

MILLSTONE TOWNSHIP PARKS & RECREATION COMMISSION
215 Millstone Road Millstone Twp. NJ 08535
August 5, 2013 7:30 pm
Minutes

J/Bell calls the meeting to order at 7:28 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 27, 2012.

ROLL CALL:

MEMBER	PRESENT	ABSENT
Jim Bell, Chair	x	
Chris Morris, Vice Chair		x
Bill Hanson, Treasurer	x	
Dominick Ricci		x
Terrence Murphy	x	
Ken Simels	x	
Andrew Ferrara		x
Peter Kowal		x
Sharon Peake	x	

Chairman opens the meeting to the public at 7:35 p.m.

Chairman closes the meeting to the public at 7:45 p.m.

Eagle Scout Project List

A discussion was held prior to a vote to approve a suggested list of Eagle Scout Projects to be submitted for consideration to the Township Committee. The discussion among members considered the scope of the proposed list of projects and should the list be prioritized by season. After further discussion a decision to not prioritize the list and allow the candidate to choose a project best suited for his skill set and interests. The list will be used as a resource for future Eagle Scout projects for the Township's and Eagle Scout candidate's consideration.

Motion to move: **Billy Hanson**
Second: **Terrence Murphy**
Adopted.

ROLL CALL:

MEMBER	Aye	Absent
Jim Bell, Chair	x	
Chris Morris, Vice Chair		x
Bill Hanson, Treasurer	x	
Dominick Ricci		x
Terrence Murphy	x	
Ken Simels	x	
Andrew Ferrara		x
Peter Kowal		x
Sharon Peake	x	

13-006: A motion to approve a list of Eagle Scout projects, to be approved by the Township Committee, and to given upon request to Eagle Scout candidates.

1. Refurbishing the Home of the Millstone Eagles sign (Wagner Farm Park)

2. Veterans Service Memorial project – cleaning of the granite monument
3. Landscaping the front of the Municipal Building
4. Setting Picnic table/Bench area at Millstone Park
5. Refurbishing the Wagner Park Sign -corner of Woodville & Baird
6. Refurbishing the bulletin board Abate Park
7. Refurbishing the bulletin board Rocky Brook Park
8. Create a shade structure Abate Park
9. Build/install a equipment shed at Abate Park
10. Horse Trail sign identify trees & shrubs
11. Beautification: power wash iron stains off the bleachers at Wagner Farm
12. Trash receptacles at Twp. parks
13. Build/install equipment shed Millstone Park

Motion to move: Billy Hanson
Second: Terrence Murphy
Adopted.

ROLL CALL:

MEMBER	Aye	Absent
Jim Bell, Chair	x	
Chris Morris, Vice Chair		x
Bill Hanson, Treasurer	x	
Dominick Ricci		x
Terrence Murphy	x	
Ken Simels	x	
Andrew Ferrara		x
Peter Kowal		x
Sharon Peake	x	

- **Basketball - Liaison Ken Simels**

Ken Simels reported he received many positive compliments on the Summer Basketball Program. The end of season picnic was well attended and brought the residents together. To alleviate the parking congestion (2) lacrosse goals were moved to Millstone Park for a group of residents who play regularly. The Lacrosse players were notified by Dom Ricci that the goals were relocated to Millstone Park.

Parking at Abate Park is an issue. Cars continue to park along the entrance roadway although there are open spaces in the designated parking lot. More diligence by the program and Recreation office to inform the participants to obey the parking restrictions was made through emails and onsite by Basketball Board members. A suggestion to reduce parking congestion is to redistribute the grades so there are fewer players each night or close divisions as needed. Decisions to handle overflow will be determined before next year's summer season. A Summer Basketball registration deadline, similar to the registration deadline for Winter Basketball, will be placed on the on February agenda.

Closed registration on Nov. first or per Recreation Commission Motion 12-04 "Registration deadline will be three days before the first player draft or the first scheduled game; whichever applies. After the registration deadline, participants will be waitlisted, and their team placement will be determined by team availability. Although every effort will be made, there are no guarantees that another team/coach will be available. Once placed on a team, fees for waitlisted participants will be due. All fees for waitlisted participants will apply."

The Commission members also have a concern for the lack of shelter during sudden thunderstorms. This is a particular concern during the summer season since parents' drop off their child at Abate Park.

The Summer Basketball excess registration funds will be used to offset the cost of purchasing reversible jerseys for the winter program. Basketball Board members will recruit coaches for the winter season prior to the November practice start.

The Commission was informed that the Recreation Dept. has received no response from the Board of Education regarding gym time for the 2013-14 school year. The tiered Class I c youth Class II b adults are now considered two separate programs within the Recreation. Tom Antus, Township Administrator has contacted the BOE to resolve the separation of the Recreation programs and the impact it has on the Adult programs with inconsistent nights & gyms. The Commission discussed the Board of Education's policy 90% residency requirements. The Commission received a copy of the B.O.E. Policy and Regulations. The impact on the Adult programs and the random schedule of gym time continues to be of concern. A request by the Commission members was made of the Recreation Secretary to contact the B.O.E. to confirm gym time for the coming year. It was noted that during the peak winter season Warriors decreases their gym hours. Warriors schedules during September & October and pay for the use of the gyms on Sundays. Gym time has been confirmed for Warriors tryouts on September 7th.

- **Fall Soccer - Liaison Ken Simels**

Enrollment is light. Past year enrollment was the highest historically in July enrollment is at 20%.

