

**MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION  
MEETING MINUTES**

March 1, 2010

C/Bell opened the meeting at 8:02 p.m.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 WAS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 24, 2009.**

**ROLL CALL:** Jim Bell; present, Bill Hanson; present, Mike Turner; present, Dominick Ricci; present, Robert Brown; present, Tracey Klehr; present, Terrence Murphy; present, Kenneth Simels; present, Andrew Ferrara; present

Township Committeeman Bob Kinsey was present

***PRIVILEGE OF THE FLOOR:***

C/Bell opened the meeting to the public at 8:04 PM

Resident **Tracy Littlefield** approached the commission with a new program she would like to propose. A soccer program for special needs children within Millstone Twp. She would like to provide a safe, enjoyable experience for all. Provide an opportunity to participate in a recreational program and experience the atmosphere where the emphasis is on building friendships, confidence, and self-esteem. The goal of this program is to give everyone a chance to play regardless of limitation. This soccer program will be a skill based training program and each child will be paired with a buddy. Parents are required to stay, though not required to participate. Tracy will be responsible for coordinating volunteers to work individually with each participant and set up the skills to be worked each week. 45 minute session, Saturday mornings in conjunction with the Rec Instructional Soccer program with same fee structure of \$50.00 per participant. Age break up: K-2 and 3-5. Utilizing existing Rec equipment of sizes 3-5 soccer balls, enough for each participant, cones and pop up goals. Players may wear sneakers or soccer cleats. Shin guards are recommended but not required and there will be no one versus one play. All games are noncompetitive. The Child Study team in Millstone Twp School district has already stated a strong interest and desire for the program. They have offered to distribute information through their POSS network - a parent of special needs group. They also have volunteered to be a source of information and assistance. It was discussed whether to use the existing registration form or have a separate form. C/Bell inquired about privacy issues we may be faced with this program. It was suggested to speak with the Twp Administrator for his input. The Rec commission approved the program and thanked Tracy and wished her well. Rec Secretary will work with Tracy in regards to a registration form.

C/Bell closed the meeting to the public at 8:20 PM

## **AGENDA ITEMS:**

- **Eagle Scout Project - Scott Keleher**

C/Klehr contacted the Eagle Scout, Scott and discussed the commission's concern of the overhang not being large enough on the bulletin board. He advised he will discuss with his scout leader about enlarging the overhang which will protect the board from the weather. C/Klehr will follow up with him for the next month's Rec meeting. C/Kinsey advised we should discuss what should be displayed in the bulletin boards in the Township Parks. Rec Secretary advised she would like to display the soccer schedule and any information related to recreation programs.

- **Lacrosse**

C/Murphy stated the season will begin next week with indoor practices in the schools. A separate program by some of the Rec coaches is up and running as a club program and is being run completely separate from the Rec program with different uniforms and equipment funded by each player. Players must be registered in the Rec program in order to be involved in the club program. C/Bell requested the club program to contact the Rec Dept in order to coordinate field usage. C/Kinsey requested a certificate of insurance should be submitted from the club program and keep on file in the Rec Dept. It was suggested of the Rec Secretary to inquire with the Township Administrator, Jim Pickering of the minimum limits of liability that is required by outside organizations to utilize Township playing fields. Rec secretary stated Dept of Public Works has requested to allow the lower field at Wagner Farm Park to rest for the entire spring so seeding can take place. C/Kinsey stated maintenance of the fields needs to be our priority. The fields should have been seeded in the fall with the Pop Warner program practicing elsewhere for their post season. C/Murphy will discuss with the program the request to stay off the lower field. C/Murphy advised the 3<sup>rd</sup> & 4<sup>th</sup> grade boys division that was low on registrations now has 14 enrolled and will proceed with their season. The 6<sup>th</sup> grade division is heavy with the enrollment with 28 participants.

- **Wagner Farm Park / Abate Park / Brandywine Soccer Fields / Rocky Brook Park**

C/Kinsey advised a switch outside the building for the septic system had been unknowingly shut off by an unknown person, thus causing the septic to overflow and needing to be pumped out. The switch now has been secured. C/Murphy advised he inventoried the locks at Wagner Farm Park. After a short discussion, it was decided to just add a lock with the existing internal key to secure the internal back locker room door. Rec Sec will discuss with Public Works.

- **Basketball**

C/Brown advised the need to secure a president for next year. The existing President, Chris Romano is attempting to recruit someone to take over his position. No major complaints thus far for the season except for the snow cancellations by the BOE and a few unbalanced teams in some divisions. The end of season tournament will be held this week-end.

- **Summer Rec**

After reviewing the proposed counselor budget increase submitted by camp Director Gary Conk, C/Kinsey decided no increase of the budget from last year will be granted. C/Bell requested the Rec secretary to secure bus quotes from outside vendors. It was discussed to enforce a facility use fee for all programs. C/Kinsey stated they are waiting for a response from the BOE in regards to meeting and further discussing the facility usage fees. C/Bell advised he has contacted the BOE in regards to approving our request to utilize the Primary School for the summer program.

- **Millstone Day**

A discussion took place in regards to the best date for the event: Sunday, September 12th or 19th. C/Hanson advised he will contact Frogbridge Day Camp and request a commitment for a date. It was discussed whether we would utilize the inflatable amusements, stressing we will not utilize them if they are wet from rain like last year. C/Hanson discussed offering Frogbridge whatever dollar amount we collect for use the amusements. It was also mentioned the businesses should be on the main thoroughfare and the food vendors should be located near the food court.

- **Spring Tennis**

C/Klehr discussed having a one day, end of season, tournament on a Saturday for the junior Spring program. She feels the juniors don't get much game play during the lesson program and this would allow them to use the skills they have learned and be competitive. The instructor Ho Scott would be needed to monitor the event. She discussed we could charge a \$40.00 fee for the 2 to 2.5 hour session to help offset the cost of paying the instructor and for trophies. The tournament would be held at Rocky Brook courts which would be posted on the courts prior to the tournament. C/Kinsey suggested not charging an extra fee and paying the instructor with program funds. The participants must be involved with the Rec program and will sign up for the tournament through the instructor Ho Scott or Rec Dept at no cost.

**Recreation Philosophy & Policy for Non-resident Participants** - Billy Hanson

Tabled until April

- **Approval of February 1, 2010 Minutes**

**Motion to approve**, C/Simels, **Seconded** C/Bell, Carried

**ROLL CALL:** Jim Bell; aye, Bill Hanson; aye, Mike Turner; aye, Dominick Ricci; aye, Robert Brown; abstain, Tracey Klehr; aye, Terrence Murphy; aye, Kenneth Simels; aye, Andrew Ferrara; aye

Motion to adjourn, **Moved** C/Bell, **Seconded** C/Hanson.

Meeting adjourned at 9:14 PM.

Respectfully submitted,

Nicole C. Vladimirov

cc: Township Committee,  
Jim Pickering  
Maria Dellasala