Road Program - DOT TTF (GCF)	\$ 225,000.00
Municipal Alliance on Alcoholism/Drug Abuse	\$ 20,000.00
Recycling Grant - 2015	\$ 8,506.94
<b>Total:</b>	<b>\$ 253,506.94</b>

### **Chapter 159 Grant**

Recycling Grant - 2016	TBD
Clean Communities	TBD

# Township of Millstone

## Budget Appropriations - 10 Year Trend



\*Includes appropriations for DOT Grants:

2007 & 2008 = \$160,000; 2009 = \$190,000 and 2010 = \$140,000.

# Township of Millstone

## Deferred Charges

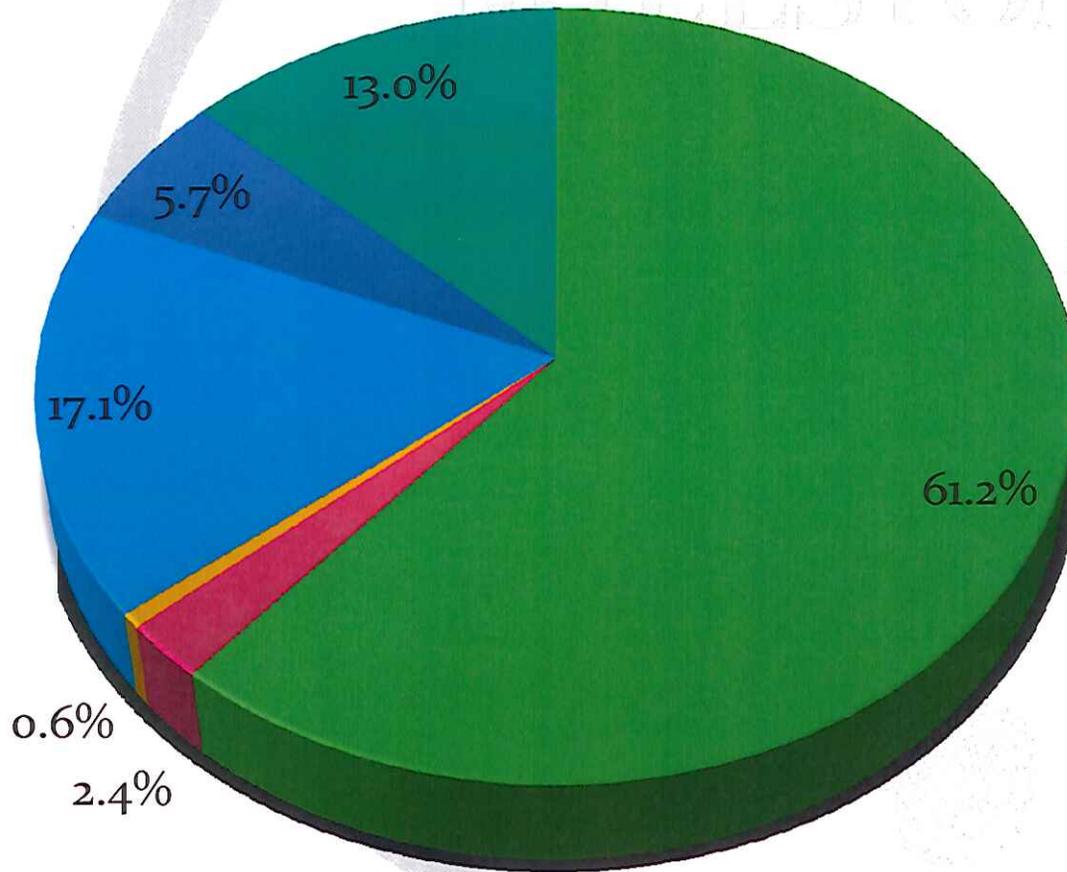
### Superstorm Sandy Emergencies

		2012	2013	Total:
Total Amount Authorized by Resolution:		\$425,000	\$330,000	\$755,000
Raised in Previous Budgets (2013-2015)	2013	\$85,000	\$0	\$85,000
	2014	\$85,000	\$66,000	\$151,000
	2015	\$85,000	\$66,000	\$151,000
	Sub-total:	\$255,000	\$132,000	\$387,000
Raised in 2016 Budget	2016	\$85,000	\$66,000	\$151,000
	2017	\$85,000	\$66,000	\$151,000
	2018	\$0	\$66,000	\$66,000
	Sub-total:	\$170,000	\$198,000	\$368,000
Total:		\$425,000	\$330,000	\$755,000

