

**RE-ORGANIZATION
AGENDA**

TOWNSHIP OF MILLSTONE

JANUARY 4, 2012

Municipal Clerk Maria Dellasala calls the meeting to order at 7:04 p.m. followed by Flag Salute and a moment of Silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE MESSENGER PRESS, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 21, 2011.

Oath of Office administered to Committeeman Michael Kuczinski by Attorney Duane Davison.

ROLL CALL: Committeeman Dorfman - present, Committeeman Kinsey – present, Committeeman Kuczinski – present, Committeeman Masci – absent, Committeewoman Grbelja - present. Also in attendance – Attorney – Duane Davison, Administrator Thomas E. Antus, Municipal Clerk – Maria Dellasala and Deputy Municipal Clerk Kathleen Hart.

M/C Dellasala asks for a motion for Mayor:

C/Kinsey states that everyone works well together and if it's not broke no need to fix it! Nancy does a fantastic job, we follow her lead. **C/Kinsey nominates C/Grbelja as Mayor for the year 2012,** C/Kuczinski states he is shocked with her broken arm and all that Nancy is here tonight, that's shows you the dedication she has to the residents and she does a terrific job, no need to change and **Second by C/Kuczinski.**

VOTE:

AYES: C/Dorfman, C/Kinsey, C/Kuczinski, M/Grbelja
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

M/Grbelja states that anyone one of us could step up to do this job, for Mayor or Deputy Mayor, we work well together. Last year was the first year Mike was appointed as Deputy Mayor and anytime we needed him to he stepped up. C/Kinsey was a hard shoes to replace however everyone has their own expertise up here. **M/Grbelja nominates C/Kuczinski for Deputy Mayor, second by C/Dorfman.**

VOTE:

AYES: M/Grbelja, C/Kinsey, C/Kuczinski, C/Dorfman,
NAYS: None
ABSTAIN: None
ABSENT: C/Masci

Statement by newly appointed Mayor:

M/Grbelja states this is her 9th. year in office and is the first and only woman elected to the Township Committee. This is such a great team to work with and she really enjoys working with everyone. Each member has a different area of expertise. We try to stay on top of everything , we have never left our message over the past 10 years, quality of life, environment, keeping taxes down we have done everything above and beyond adjusting to the market. Our professionals and municipal employees all have the same mind set as the Township Committee. With the expertise of Duane Davison, Matt Shafai, Tom Antus, Maria Dellasala and Kathleen Hart they really help us. Prior to Tom Antus arriving I was at the municipal offices on a daily basis now with Tom Antus here he handles everything he's been a wonderful addition. All municipal employees we thank them all, we appreciate all the work they are doing, Finance, Tax, Construction, Recreation, Court, Planning, Open Space our volunteers, everyone is committed to the township's goals. I am proud when I hear that State and County Officials are talking about Millstone Township. New Legislative lines have been drawn and we are now served by Assemblyman Dancer – I am very happy to have him here this evening. Assemblyman Dancer states he is committed to Millstone Township and it retaining its rural character. I come from Plumsted Township where over 3000 acres have been preserved and what Millstone has done in preserving its rural character is outstanding. I'm right next door and will keep in touch with all of you.

M/Grbelja also states that Senator Thompson and Board of Chosen Freeholder Robert Clifton will also be representing Millstone in the 12th District. Robert Clifton will be sworn in on Tuesday as new Assemblyman in District 12.

M/Grbelja also credits Jane Meggitt who wrote an article on getting our message out – great job Jane. M/Grbelja introduces Senator Thompson. Senator Thompson talks about the newly created District 12, he is from Old Bridge Township and thanks the Mayor and Committee for inviting him this evening. He talks about the quality of life and how the committee has done a terrific job in preserving Open Space. Senator Thompson was raised in a small town in Louisiana and understands small towns. His door is always open so if anyone needs anything please do not hesitate to contact his office. Assemblyman Clifton is our freshman Assemblyman and will have an office right here in Millstone on Route 33. Thank you again for inviting me and he looks forward to working with everyone.

CORRESPONDENCE:

1. Letter and certificate of appreciation received from State of New Jersey, Department of Environmental Protection thanking Millstone Township for its participation in the Barnegat Bay Blitz on October 19, 2011, the event was a total success! Watershed wide 739 trash bags and 578 bags of recyclable were collected; three full dump trucks and three full 30 yard dumpsters were filled.

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.
ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

12-1 Resolution appointing Professionals for 2012: Duane Davison, Township Attorney; William E.

