

TOWNSHIP OF MILLSTONE  
Meeting Room  
215 Millstone Road  
Millstone Township, NJ 08535

**TOWNSHIP COMMITTEE MINUTES  
FEBRUARY 3, 2016 @ 8:00 PM**

**Mayor Kinsey calls the meeting to order at 7:35 P.M.**

**ROLL CALL:** Mayor Kinsey - present, Committeeman Dorfman –present, Committeeman Kuczinski – present, Committeeman Masci – absent. Committeewoman Grbelja - present. Also in attendance – Attorney – Bob Munoz and Municipal Clerk/Administrator – Maria Dellasala.

**STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.**

**I HEREBY ANNOUNCE THAT PURSUANT TO THE OPEN PUBLIC MEETING ACT, ADEQUATE NOTICE OF THIS MEETING HAS BEEN PROVIDED IN THE ANNUAL NOTICE OF MEETINGS WHICH WAS MAILED TO THE ASBURY PARK PRESS AND THE TRENTON TIMES, POSTED ON THE PUBLIC ANNOUNCEMENTS BULLETIN BOARD IN TOWN HALL AND FILED IN THE OFFICE OF THE TOWNSHIP CLERK ON DECEMBER 17, 2015.**

**RESOLUTION TO GO INTO EXECUTIVE SESSION, (16-57) Moved C/Kuczinski, Second C/Dorfman. Committee Discussion: None**

**VOTE:**

AYES: C/Dorfman, C/Grbelja, C/Kuczinski, M/Kinsey  
NAYS: None  
ABSTAIN: None  
ABSENT: C/Masci

Motion to adjourn executive session, Moved C/Kuczinski, Second C/Dorfman. ©

Time In 7:36 p.m., Time Out 7:56 p.m.

**MAYOR KINSEY CALLS THE REGULAR MEETING TO ORDER AT 8:01 P.M. FOLLOWED BY A FLAG SALUTE AND A MOMENT OF SILENCE.**

**PRESENTATION:** Board of Fire Commissioners – 2016 Fire Budget  
Millstone Township Fire Commissioner David Markunas presented the 2016 Millstone Township Fire Budget to the Millstone Township Committee. I think it is great news that we do not need to ask for a hike in the tax rate. We have done our best job to present a budget that not only continues to maintain our fire department in the highest order of readiness but we have also demonstrated some sustainable practices for our budgeting to make sure we have used public funds as prudently as possible. The Millstone Township Fire Company has proudly served residents of Millstone Township for over 75 years.

It is the mission of the Board of Fire Commissioners to provide fire protection, fire prevention, and emergency response services to all citizens and property located in Millstone Township. We try to do this in the most efficient manner utilizing public funds.

The Millstone Fire Company currently employs nine full-time career firefighters and officers, 23 active volunteer firefighters and officers supported by two probationary firefighters, one fire police official, 25 ladies auxiliary and six junior firefighters. Career firefighters serve residents from 6 am to 6 pm, 7 days a week. Volunteer firefighters serve from 6 pm to 6 am and supplement the career staff during the day.

Commissioner Markunas discussed the current equipment and apparatus saying there has been no changes over the past few years. We are getting some aging pieces of equipment and we are forming a truck committee this year to look at the replacement of our rescue truck. That truck is approaching 25 years old and we want to make sure we can replace and update that with appropriate equipment. Much has changed in rescue operations, tools, equipment, practices so we want to make sure we can respond to those types of calls as well.

In 2015, the Millstone Township Fire Department responded to a total of 726 incidents including 29 structure fires, 100 mutual aid responses for neighboring communities, emergency responses that include 126 automobile accidents calls with 13 requiring extrication, 17 of which were vehicle fires. 277 EMS assist under their first responder program which include five Medivac helicopter landing assists, two CPR saves, five successful applications of Narcan and one successful use of an EpiPen. In addition, the Millstone Township Fire Department responds to a number of other emergency situations such as down power or electrical lines, brush fires, CO detector activations and HazMat incidents.

As part of the emergency preparedness, the Millstone Township Fire Department has been a part of training drills and activities that include over 3,098 hours in training and preparedness. They also participate in various fire prevention and safety preparedness activities that include fire inspections, smoke detector compliance inspections, public education programs and CPR training. Chairman Markunas said the Millstone Township Fire Department is challenged as most budgets are by increased costs in the areas of administration, salaries, and pension contributions. One of the largest areas of increase is with our radios and communication equipment. The County has gone to a new communication program so we have been trying to keep pace with their technology. We also want to be able to communicate with our neighboring departments in Middlesex, Ocean and Mercer counties. We are looking to purchase new dual band radios so we can effectively communicate with all those departments. There is a very large added expense of about \$115,000.