# Township of Millstone

## Analysis of 2016 Budget Appropriations

\$6,413,241.06



### Appropriation Categories

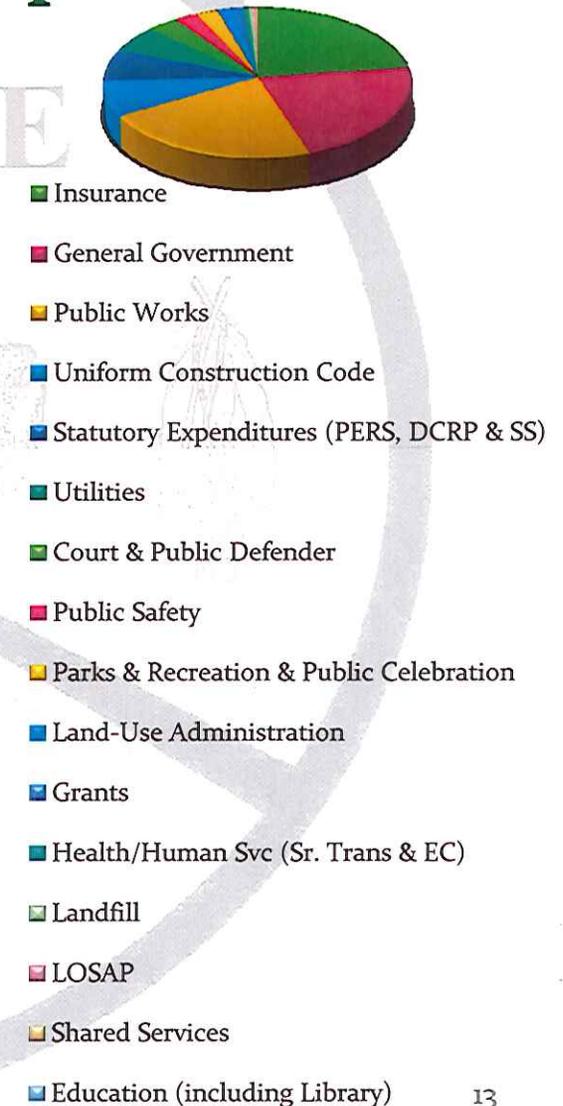
- \*Total General Operations - inside Cap \$3,925,413.13
- \*Total General Operations - outside Cap \$153,780.16
- Capital Improvements - outside Cap \$37,850
- Municipal Debt Service - outside Cap \$1,098,197.77
- Deferred Charges - outside Cap \$368,000
- Reserve for Uncollected Taxes \$830,000

\* Total General Operations = \$4,079,193.29

# Township of Millstone

## Breakdown of Total General Operations

Appropriation Sub-Category	Amount	%
Insurance	\$ 933,950	22.89%
General Government	\$ 896,209	21.97%
Public Works	\$ 889,912	21.82%
Uniform Construction Code	\$ 316,455	7.76%
Statutory Expenditures (PERS, DCRP & SS)	\$ 271,395	6.65%
Utilities	\$ 237,000	5.81%
Court & Public Defender	\$ 141,100	3.46%
Public Safety	\$ 105,516	2.59%
Parks & Recreation & Public Celebration	\$ 101,325	2.48%
Land-Use Administration	\$ 74,950	1.84%
Grants	\$ 35,507	0.87%
Health/Human Svc (Sr. Trans & EC)	\$ 33,437	0.82%
Landfill	\$ 20,400	0.50%
LOSAP	\$ 15,787	0.39%
Shared Services	\$ 6,000	0.14%
Education (including Library)	\$ 250	0.01%
<b>Total:</b>	<b>\$ 4,079,193</b>	