- Antonides, Auditor; John Kraft, Open Space Bond Counsel, Richard Coppola, Township Planner; Steven Sico, Esq., Public Defender, Donna M. Blaze, Affordable Housing Alliance, Daniel Dobromilsky & Associates, Landscape Architectural Services; James G. Aaron Bankruptcy Counsel and Gibbons P.C. as Bond Counsel terms expire 12/31/12
- 12-2 Resolution appointing Deputy Township Clerk, Kathleen Hart, term expires 12/31/12
- 12-3 Resolution appointing Deputy Registrar of Vital Statistics, Kathleen Hart, term expires 12/31/12
- 12-4 Resolution appointing Purchasing Agent, Maria Dellasala, term expires 12/31/12
- 12-5 Resolution appointing Public Agency Compliance Officer, Maria Dellasala, term expires 12/31/12
- 12-6 Resolution appointing Township Treasurer, Amanda Salerno, term expires 12/31/12
- 12-7 Resolution appointing Construction Department appointments: Fire Protection Inspector – Patrick Hynes, Plumbing Inspector – Robert Kelly, Building Inspector – Michael Martin and Electrical Inspection - Eric Sudia, terms to expire 12/31/12
- 12-8 Resolution appointing Township Zoning Officer/Code Enforcement Officer, Patrick Hynes, term expires 12/31/12
- 12-9 Resolution appointing Assistant Code Enforcement Officer
- 12-10 Resolution appointing Recycling Coordinator Thomas E. Antus and Assistant Coordinator Irv Siet
- 12-11 Resolution appointing Community Development representatives for 2012
- 12-12 Resolution appointing Monmouth County Transportation Council Representative for 2012
- 12-13 Resolution appointing members to the Millstone Township Veteran’s Memorial Council
- 12-14 Resolution appointing Middlesex County JIF Representatives for 2012
- 12-15 Resolution appointing 911 Coordinator
- 12-16 Resolution appointing OEM Coordinator
- 12-17 Resolution appointing C/Masci as the Class III member to the Millstone Township Planning Board
- 12-18 Resolution appointing members to the Open Space and Farmland Preservation Council
- 12-19 Resolution appointing members to the Agricultural Advisory Council
- 12-20 Resolution appointing Monmouth County Agriculture Development Board Representative for 2012
- 12-21 Resolution appointing members to the Municipal Alliance Committee’s Executive Board
- 12-22 Resolution appointing Violations Clerk, Dawn Wattai, term expires 12/31/12
- 12-23 Resolution authorizing the appointment of individuals to perform duties of a Municipal Court Administrator when the Municipal Court Administrator is unavailable
- 12-24 Resolution authorizing Inter-local Services Agreement providing for Municipal Court Services for Roosevelt Borough
- 12-25 Resolution appointing Richard Coppola COAH Representative for 2012
- 12-26 Resolution appointing coordinator between the Township of Millstone and the Office of Aging, Dee Ziobro, term expires 12/31/12
- 12-27 Resolution appointing Local Historian
- 12-28 Resolution adopting the Temporary Budget
- 12-29 Resolution adopting a Cash Management Plan
- 12-30 Resolution to authorize the continuation of Petty Cash Funds for calendar year 2012
- 12-31 Resolution to establish official depository for Township funds
- 12-32 Resolution authorizing the acceptance of Credit Card Payments for the collection of fees for

specific services

- 12-33 Resolution to authorize Tax Collector to hold tax sale
- 12-34 Resolution authorizing the cancellation of minimal balances and overpayments by Tax Collector for calendar 2012
- 12-35 Resolution setting interest rates to be charged on all delinquent taxes and assessments
- 12-36 Resolution to allow an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00
- 12-37 Resolution authorizing Real Estate Tax Payments by Electronic Funds Transfer via Internet via CIT-e-Net, LLC
- 12-38 Resolution authorizing the tax assessor to file appeals omitted and added assessment appeals and rollback complaints with the Monmouth County Board of Taxation
- 12-39 Resolution authorizing contract extension with Vital Computer Resources, Inc.
- 12-40 Resolution authorizing contract with Edmunds & Associates, Inc.
- 12-41 Resolution authorizing contract with Eastern Armored Services Inc
- 12-42 Resolution authorizing contract with Action Data Services
- 12-43 Resolution authorizing Recreation Registration payments via Internet via Authorized.net LLC
- 12-44 Resolution authorizing release of Performance Guarantees for Moto Industrial Park, Phase II, PMSP 98-14, (Block 16, Lot 9)
- 12-45 Resolution granting permission to pay certain bills prior to committee meetings
- 12-46 Resolution to confirm endorsement of Community Development Project
- 12-47 Resolution of State of New Jersey Department of Environmental Protection Green Acres Enabling Resolution

Motion to adopt, Moved C/Kinsey, Second C/Dorfman. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Kinsey (abstains on 12-01), C/Kuczinski, M/Grbelja,
NAYS: None
ABSTAIN: C/Kinsey 12-01
ABSENT: C/Masci

APPOINTMENTS TO BE MADE BY THE MAYOR

1. Mayor's appointments to the Millstone Township Environmental Commission.

Mayor Grbelja appoints the following people to serve as members on the Millstone Township Environmental Commission.

