

MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
215 Millstone Road Millstone Twp. NJ 08535
May 6, 2013 7:30 pm
Minutes

J/Bell calls the meeting to order at 7:32 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2012.

ROLL CALL:

| MEMBER | PRESENT | ABSENT |
|---------------------------------|----------------|---------------|
| Jim Bell, Chair | x | |
| Chris Morris, Vice Chair | | x |
| Bill Hanson, Treasurer | | x |
| Dominick Ricci | | x |
| Terrence Murphy | | x |
| Ken Simels | x | |
| Andrew Ferrara | x | |
| Peter Kowal | x | |
| Sharon Peake | x | |

Chairman opens the meeting to the public at 7:33 p.m.

Chairman Bell recognized Phyllis and Jim Mitchell, 34 Carriage Way, Millstone Twp. Phyllis Mitchell addressed the Commission on the eligibility age for applicants to apply to be a Counselor in Training during Summer Camp. C/Bell acknowledged that changes to the previous policy were based on the input from Gary Conk, longstanding camp director, Tom Antus, Township Administrator and the Recreation office.

The new policy requires all applicants to be entering their Junior or Senior Year of High School in the September prior to the start of Camp. Each applicant will be required to complete an application, which is available online or in the Recreation office and complete an interview process.

Phyllis Mitchell informed the Commission that she had contacted the Township Clerk to obtain staffing information and was waiting for a response to her Open Public Records Act (OPRA) request. C/Bell informed Mrs. Mitchell that the clerk has five business days to reply and to contact the K/Slisky at the Recreation office after the fifth business day to follow up.

Chairman closes the meeting to the public at 7:52 p.m.

AGENDA ITEMS

• **Eagle Scout Project**

Mike Sosa, 28 Carriage Way - Millstone presented his Eagle Scout Project to the Commission. The project proposed is the building of a Bocce Ball Court at Abate Park. The Bocce Court will be located to the left of the tennis courts near the turnabout. It will be constructed 6x6 pressure treated lumber, concrete and artificial turf. M/Sosa was asked to contact K/Slisky at the Recreation office in the coming days for further discussion on the cost of materials and expected maintenance schedule. Also, the project will be reviewed by of the Township Engineer, Matt Schaffi.

A motion to approve the Eagle Scout Project, Moved J/Bell. Second A/Ferrara. Commission Discussion None. Approved.

ROLL CALL:

| MEMBER | Aye | Absent |
|---------------------------------|------------|---------------|
| Jim Bell, Chair | X | |
| Chris Morris, Vice Chair | | x |
| Bill Hanson, Treasurer | | x |
| Dominick Ricci | | x |
| Terrence Murphy | | x |
| Ken Simels | X | |
| Andrew Ferrara | X | |
| Peter Kowal | X | |
| Sharon Peake | X | |

The Commission thanked M/Sosa for his excellent presentation and looks forward to further discussion scheduled for the June meeting.

Motion to enter Executive session, Moved J/Bell. Second Ken Simels. Commission Discussion: None.

Executive session began: 7:33pm

Time Out: 7:52pm

• **Summer Recreation Camp - Liaison Jim Bell**

A motion to approve the Non-resident registration policy as listed below: Moved J/Bell. Second S/Peake. Commission Discussion None. Approved.

Camp registration policies regarding the registration Restriction are as follows:

Approved - Millstone residents with out of town family members visiting for the summer

Approved – Roosevelt residents

Approved - Non-Resident W-2 employee family members, only if the employee is directly associated with camp

Not approved – Non-residents

ROLL CALL:

| MEMBER | Aye | Absent |
|---------------|------------|---------------|
|---------------|------------|---------------|

| | | |
|---------------------------------|----------|----------|
| Jim Bell, Chair | X | |
| Chris Morris, Vice Chair | | x |
| Bill Hanson, Treasurer | | x |
| Dominick Ricci | | x |
| Terrence Murphy | | x |
| Ken Simels | X | |
| Andrew Ferrara | X | |
| Peter Kowal | X | |
| Sharon Peake | X | |

Commission members requested that all registration forms be revised to include relationship to applicant and application's Health Insurance carrier and policy number.

The Commission requested that all previous Summer Camp Student volunteers be personally contacted regarding the revised policy/grade eligibility requirement (entering Junior/Senior year).

J/Bell instructed K/Slisky to contact all effected volunteers of the new grade requirements.

- **Basketball - Liaison Ken Simels**

Establishing a registration deadline November 1st will need further discussion on how it will impact the program. K/Slisky reported that water at Abate Park will be tested by Henderson Labs the beginning of June, in addition, 5 gallon water bottles can be ordered if needed. The portable basketball hoops will be assembled and placed in the rental storage container before opening day on June 18th. The canopy was been delivered and will also be placed in the storage container. The container 8'x40' will be ordered and placed at Abate Park and will remain until the session is completed. K/Slisky stated the request to have an ice cream truck on session nights requires the vendor receive a solicitation license through the Clerk's Office to operate in the Township. The ice cream truck cannot park, but is permitted to ride through and stop for patrons.

- **Parks**

Wagner Farm Park - the Township is currently seeking bids for repairs to the Water Filtration System. Water to the WFP faucets has been turned off to avoid additional corrosiveness. It was noted that the fields have dandelion infestation; requests by the Commission members to have the parks treated and reason for the infestation be sought.

Minutes

Minutes of the April 1, 2013 Meeting:

Motion to approve, Moved J/Bell, Seconded K/Simels, Carried

ROLL CALL:

| MEMBER | Aye | Absent | Abstain |
|---------------------------------|------------|---------------|----------------|
| Jim Bell, Chair | | | x |
| Chris Morris, Vice Chair | | X | |
| Bill Hanson, Treasurer | | X | |
| Dominick Ricci | | X | |

| | | | |
|------------------------|----------|----------|----------|
| Terrence Murphy | | X | |
| Ken Simels | | | x |
| Andrew Ferrara | x | | |
| Peter Kowal | x | | |
| Sharon Peake | x | | |

- **Adjourn**

Motion to adjourn, Moved J/Bell , Seconded S/Peake , Carried.

Meeting adjourned at 9:52 p.m.