# Township of Millstone

## Analysis of Capital Improvements

2016 Capital Projects	Total Cost	CIF *	Grants	Debt Auth	Cap Surplus
I. 2016 Road Program, includes: 1) Stillhouse Rd: Sweetman's to Baird Rd. 2) Roberts Rd. 3) Emmons & Scotto Drives 4) Battleground Rd. (south end) 5) Miscellaneous Improvements	\$840,000	\$30,750	\$225,000	\$584,250	\$0
II. Acquisition of DPW Vehicles & Equipment, includes: 1) 24 Foot Enclosed Trailer 2) Ford F-350 Crew Cab 3) 4 Ton Tow-Behind Hot Box	\$106,048.26	\$4,600	\$0	\$87,400	\$14,048.26
III. Technology Upgrades, includes: 1) Security systems at parks 2) PEG improvements 3) copy machines	\$50,000	\$2,500	\$0	\$47,500	\$0
IV. Acquisition of COAH Property 471 Stagecoach Road	\$150,000	** \$7,500	\$0	\$142,500	\$0
<b>Total:</b>	<b>\$1,146,048.26</b>	<b>\$45,350.00</b>	<b>\$225,000.00</b>	<b>\$861,650.00</b>	<b>\$14,048.26</b>

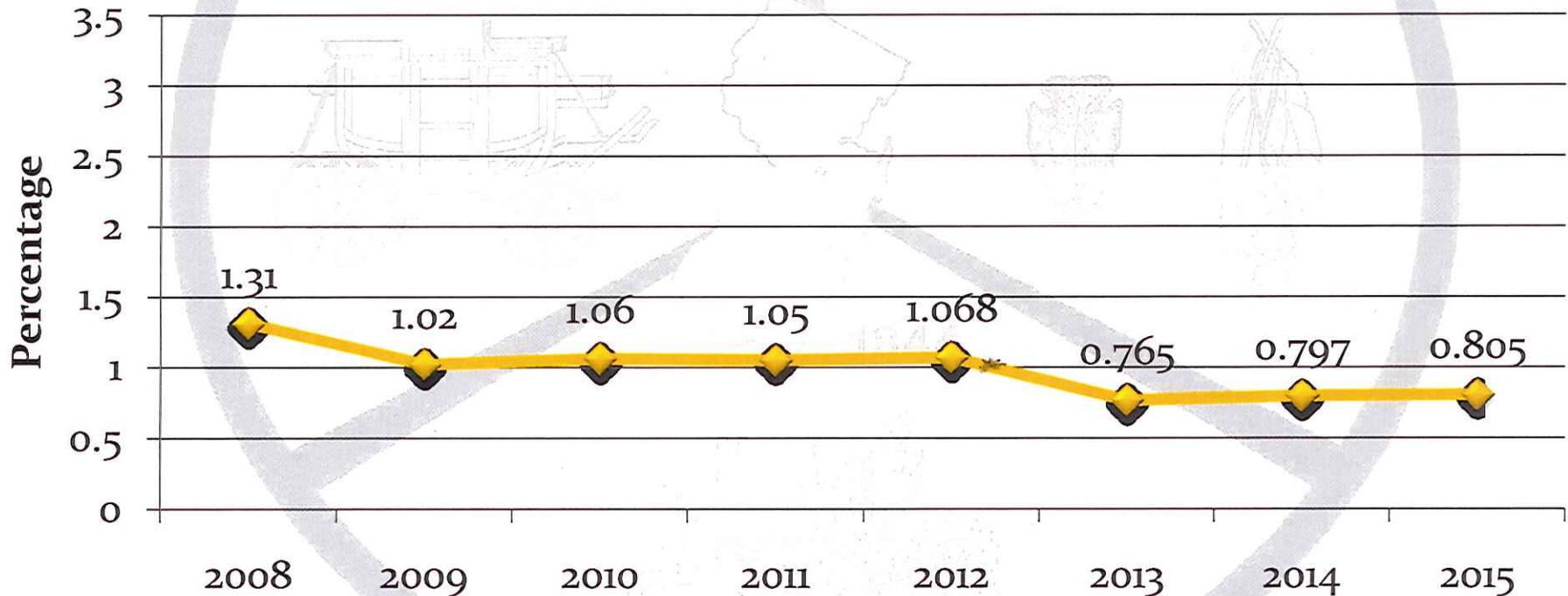
\* CIF = Capital Improvement Fund, which represents the 5% down payment required to be raised in the Municipal Budget.

