

August 17, 2011

**TOWNSHIP OF MILLSTONE**

**AUGUST 17, 2011**

**AGENDA**

**Mayor Grbelja calls the meeting to order at 7:06P.M.**

**ROLL CALL:** Mayor Nancy Grbelja – present, Committeeman Dorfman – present, Committeeman Kinsey – present, Committeeman Kuczinski – present, Committeeman Masci – absent. Also in attendance – Attorney – Duane Davison, Engineer – Matt Shafai, Administrator – Phil DelTurco and Municipal Clerk – Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**  
**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 15, 2010.**

**RESOLUTION 11-153 AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION AT, WHICH THE PUBLIC SHALL BE EXCLUDED**  
**C/Kinsey** offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

**WHEREAS**, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

**WHEREAS**, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  - Contracts
  - Personnel
  - Items falling under the Attorney/Client Privilege
  - Land Acquisition

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

VOTE

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

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Motion to carry executive session to end of meeting, Moved C/Kuczinski, Second C/Dorfman. ©

Time In 7:06p.m., Time Out 8:05p.m.

**MAYOR GRBELJA CALLS THE REGULAR MEETING TO ORDER AT 8:08 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

M/Grbelja states that Ken Fisher passed away this week our sympathies to his family. Ken was the owner of Gateway Farms in Manalapan.

**CERTIFICATE OF RECOGNITION:** Matt Novellino

Master Matthew Novellino had set up the Historic Resource Library for the Historic Preservation Commission. Presently there are 54 volumes. He took it upon himself to set up the excel program system by Title, Author and Subject, color coding the topics for easy reference. He has a card index completed for each publication and has inserted a (good old fashion) library jacket in each book. He began a project and created a system that is easy to use and can be continued as new publications are purchased/donated. The Historic Preservation Commission wishes to recognize this volunteer's efforts.

**ENGINEER'S REPORT:**

The following is the status of the remaining and proposed projects for your use and comments.

1. **Conover Road**  
This NJDOT funded project was completed in early July. We are waiting on asphalt test results and punchlist work before closing out this project.
2. **Rocky Brook Tennis & Basketball Courts**  
Work on Rocky Brook courts were completed in mid July; waiting on some repair work at Abate Park before closing out this project.
3. **Disbrow Hill Road**  
We are in the process of signing an interlocal agreement with Monore Township. This will be a fall project.
4. **Battleground Road**
  - The north portion of this road will be partially paved by the Rosemont Farm subdivision.
  - The midsection of the road, which is the worst section, has been designed, and we are looking to get help from Manalapan Township paving crew to resurface that portion.
  - The southerly end is also in need of repairs & resurfacing. There is no plan to improve this section at this time.
5. **NJDOT Grant Applications**  
Grant applications are due September 23, 2011. We are looking at a few roads that will score high with NJDOT and we will have this for the September agenda, for your approval.

Should you have any questions regarding this matter, please contact my office.

**CORRESPONDENCE:**

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1. Letter from John P. Curley, Deputy Freeholder Director, thanking and appreciating the governing body for their hours of public service provided to your constituents.

**ORDINANCES**

**ORDINANCE #11-14**

**FIRST READING** AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-9 FEES FOR CHAPTER IX: ANIMAL CONTROL, SUB-SECTION 9-1.4 ADMINISTRATIVE OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY.

**EXPLANATORY STATEMENT:** This Ordinance creates a Shelter fee for animals seized and brought to the Helmetta Regional Animal Shelter.

Motion to adopt on first reading and authorize publication of same,

Moved C/Kuczinski, Second C/Dorfman.

Committee Discussion:

VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Kinsey, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Second reading and Public Hearing to be held on September 7, 2011 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

**ORDINANCE 11-16**

**FIRST READING** ORDINANCE AMENDING CHAPTER XIV (BUILDING AND HOUSING), SECTION 14-5.7 (DURATION OF CERTIFICATE OF INSPECTION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This ordinance amends Section 14-5.7 Duration of Certificate of Inspection to include an additional extension period.

Motion to adopt on first reading and authorize publication of same,

Moved C/Kuczinski, Second M/Grbelja.

Committee Discussion:

VOTE:

AYES: C/Kinsey, C/Kuczinski, C/Dorfman, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Second reading and Public Hearing to be held on September 7, 2011 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

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**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**  
**ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.**

- 11-154 Payment of vouchers
- 11-155 Resolution establishing lien against Block 27, Lot 30 212 Millstone Road, Millstone Township, NJ 08510
- 11-156 Resolution certifying review of the Local Government Best Practices Checklist

Motion to adopt, Moved C/Kinsey, Second C/Dorfman.

Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

**REPORTS FROM VARIOUS DEPARTMENTS FOR JULY 2011:**

|                          |              |
|--------------------------|--------------|
| Tax Collector            | \$237,362.47 |
| Clerks report            | \$ 701.35    |
| Dog License              | \$ 208.00    |
| Recreation               | \$ 31,324.00 |
| Building Department      | \$ 21,203.00 |
| COAH                     | \$ 1,439.00  |
| Municipal Court          | \$ 28,103.00 |
| 2011 Interest Revenue    |              |
| Zoning /Code Enforcement |              |

Motion to file, Moved C/Kinsey, Second C/Kuczinski. ©

**OLD BUSINESS:**

1. Wind, Solar & Photovoltaic Energy Systems Ordinance – M/Grbelja states that Rich Coppola forwarded an updated version of the ordinance, it has been sent to the Planning Board & the Environmental Commission – will be on for first reading next month.

**NEW BUSINESS:**

1. Group Bicycle Riding: Traffic issues and street markings – C/Kuczinski brings up issues with bicyclists in the town, it seems they are not riding single file down

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- our roads and cars are having trouble passing them. They have painted arrows on their routes. M/Grbelja states sometimes they are using water paint to follow route. The County would like us to have bike route with a list of procedures for bikers coming into town. Millstone connects capital to coast bike route. M/Grbelja asks Administrator to look into rules and regulations for bike riders and have posted on our web site.
2. The Handling of Abandoned Properties in Millstone – Committee discusses the amount of abandoned homes in the town, it seems people have been moving into these homes. If residents see something out of the ordinary they should call the State Police. On Robbins Road that has already happened a neighbor called the State Police when someone moved into an empty home, the State Police came and arrested that person. The DPW staff has been cutting the lawns on some of the abandoned properties and we have placed liens on these properties. The mortgage companies have been paying the liens but at the same time they are trying to get their own lawn maintenance crews to do the cutting, which will be a big help to us.

**PRIVILEGE OF THE FLOOR:**

Mayor Grbelja opens the meeting to the public at 8:42 p.m.

No Public Comment.

Mayor Grbelja closes the meeting to the public at 8:42 p.m.

Motion back into executive session to end of meeting, Moved C/Kuczinski, Second C/Dorfman.

Time In 8:43pm,

VOTE

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

Motion to adjourn executive session, Moved C/Dorfman, Second C/Kuczinski. 9:33pm. ©

Motion to adjourn, Moved C/Dorfman, Second C/Kuczinski. 9:34pm. ©

Tapes of the meeting are available in the Municipal Clerks Office.

August 17, 2011 minutes approved at a Township Committee meeting held on October 5, 2011.

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Maria Dellasala, RMC