

MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
215 Millstone Road Millstone Twp. NJ 08535
April 1, 2013 7:30 pm
Minutes

B/Hanson calls the meeting to order at 7:34 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2012.

ROLL CALL:

MEMBER	PRESENT	ABSENT
Jim Bell, Chair		x
Chris Morris, Vice Chair		x
Bill Hanson, Treasurer	x	
Dominick Ricci		x
Terrence Murphy		x
Ken Simels	8:15	
Andrew Ferrara	x	
Peter Kowal	x	
Sharon Peake	x	

Chairman opens the meeting to the public at 7:35 p.m.

Chairman closes the meeting to the public at 7:35 p.m.

No public present.

AGENDA ITEMS

- Lacrosse - Liaison: Andy Ferrara
 An update of the current registration was reported to be higher than anticipated. The 2013 Registration stands at Girls Lacrosse – 76 and Boys Lacrosse – 66. As of April 1 practice and games are being held at Wagner Farm Park. There continues to be a problem with the iron content in the water at Wagner Farm, and Lacrosse has been advised not to cook or wash their hands until the water tests at a normal level. The Recreation office has supplied the kitchen with bottled water in the interim. The Lacrosse volunteers have marked and lined the fields. The Recreation office has secured a landscaper (G&L Contractors) to line the (3) fields at Wagner Farm Park each Friday afternoon beginning April 5. New striper paint has been ordered, and it is reported that the coverage is better and less paint is needed per application.

- Basketball

Discussion – Registration Deadline of November 1st for Winter Basketball was tabled until the May 6 meeting.

- Millstone Day- Liaison Bill Hanson
Date: Sunday, September 22, 2013 – Frogbridge has confirmed the date.
- Summer Recreation Camp- Liaison Jim Bell
Summer Recreation trips will have incremental fee changes due to increased ticket prices. The trip bookings are continuing and as needed trip fees will be adjusted. Garden State Transport has been awarded the busing contract. GTS will supply air conditioned school buses for all camp trips.

The approval of a grade requirement for Counselor In Training was discussed. Suggested: "Counselor in Training – minimum must be entering the 11th grade in September prior to the start of camp." Recreation now has a Counselor in Training application form which must be completed and interviews will be conducted. Further discussion to take place to develop a trip only program for 9th & 10 graders for the 2014 camp season.

Further discussion on camper/staff ratio will take place at the May 6 meeting. The American Camp Association camper/staff ratio is based on varying ages. Generally the ratios range from 1 staff member for every 8 campers ages 6-8; one staff member for every 10 campers ages 9-14.

- **Parks**

A discussion on going out to bid for Concession/Ice Cream Truck Vendor for the Summer Basketball at Abate Park and Fall & Spring Soccer at Brandywine Soccer Complex was approved. Further discussion is expected at the May 6 meeting to define the details of the bid package.

- **New Business**

- **Clambake:** The Open Space & Farmland Preservation Council Clambake is scheduled for June 2nd Wagner Farm Park. Recreation notified Lacrosse that all food supplies must be removed from the kitchen by Friday, May 31. Pat Butch, Chairperson Open Space & Farmland Preservation Council was in attendance and confirmed the facility has been reserved. She was assured the kitchen would be readied for food deliveries on Friday, May 31.

Pat Butch informed the Commission that the MTHRP (Friends of Millstone Township Historic Registered Properties) would like to sponsor a fundraiser at Wagner Farm Park in September. They would need to reserve the facility the entire weekend Saturday and Sunday. Pat Butch asked if the Pop Warner Organization could provide their home game schedule in order to determine a possible date for the fundraiser. S/Peake advised that the Pop Warner schedule is done in mid-August, and she would investigate if a date request could be honored. S/Peake will contact the Recreation office to relay the information to Pat.

Field Use Forms

Tabled until the May 6 meeting.

- **Minutes**

Minutes of the March 4, 2013 Meeting:

Motion to approve, Moved D/Ricci, Seconded B/Hanson, Carried

ROLL CALL:

MEMBER	Aye	Nay	Abstain
Jim Bell, Chair			
Chris Morris, Vice Chair			
Bill Hanson, Treasurer	x		
Dominick Ricci			
Terrence Murphy			
Ken Simels	x		
Andrew Ferrara	x		
Peter Kowal	x		
Sharon Peake	x		

- **Adjourn**

Motion to adjourn, Moved K/Simels, Seconded S/Peake, Carried.

Meeting adjourned at 9:47 p.m.

ATTACHMENTS

- 1 March 4, 2013 Minutes
- 2 March Monthly Financial Report