\*\* Down Payment funded by COAH Trust.

# Township of Millstone

## Debt Management

Net Debt as a Percentage of 3-Year Average Equalized Valuation

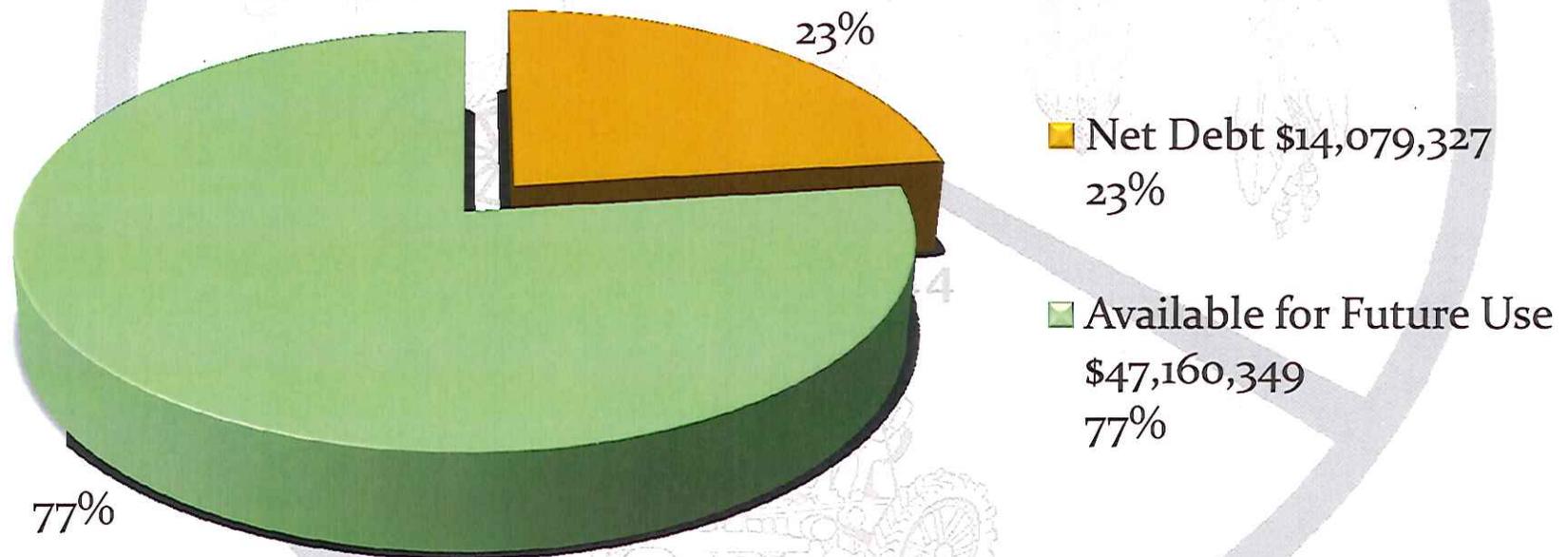


•N.J.S.A. 40A:2-5 allows a municipality to incur debt up to a maximum of 3.5% of the 3-year average equalized valuation in any year.

•Includes Open Space Debt.