BE IT RESOLVED that Eric Davis, Doug Lischick and Rene Peerboom are hereby appoints as members to the Millstone Township Environmental Commission for three (3) year terms commencing January 1, 2012 and ending December 31, 2014.

BE IT FURTHER RESOLVED that Mayor Grbelja hereby appoints Eric Davis as Chairperson to the Millstone Township Environmental Commission, term expiring December 31, 2012.

BE IT FURTHER RESOLVED that Jeff Torno is hereby appointed as Alternate I member to the Millstone Township Environmental Commission for a 2 year term commencing January 1, 2012 and ending December 31, 2013.

BE IT FURTHER RESOLVED that a copy of these appointments be forwarded to the Millstone Township Environmental Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 4, 2012.

2. Mayor's appointments to the Millstone Township Planning Board.

Mayor Grbelja appoints the following people to serve as members on the Millstone Township Planning Board.

BE IT FURTHER RESOLVED that Mitch Newman and Robert Beck shall serve as Class IV members to the Millstone Township Planning Board for four (4) year terms commencing January 1, 2012 and ending December 31, 2015.

BE IT RESOLVED that Nancy Grbelja shall serve as the Class I member to the Millstone Township Planning Board for a one (1) year term commencing January 1, 2012 and ending December 31, 2012.

BE IT FURTHER RESOLVED that Jeff Ziner shall serve as the Alternate I member to the Millstone Township Planning Board for a (2) two year term commencing January 1, 2012 and ending December 31, 2013.

BE IT FURTHER RESOLVED that Robert Bailey shall serve as the Class I member to the Millstone Township Planning Board at the pleasure of the Mayor, term expires December 31, 2012.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Planning Board and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 4, 2012.

3. Mayor's appointments to the Millstone Township Board of Adjustment.

Mayor Grbelja appoints the following people to serve as members of the Millstone Township Board of Adjustment.

BE IT RESOLVED, by the Mayor of the Township of Millstone that Michael Novellino and Steve Barthelmes are hereby appointed as a Regular Members to the Millstone Township Board of Adjustment for four-year term commencing January 1, 2012 and ending on December 31, 2015.

BE IT FURTHER RESOLVED, by the Mayor of the Township of Millstone that Barry Frost is hereby appointed as an Alternate I to the Millstone Township Board of Adjustment for a 2 year term commencing January 1, 2012 and ending December 31, 2013.

BE IT FURTHER RESOLVED, that a copy of these appointments be forwarded to the Millstone Township Zoning Board of Adjustment and to the appointees.

I HEREBY CERTIFY, the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 4, 2012.

4. Mayor's appointments to the Millstone Township Recreation Commission.

BE IT RESOLVED that Terrence Murphy and Ken Simels are hereby appointed to the Millstone Township Recreation Commission as a regular member for 5 year terms commencing January 1, 2012 and ending December 31, 2016.

BE IT FURTHER RESOLVED that Chris Morris is hereby appointed as the Alternate I member to the Millstone Township Recreation Commission for a 5 year term commencing January 1, 2012 and ending December 31, 2016.

BE IT FURTHER RESOLVED that Peter Kowal is hereby appointed as the Alternate II member to the Millstone Township Recreation Commission to fulfill the unexpired term of Chris Morris, term expires December 31, 2012.

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Parks and Recreation Commission and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointments made by the Mayor of the Township of Millstone at its meeting of January 4, 2012.

5. Mayor’s appointments to the Millstone Township Shade Tree Commission.

BE IT FURTHER RESOLVED that Cheryl Barthelmes is hereby appointed as member of the Millstone Township Shade Tree Commission, for a five (5) year term commencing January 1, 2012 and ending December 31, 2016.

BE IT FURTHER RESOLVED that Kristen Martinek is hereby appointed as a member to the Millstone Township Shade Tree Commission to fulfill the unexpired term of Peggy Fernes, term expires December 31, 2015.

