

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
MEETING MINUTES**

December 4, 2006

C/Faber opened the meeting at 8:03 p.m.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2005.

ROLL CALL: Rob Faber, present; Jim Bell, present; Al Morrone, present; Matt Deiner, present; Mike Turner, absent; Mike Kuczinski, present (entered the meeting at 8:07 PM); Fiore Masci, present; Gary Dorfman, present; Steven Henig, present.

Township Committeeman Bob Kinsey was present.

PRIVILEGE OF THE FLOOR:

C/Faber opened the meeting to the public at 8:05 PM

Cory Wingerter (108 Millstone Rd, Englishtown NJ 07726) discussed the maps that were being put together listing the roads, open space, trails, and parks in Millstone Township. He requested that the Recreation Department helps reach out to the community and sell the ads listed on the map. He also requested the commission provide in digital format the Millstone parks, what is currently on them and what we propose to have on them. The information will be needed as soon as possible. C/Kinsey requested that circulating the park information so commissioners can add additional comments. C/Faber and C/Bell will coordinate submitting the information received by the Recreation Department.

Norman Adler (2 Graham Place Englishtown NJ 07726) addressed the commission with his concern regarding the Handball Court being built incorrectly. The commission discussed the possible corrective measures that could be taken. The engineer will be called to the next meeting to discuss this.

John Curran (8 Hogrefe Way Englishtown NJ 07726) addressed the commission with questions regarding the current separate \$20 fee to join US Lacrosse in order to participate in the Lacrosse program. He questioned why the league fee was not built into the Lacrosse registration fee. C/Deiner explained the league fee was only recommended in the past but not mandated until this year from the South Jersey Chapter. Due to the short notice of this requirement there was not enough time to change the registration fee prior to the enrollment period. C/Deiner will send out a letter to participants to clarify and explain the separate \$20 fee to join US Lacrosse.

C/Faber closed the meeting to the public at 8:50 PM

- **Code of Conduct Committee**

C/Kinsey updated the commission on the status of the Code of Conduct Committee. Certified mail and emails with notification of the meeting were sent out to both parties. The parent in question indicated he would be out of the country for the scheduled time. In order to accommodate the parent, this

meeting will be rescheduled. The committee will consist of Mike Turner, Fiore Masci, Jim Bell, and Bob Kinsey. C/Masci will get back to C/Kinsey to confirm who will be the additional member from the Pop Warner Board.

AGENDA ITEMS:

- **Minutes- Approval of the November 6, 2006 Minutes**

Motion to approve: C/Faber. **Seconded:** C/Kuczinski.

Motion to approve: Rob Faber, Aye; Jim Bell, Aye; Al Morrone, Aye; Matt Deiner, Aye; Mike Kuczinski, Aye; Mike Turner, Abstain; Fiore Masci, Aye; Gary Dorfman, Aye; Steven Henig, Aye.

- **Lacrosse**

A discussion took place regarding paying the referees quicker from the booster club. C/Kinsey requests the booster club provide documentation of referee payment and then submit paperwork to the township and to be reimbursed. C/Henig suggested mailing out the checks at the end of the weekend versus handing out checks to coaches to pay referees.

- **Charlie Abate Park**

C/Kinsey updated the commission on the construction status of Charlie Abate Park. The walking paths and fencing have been completed. They ran out of good weather to complete the finishing surfaces on the courts but will be going out in the Spring to complete the surfacing and line painting. The proposed places are to finish the tot-lot and minor things in such as fencing and seeding.

C/Dorfman will go out to Rocky Brook and look over the courts to see if any small patchwork is needed. If so C/Kinsey will send the Township Engineer out to inspect the courts.

C/Kinsey suggested C/Morrone forward his request that the tennis court surfaces be green with blue border. C/Faber suggested for the basketball courts using the same colors having the surface green and the lanes blue to differentiate it from the rest of the court.

- **Brandywine Soccer Complex**

C/Kinsey discussed the complications of moving the bathroom facilities to the right side of shed. The facility will be placed on the left side for security purposes and because it is easier access to the handicap parking. In addition the location is close to the road for police to patrol the area. The appropriate fencing can be put around it. The only concrete pad that is staying is under the shed and there will be a paved walkway. All should be ready for spring soccer.

Wind screening around the courts at Charleston Spring and Rocky Brook Park was put in the 2007 budget. C/Morrone explained the purpose was to protect the courts and it is good for play.

- **Wagner Farm Park**

C/Kinsey updated the commission on the status of the field maintenance. The fields have been aerated and seeded. C/Masci reported having condensation and fungus problems in the teen center. C/Kuczinski will contact the Township Administrator regarding these problems. A discussion took place regarding converting the locker rooms into a storage area.

- **Basketball**

C/Faber discussed setting a cutoff date for registration for next year.

- **School Facility Usage**
The Recreation Coordinator will contact Roosevelt School to see if gym hours are available. A discussion took place regarding the percentage of Millstone participants in programs outside Recreation. C/Faber requested finding a way to get 1 hour and 15 minutes practices for the basketball program. C/Dorfman discussed possibility of moving the volleyball program to Wagner.

- **Wrestling**
A discussion took place regarding the enrollment being back up.

- **Holiday Lighting**
C/Kuczinski updated the commission on the outcome of Holiday Lighting. There was three times the amount of people from the previous year. A large amount of gifts were donated to Angel's Wings. The Middle School Choir and Band were outstanding.

- **Teen Night**
Volunteering for Teen Night was discussed.
January 5th: C/Bell
January 12th: C/Masci
January 19th: C/Morrone (tentatively)
January 26th: C/Kuczinski

- **Ski Trips**
The January ski trip will be cancelled. C/Bell requested to start planning for a February ski trip. C/Bell will contact the Recreation Department with dates.

- **Online Registration**
The commission discussed offering the public the possibility of registering online. The downside would be the parents will be charged a convenience fee.

- **Budget**
The 2007 budget was reviewed. Budget numbers are missing a couple from the Football/Cheerleading, Soccer, and the Summer Recreation programs. C/Kinsey requested additional information regarding the expenses and receipts of Instructional Wrestling.

Meeting adjourned at 10:16 PM.

cc: C/Grbelja
C/Kinsey
C/Abilheira
C/Sico
C/Dilfanian