# Township of Millstone

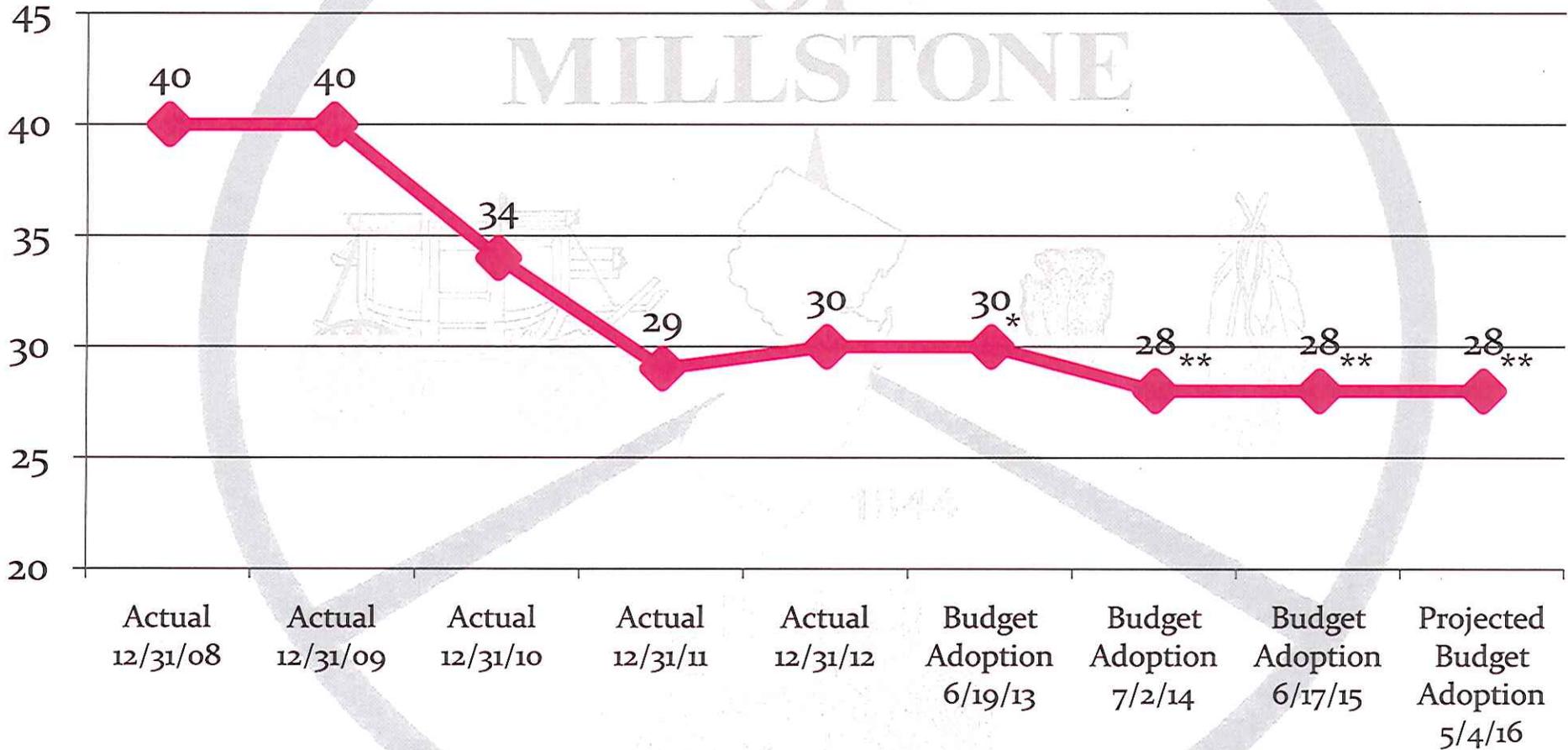
## Net Debt at 12/31/15 & Remaining Borrowing Capacity Available for Future Use



# Township of Millstone

## Headcount Comparison – 9 Years

### In-House Employees



\*Consists of 20 full-time employees & 10 part-time employees.