BE IT FURTHER RESOLVED that Mindy Murphy is hereby appointed as a member to the Millstone Township Shade Tree Commission to fulfill the unexpired term of Joe Goffreda, term expires December 31, 2014

BE IT FURTHER RESOLVED that a copy of this appointment be forwarded to the Millstone Township Shade Tree Commission and to the appointee.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 4, 2012.

6. Mayor’s appointments to the Millstone Township Office of Emergency Management.

(No terms expired in 2011)

7. Mayor’s appointments to the Millstone Township Historic Preservation Commission.

BE IT RESOLVED by the Mayor of the Township of Millstone that Pam Teel is hereby appointed Class B member of the Millstone Township Historic Preservation Commission for three (3) year terms, term commencing January 1, 2012 and ending December 31, 2014.

BE IT FURTHER RESOLVED that a copy of this appointment is forwarded to the Millstone Township Historic Preservation Commission and to the appointees.

I HEREBY CERTIFY the foregoing to be a true copy of the appointment made by the Mayor of the Township of Millstone at its meeting of January 4, 2012.

COMMITTEE VOLUNTEER LIASIONS TO ADMINISTER VARIOUS TOWNSHIP DEPARTMENTS FOR 2012:

Liaison of Dept. of Public Works/Building and Grounds/Recycling	C/Kinsey
Liaison of Finance	C/Kinsey
Liaison of Health, Safety and Welfare	C/Kinsey
Liaison of Community Newsletter/Web Site/Cable TV	C/Masci
Liaison of Office of Emergency Management	C/Kuczinski
Liaison of Personnel	M/Grbelja
Liaison to Board of Parks and Recreation Commission	C/Kinsey
Liaison to County & State Agencies	M/Grbelja
Liaison to Drug Alliance	C/Dorfman

Liaison to Senior Citizens	M/Grbelja
Liaison to Environmental Commission	C/Dorfman
Liaison to Historic Preservation Commission	C/Dorfman
Liaison to Board of Education	C/Masci
Liaison to Economic Development Council	C/Dorfman
Liaison to Municipal Court	C/Masci
Liaison to Fire & First Aid	C/Kuczinski
Liaison to AG Board	M/Grbelja

Statement by Committeemen/Committeewoman if they so desire:

C/Dorfman thanks everyone who has helped us, you make us look good, and that's what makes it look easy.

C/Kinsey states things have been challenging for a lot of municipalities, employees have left and not been replaced. We have strong leadership now that Tom Antus is on board. It's nice to see so many employees here tonight, we don't get to spend enough time together. We have re-new push on the development of Millstone Park. We applied for a grant last year however the costs were out of control. We have preserved the Thomas Baird House and the Church on Route 524. I look forward to working with the new legislator of District 12. Thank you employees; without you guys this would all fall. Some of you have been here longer than others, Maria Dellasala has been here forever and Kathleen doing a good job as Deputy, Kate Slisky taking over in Recreation, good things are happening. The Department of Public Works 2 years ago had 11 employees now we're down to 6 or 7, Jeff Hawk and Scott Beachy are both stepping up.

Administrator Thomas E. Antus Just for the record no one told the department heads to be here this evening, they all came on their own to support the Township Committee. It's a privilege to be working here.

M/Grbelja states Last year was pretty rough but now we are moving in the right direction. It has all worked out well and we are better for it.

TOWNSHIP COMMITTEE MINUTES:

1. December 21, 2011 Regular & Executive Session

Motion to adopt, Moved C/Dorfman, Second C/Kuczinski. Committee Discussion: None

VOTE:

AYES: C/Kinsey, C/Kuczinski, C/Dorfman, M/Grbelja,

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

OTHER BUSINESS:

Rabies Clinics will be held on Saturday January 14, 2012, from 1:00 – 2:00pm and Thursday June 14, 2012 from 6:00 – 7:00pm, at the Millstone Township Public Works Garage, 899 Perrineville Road, Perrineville, NJ

PRIVILEGE OF THE FLOOR:

Mayor Grbelja opens the meeting to the public at 7:56pm.

No Public Comment

Mayor Grbelja closes the meeting to the public at 7:56pm.

Mayor Grbelja and the Township Committee would like to wish everyone a Healthy and Happy New Year!

Please join us for some light refreshments.

Motion to adjourn: Moved C/Kuczinski, Second C/Kinsey. © Time Out 7:57pm.

Tapes of the meeting are available in the Municipal Clerks Office.

January 18, 2012 minutes approved at a Township Committee meeting held on January 18, 2012.

Maria Dellasala, RMC
Township of Millstone.