

April 20, 2011

**TOWNSHIP OF MILLSTONE**

**APRIL 20, 2011**

**AGENDA**

**Mayor Grbelja calls the meeting to order at 7:03P.M.**

**ROLL CALL:** Mayor Nancy Grbelja – present, Committeeman Dorfman – present, Committeeman Kinsey – present, Committeeman Kuczinski – present, Committeeman Masci – absent. Also in attendance – Attorney – Duane Davison, Engineer – Matt Shafai, Township Administrator – Phil Del Turco and Municipal Clerk – Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**  
**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 15, 2010.**

**RESOLUTION 11-101 AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION AT, WHICH THE PUBLIC SHALL BE EXCLUDED.**

C/Kuczinski offered the following resolution and moved its adoption, which was second by C/Kinsey.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12 (b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

The public shall be excluded for the discussion of any action upon the here in after specified matter.

The general nature of the subject matter to be discussed is as follows:

- Items falling under the Attorney/Client Privilege
- Contracts

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or when any litigation discussed is resolved.

This resolution will take effect immediately.

**VOTE:**

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

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Executive session began 7:06p.m

Motion to adjourn Executive Session Moved C/Dorfman, Seconded C/Kuczinski. ©

Time Out 8:01pm.

**MAYOR GRBELJA CALLS THE REGULAR MEETING TO ORDER AT 8:05 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

**MILLSTONE TOWNSHIP BOARD OF EDUCATION:** Kevin McGovern

**ENGINEER'S REPORT:**

- 1. 2010 Drainage Improvement Program**
  - a. This project includes drainage improvements which will alleviate flooding on Hidden Pines Drive and Baird Road (East of Scotto Farm Lane).
  - b. A contract in the amount of \$51,404 was awarded to GSP Construction, Inc., of Parlin, NJ on December 15, 2010.
  - c. Project was completed in early April and final payment and change order are being processed.
- 2. Conover Road**
  - a. The Township has received 2 grants totaling \$300,000 from NJDOT to resurface the entire roadway from Baird Road to Route 33.
  - b. The plans and specifications were completed and submitted to NJDOT and the project will be advertised for bids on April 21, 2011.
  - c. The bids are due May 10, 2011.
- 3. Rocky Brook Tennis & Basketball Court Improvements**
  - a. The work included repairing cracks and pavement areas on 4 tennis courts and one basketball court and repainting of all courts.
  - b. Bids were received and a contract in the amount of \$29,950.00 was awarded to the Racquet Shop Inc. of Colts Neck, NJ on April 6, 2011.
  - c. Work is anticipated to be completed in May.

**ORDINANCES**

**ORDINANCE 11-06**

**FIRST READING**

AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-14 (FEES FOR CHAPTER XIV: BUILDING AND HOUSING), SUBSECTION 14-1.3 (BUILDING SUBCODE FEE), OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance amends certain State Uniform Construction Code fees.

Motion to adopt on first reading and authorize publication of same,

Moved C/Kuczinski, Second C/Dorfman.

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Committee Discussion: None

VOTE:

AYES: C/Kinsey, C/Kuczinski, C/Dorfman, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Second reading and Public Hearing to be held on May 18, 2011 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**ORDINANCE 11-07**

**FIRST READING** AN ORDINANCE AMENDING CHAPTER III (POLICE REGULATIONS), SECTION 3-8 (DRUG FREE SCHOOL ZONES) ORDINANCE OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

**EXPLANATORY STATEMENT:** The Ordinance updates the Drug Free School Zone Map information to bringing it into compliance with State vs. Shelley, decided by the Supreme Court on March 9, 2011.

Motion to adopt on first reading and authorize publication of same,

Moved C/Kinsey, Second C/Kuczinski.

Committee Discussion: None

VOTE:

AYES: C/Kinsey, C/Kuczinski, C/Dorfman, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Second reading and Public Hearing to be held on May 18, 2011 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**ORDINANCE 11-08**

**FIRST READING** ORDINANCE AMENDING CHAPTER V, (FEES), SECTION 5-37 (MISCELLANEOUS FEES) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.

**EXPLANATORY STATEMENT:** This Ordinance hereby authorizes the Township to charge an Electronic Convenience Fee for certain fees or other amounts due and owing to be paid to or through the Township by “Electronic Funds Transfer” or by “Electronic Receipt”.

Motion to adopt on first reading and authorize publication of same,

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Moved C/Kuczinski, Second C/Dorfman.

Committee Discussion: C/Kuczinski states the only reason we are charging a convenience fee is the banks are no charging us for services that were free in the past.

VOTE:

AYES: C/Kinsey, C/Kuczinski, C/Dorfman, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Second reading and Public Hearing to be held on May 18, 2011 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**  
**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 102** Resolution amending Resolution awarding a contract for the 2011 Fertilizer & Chemical Program Schedule for Wagner Farm Park, Rocky Brook, Abate Park, 5 acre Millstone Park at Lee Farm, Brandywine Park, Veterans Memorial, Municipal Building, Municipal Court House, Community Center & First Methodist Church (Fertilization & Chemical Program”)
- 103** Resolution authorizing the execution of a Developer’s Agreement for Key Investments, LLC D/B/A North Park Solar Energy Farm, Phases I and II, Block 16, Lots 2.01 and 9.05, Site Plan No. PB10-12
- 104** Payment of vouchers
- 105** Resolution approving final Change Order No. 1 for 2010 Drainage Improvement Program
- 106** Resolution amending certain salaries (DPW Secretary, Laborer and Temporary Employee)

Motion to adopt, Moved C/\_\_\_\_\_, Second C/\_\_\_\_\_. (Committee Discussion)

VOTE

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

**REPORTS FROM VARIOUS DEPARTMENTS FOR MARCH 2011:**

|               |               |
|---------------|---------------|
| Tax Collector | \$ 420,910.56 |
| Clerks report | \$ 510.80     |
| Dog License   | \$ 1,068.40   |
| Recreation    | \$ 39,656.85  |

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|                         |              |
|-------------------------|--------------|
| Building Department     | \$ 19,081.00 |
| COAH                    | \$ 0.00      |
| Municipal Court         | \$ 28,442.00 |
| Zoning/Code Enforcement |              |
| 2011 Interest Revenue   |              |

Motion to file, Moved C/Kinsey, Second C/Kuczinski. ©

**PRIVILEGE OF THE FLOOR:**

Mayor Grbelja opens the meeting to the public at 8:20p.m.  
Mayor Grbelja closes the meeting to the public at 8:23p.m.

Motion to adjourn, Moved C/Dorfman, Second C/Kuczinski. © Time Out 8:26p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

April 20, 2011 minutes approved at a Township Committee meeting held on May 4, 2011.

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Maria Dellasala, RMC  
Township of Millstone.