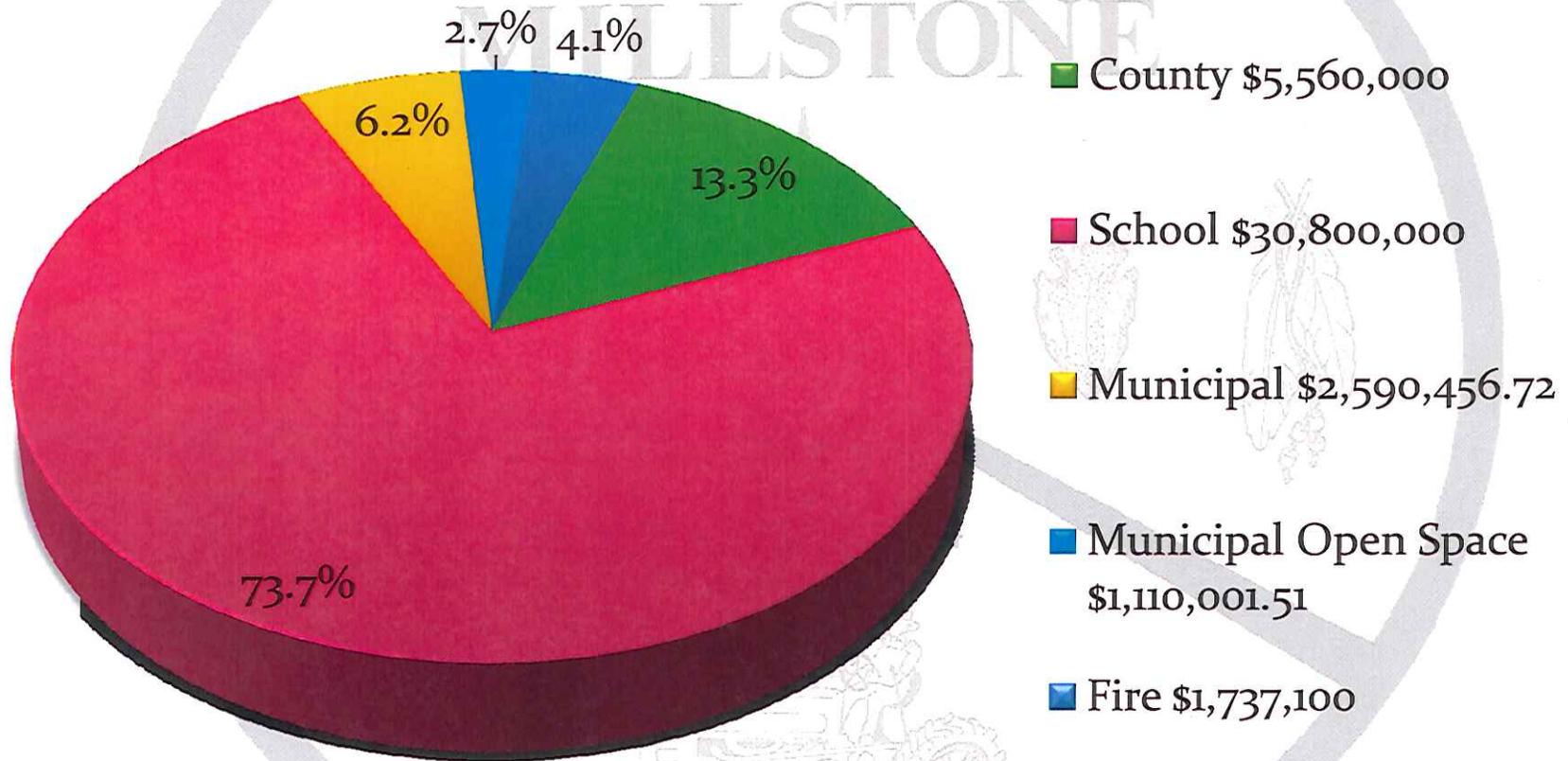
\*\* Consists of 21 full-time employees & 7 part-time employees.