Tracey Littlefield will be coordinating the Special Needs program. Tracey has reached out to High School aged MUTS players. Ken will reach out to Tracey Littlefield for her leadership to help organize the volunteers to place the portable goals.

Three teams will be formed and a schedule will be worked out with Upper Freehold/Allentown. The Recreation Department will inform residents that 3/4th grade will participate in the interleague play. Scheduling may be an issue. 13-007: A motion to approve interleague soccer with Allentown/Upper Freehold Soccer Association. This approval will be for a trial period for the 2013 Fall Soccer Season. Games will be played at the Brandywine Soccer Complex and Mark Harbout Soccer Complex, Allentown. Interleague play may include one or all divisions depending on enrollment.

**Motion to move: Billy Hanson
Second: Terrence Murphy
Adopted.**

ROLL CALL:

MEMBER	Aye	Absent
Jim Bell, Chair	x	
Chris Morris, Vice Chair		x
Bill Hanson, Treasurer	x	
Dominick Ricci		x
Terrence Murphy	x	
Ken Simels	x	
Andrew Ferrara		x
Peter Kowal		x
Sharon Peake	x	

13-008: A motion to approve purchase of fall soccer uniforms to include a soccer jersey, shorts and socks. The uniforms will be purchased for the interleague play with Allentown Upper Freehold. The uniforms will be distributed to all players regardless of division and will replace the tee shirts previously distributed. The uniform cost may impact the proposed uniform budget.

**By
Motion to move: Jim Bell
Second: Terrence Murphy
Adopted.**

ROLL CALL:

MEMBER	Aye	Absent
Jim Bell, Chair	x	
Chris Morris, Vice Chair		x
Bill Hanson, Treasurer	x	
Dominick Ricci		x
Terrence Murphy	x	
Ken Simels	x	
Andrew Ferrara		x
Peter Kowal		x
Sharon Peake	x	

• **Wagner Farm Park – Pop Warner**

It was reported that the dual water filtration tanks were installed at Wagner Farm Park. The water that services the building will now run through the filtration system reducing the iron in the sinks & toilets. It was also determined which well services the outer and playing fields and grass areas around the building. The sprinklers that spray the concrete around the building have been turned off to prevent further staining. These sprinkler lines will be tied into the filtration system and the water to the heads that turned on to water the plant beds against the building.

Using Clean Community Funds, the Township will power wash the bleachers and concrete walkways to remove the rust stains.

Pop Warner will block off the entrance to the shed to prevent parking near the shed and the area will seeded. Maria Dellasala, Clean Communities, will be hiring (2) seasonal employees to complete maintenance items on the Wagner Farm punch list.

There are ongoing issues with the HVAC system. Tom Antus, Township Administrator is coordinating the necessary HVAC repairs (bids have been submitted).

Jim Bell requested that the channel drains to be unclogged to prevent rainwater from leaking into the Trophy Room. Eagle Statue was knocked off its stand causing its wing to break off. Pop Warner will attempt to repair the Eagle Statue.

Mulching and weeding will be handled internally by Clean Communities. DPW staff is down to five employees.

Friends of Millstone Township Historic Registered Properties Fundraiser (proposed date Oct. 13, 2013) - waiting for Pop Warner Home schedule. Millstone Township Pop Warner made a request to Central Jersey Pop Warner for a designated date (Oct. 13, 2013). Their request was denied. Once Pop Warner receives their final schedule, Recreation will contact Pat Butch.

The Commission will be outlining a Facility Use Schedule/Program for Wagner Farm Park. Storage continues to be a concern at the Wagner Farm Park facility.

At the conclusion of each season, the participating organization should return the fields in the same condition in which they were received.

Pop Warner will use Wagner Farm Park from August 1- 31 for weigh-ins and sizing of helmet and shoulder pads. September 1, 2014 all football practices will be held at Millstone Park and all home games will be played at Wagner Farm Park.

The Recreation Commission has determined that the Game Field at Wagner Farm Park will be reserved for Games ONLY – no practices will be held on the Game field.

Fishing Derby was late this year because Helen Varvi, Drug Alliance was delayed getting a confirmation from Black Beards.

Millstone Day - Sept. 22

14 non profits 10 profit organizations have registered for Millstone Day. The Recreation Dept. identified sixty businesses in town and a letter and Millstone Application was mailed to each business. Dom Ricci & Bill Hanson will place the Millstone Day lawn signs around town. Basketball free throw competition and medals will be awarded. Bill Hanson will be meeting with Frogbridge to discuss this year's events and use of the inflatables during Millstone Day. Recreation Dept. presented the 2013 Millstone Day budget to Bob Kinsey for review. A banner will be purchased to identify the Recreation Department. Recreation will be creating a Millstone Day program containing the vendors and activities and food items to be distributed and/or sold. The programs will be distributed by the parking attendants.

Remaining agenda items will be discussed at the September meeting.

- **Minutes**

Minutes of the June 3, 2013 Meeting:

Motion to table approval of June 3, 2013 Minutes - Moved C/Bell, Seconded C/Simels, Carried

ROLL CALL:

MEMBER	Aye	Nay	Abstain
Jim Bell, Chair	x		
Chris Morris, Vice Chair			
Bill Hanson, Treasurer	x		
Dominick Ricci			
Terrence Murphy	x		
Ken Simels	x		
Andrew Ferrara			
Peter Kowal			
Sharon Peake	x		

- **Adjourn**

Motion to adjourn, Moved C/Bell, Seconded C/Murphy, Carried.

Meeting adjourned at 9:33 p.m.