

MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION

215 Millstone Road Millstone NJ 08510

January 7, 2013 7:30pm

Minutes

Chairman calls the meeting to order at 7:40 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2012.

ROLL CALL:

MEMBER	PRESENT	ABSENT
Jim Bell		X
Bill Hanson	X	
Andrew Ferrara		X
Dominick Ricci	X	
Terrence Murphy		X
Ken Simels	X	
Chris Morris	X	
Peter Kowal	Arrived 8:14pm	
Bob Kinsey, TC Liaison	X	

Vice Chairman opens the meeting to the public at 7:47 p.m.

Vice Chairman closes the meeting to the public at 7:47 p.m.

Oath of Office

Bob Kinsey administered the Oath of Office to Chris Morris.

Reorganization – Nominations

Motion made by Ken Simels nominating Jim Bell as Chairman/seconded Dominick Ricci.

Roll Call Vote:

MEMBER	Ayes	Nays	Abstain	Absent
Jim Bell				x
Bill Hanson	X			
Andrew Ferrara				x
Dominick Ricci	X			
Terrence Murphy				x
Ken Simels	X			
Chris Morris	X			
Peter Kowal	Arrived later			x

Motion made by Ken Simels nominating Chris Morris as Vice Chairman/seconded Bill Hanson.

Roll Call Vote:

MEMBER	Ayes	Nays	Abstain	Absent
Jim Bell				x
Bill Hanson	X			
Andrew Ferrara				x
Dominick Ricci	X			
Terrence Murphy				x
Ken Simels	X			
Chris Morris	X			
Peter Kowal	Arrived later			x

Motion made by Ken Simels nominating Bill Hanson as Treasurer/seconded Chris Morris.

Roll Call Vote:

MEMBER	Ayes	Nays	Abstain	Absent
Jim Bell				x
Bill Hanson	X			
Andrew Ferrara				x
Dominick Ricci	X			
Terrence Murphy				x
Ken Simels	X			
Chris Morris	X			
Peter Kowal	Arrived later			x

AGENDA ITEMS

- Lacrosse – no report
- Wrestling – no report
- Basketball – Ken Simels – updated the Commission – all players have been assigned to a team with the exception of one wait listed high school player. These organizations (Pop Warner, Lacrosse, Wrestling, Basketball) have their own Boards and By-laws. The Boards should provide the Recreation Commission with a yearly list of Board members and a copy of their By-laws and/or rules & regulations. The Commission should formally recognize these boards and review their bylaws/rules & regulations to make sure they are in compliance with Recreation’s philosophy and Township Ordinances.

Bob Kinsey – It is a good idea to have structure in place and make sure they are operating under the protocol of the Recreation Commission. The Board is an extension of the Recreation liaison and the Commission should be aware of each organizations specific Bylaws.

Chris Morris – Recreation Commission should review all Bylaws and there should be detailed time table for all programs.

The Recreation Commission is requesting that all Boards provide a copy of their Bylaws and/or Rules by the February 4th meeting. Respective liaisons should forward this to all Boards.

New Business

- Code of Conduct – Tabled to February Meeting
- Waiver of non Millstone resident participants: Discussion - Ken Simels – currently Allentown High School players participate in the basketball program. Discussion on the number of non-residents participating in the Warriors program.
Bill Hanson – current policy is to make exceptions to the resident/non-resident rule as it benefits each specific program. Decision should be made by the individual Commission Liaisons. Maintain the current policy regarding residents and non-residents.
- Non-resident Fee: Discussion – Do not think it is necessary to have two separate fees at this time.
- Refund Policy: Bill Hanson – suggest we establish a refund policy for all programs, not each individual program.

Motion made by C/Hanson/seconded C/Morris.

“Refund requests must be in writing and must be received by the Recreation Office fourteen (14) days after the start date of the program (practice/matches/games whichever applies). Any refund requests received after this time will be reviewed on a case-by-case basis by the Recreation Commission.”

ROLL CALL VOTE:

MEMBER	Ayes	Nays	Abstain	Absent
Jim Bell				X
Bill Hanson	X			
Andrew Ferrara				X
Dominick Ricci	X			
Terrence Murphy				X
Ken Simels	X			
Chris Morris	X			
Peter Kowal	X			

- Bowling – Knob Hill Country Lanes – Commission asked the staff to check to make sure the wording on this flyer is similar to previous years. Questions regarding event “Sponsored by Millstone Township Recreation Department.” Once this is confirmed, OK to send out flyer.

Commission would like to invite a representative from the Knob Hill Country Lanes to attend Rec Commission meeting to discuss their interest in expanding this program.

- Millstone Township Fire Department – Bill Hanson - the Millstone Township Fire Dept. contacted him inquiring about placing lawn signs on Township fields-

soliciting volunteers. Discussion – Commission suggested adding a link to Recreation Website, distribute electronic flyers through Recreation Website and School ListServe. Bill will get back to the Fire Dept. with these suggestions.

- Commission Liaison Assignments - Tabled to February Meeting

Approval of Dec. 3, 2012 Minutes

Motion to approve, Moved C/Simels, Seconded C/Ricci, Carried

ROLL CALL:

MEMBER	PRESENT	ABSENT
Jim Bell		X
Bill Hanson	X	
Andrew Ferrara		X
Dominick Ricci	X	
Terrence Murphy		X
Ken Simels	X	
Chris Morris	X	
Peter Kowal	X	

Motion to adjourn, Moved C/Simels, Seconded C/Ricci, Carried.

Meeting adjourned at 9:17 p.m.