# Township of Millstone – Shared Services

<b>Receive from:</b>	<b>Purpose:</b>
County of Monmouth	<ul style="list-style-type: none"> <li>•Vehicle Maintenance &amp; Repairs</li> <li>•Vehicle Wash</li> <li>•Brining of Roads</li> <li>•Mod IV Property Assessment Computer Services</li> <li>•SCAT</li> </ul>
Freehold Township	<ul style="list-style-type: none"> <li>•Sign Making</li> </ul>
Jackson Township	<ul style="list-style-type: none"> <li>•Back-up Construction Code Enforcement Services</li> </ul>
Manalapan Township	<ul style="list-style-type: none"> <li>•Animal Control</li> <li>•Vehicle Maintenance &amp; Repairs</li> </ul>
Millstone Board of Ed	<ul style="list-style-type: none"> <li>•Equipment/Vehicle Maintenance</li> <li>•HVAC &amp; Electrical Maintenance</li> <li>•Fuel</li> </ul>
<b>Provide to:</b>	<b>Purpose:</b>
Borough of Roosevelt	<ul style="list-style-type: none"> <li>•Municipal Court Services</li> <li>•Nurko Rd Snow Removal, Ice Control, Repair &amp; Maintenance</li> <li>•Certified Recycling Coordinator</li> </ul>
Jackson Township	<ul style="list-style-type: none"> <li>•Back-up Construction Code Enforcement Services</li> </ul>
Millstone Board of Ed	<ul style="list-style-type: none"> <li>•Road Salt</li> <li>•Preparation of SDS (Supplemental Debt Statement)</li> </ul>

# Township of Millstone

## Estimated Property Tax Rate Summary



# Township of Millstone

## Property Tax Rate Summary

<b>Agency</b>	<b>Estimated 2016 \$ Amount</b>	<b>2016 %</b>	<b>Actual 2015 \$ Amount</b>	<b>2015 %</b>	<b>\$ Change</b>
School (TBD)	\$8,868.17	73.67%	\$8,667.10	73.50%	\$201.07
County (TBD)	\$1,603.20	13.32%	\$1,584.42	13.44%	\$18.78
Municipal	\$745.67	6.20%	\$745.02	6.32%	\$0.65
Fire	\$500.67	4.16%	\$496.68	4.21%	\$3.99
Municipal Open Space	\$319.57	2.65%	\$298.01	2.53%	\$21.56
<b>Total Estimated Amount Paid</b>	<b>\$12,037.28</b>	<b>100.00%</b>	<b>\$11,791.23</b>	<b>100.00%</b>	<b>\$246.05</b>
Average Assessed Value:	\$532,623		\$496,682		

# Township of Millstone - Summary

- Revenues :
  - FEMA Reimbursement for Superstorm Sandy – received 100%
  - Interest on Investments – projected increase.
  - UCC Fees – increase in 2015 fees due to solar farm.
  - State Aid continues to be flat.
  - Recycling Grant from 2015 received end of year; hope to receive 2016 Grant also.
- Appropriations :
  - Inside Cap Appropriations – decreased ~ \$10,000.
  - Outside Cap Appropriations – increased ~ \$208,000.
  - Appropriation Challenges:
    - ❖ Deferred Charges – Superstorm Sandy           \$217,000 ↑
    - ❖ JIF Insurance   \$ 8,976 ↑
    - ❖ PERS   \$ 10,180 ↑
    - ❖ Health Benefits   \$ 82,000 ↑
- Municipal Tax Levy :
  - Stable at \$2,590,456.72 since 2012.
- Head Count :
  - Extremely lean; doing more with less human resources.
- Ongoing Management:
  - The Township intends to continue its ongoing prudent fiscal management, to successfully negotiate contracts, to seek additional inter-local agreements, and to research additional revenue sources.

# Township of Millstone

## 2015 Ranking in Monmouth County

- ❖ Millstone remains ranked #1 of 53 for the Lowest Municipal Local Purposes Tax Rate



# Township of Millstone

## UFB = User Friendly Budget

- N.J.S.A. 40A:5-48 requires the Local Finance Board to promulgate a “user friendly” plain language budget summary.
- The UFB will give the public, as well as local officials, a better understanding of local government finances.
- Effective date = CY 2015 Adopted Budget. Going forward, the UFB is required upon Budget Introduction and Adoption.
- UFB does not replace the State Budget document, but is required to precede the State Budget document.

# Township of Millstone

For your convenience, the Annual Budget Document has been made available upon *Introduction* for public inspection (free of charge) in the Township Clerk's Office and on Millstone Township's web site at <http://www.millstonenj.gov>. The 2016 User Friendly Budget, the Adopted Budget, and this presentation, will all be available in the Township Clerk's Office and on the website.

Respectfully,  
*Robert Kinsey*  
Mayor

# Township of Millstone



Questions

or

Comments?