The total budget the Millstone Fire Department is looking to request is \$1,993,000, \$174,950 more than 2015. This amount is well within the 2% state cap and does not require an additional question. Therefore, there will be one question on the February 20 ballot requesting to raise \$1,737,100 in taxes, \$14,950 more than requested in 2015.

The good news is that there is no increase in the tax rate for fire protection in this town. The flat tax rate is due to the utilization of \$95,000 of surplus from the 2015 budget. We have \$115,000 from Capital Reserve so that's money that we do not need to ask from taxpayers. That's money we had in reserve for capital projects and equipment acquisitions such as the radios. We have also seen an increase in property valuations so there are some additional ratables that we were able to leverage and to collect some further revenues that will help off set our increases. I think it is great news that we do not need to ask for a hike in the tax rate. We have done our best job to present a budget that not only continues to maintain our fire department in the highest order of readiness but we have also demonstrated some sustainable practices for our budgeting to make sure we have used public funds as prudently as possible.

Compliments to my fellow commissioners. We have gone to great lengths to really manage the budget, to try to bring a surplus forward each year to help offset any costs. We have done planning to make sure we have a sustainable model not only to manage cost increases but to match any revenue fluctuations as well.

Chairman Markunas also tells how Millstone Township Firefighter Mark Mains and his fellow firefighters saved a resident's life early Sunday morning January 31, 2016.

Firefighter Mains' account of his experience on January 31, 2016, the morning after the annual Installation Dinner, a formal dinner celebrating members of the fire department.

*We don't always stay at the fire house at night but they had their (Installation) dinner so that was one of the things they work out. We spend the night there so they can have their evening. All the stars were in line that night. It just seemed to work out. The emergency call came in as an alarm system – we still respond the same. Of course you are not as excited as a bigger incident. Everyone was calm and collected. Halfway up the driveway, the chief said, "There's a fire!" Of course you get a little more ready to go. When we get up the driveway, I pulled the hose off the truck. A six year old boy came around the back of the house and says, "I don't know where my father is at." So of course you get pumped up a little more. We go to the front door. The fire was coming out one window and it's coming back into the kitchen. We are all ready to go and waiting for the water and my lieutenant says, "Don't worry about that – just go get him!" I run in and start searching the house. I went into two rooms – a junk room – nothing in there. Down to the boys room – the 2 bunk beds – nobody is in that. Down to the master bedroom, it looked like the bed had been slept in but nobody was there. I searched that room and the bathroom. I started to get nervous now. It's getting bad in there and if we don't find this guy what's going to happen? So I went back out, did another real quick search of the living room. Didn't see him there. Did a real quick search again of the rooms to make sure I didn't miss anything. Found an outside door in his bedroom, went out and he had a nice big fancy tree fort like you see on TV. There was a light on in that so I thought maybe he's in there so I radioed to the guys to check the tree house. So the only place I hadn't checked was the basement. By then, my Lieutenant had gone down the basement. As I got to the top of the steps, he (the Lieutenant) was at the bottom of the steps hollering for me, "I got him!" You can see he (the resident) had a wood stove in the basement. He had gone down there to check the fire, he sat down in the chair, relaxed a little bit and fell asleep. He passed out. We couldn't get him awake so we just grabbed a hold of him, got him to the top of the steps, got him out of the house and put the fire out.*

*The real hero is the little boy. He kept us calm. He came around the house and says, "I can't find my father. I don't know where he is at." He kept calm. Everyone was calm. Everything worked out. The stars were aligned. In my eyes, the boy is the real hero. I didn't do anything that no one else would have done. We saw what we needed to do.*

M/Kinsey thanked Firefighter Mains and his fellow firefighters for their heroism and asked Firefighter Mains what the cause of the fire may have been.

*"It hasn't been confirmed but they are focusing on a laptop computer."*

M/Kinsey, the Township Committee and the attendees of the Township meeting all applauded the brave acts of our firefighters.

**CORRESPONDENCE:**

1. Letter received from Monmouth County Mosquito Control Division requesting Millstone Township to adopt a resolution authorizing Monmouth County Mosquito Control Division to resume aerial surveillance and treatment program.

**ORDINANCES:**

**ORDINANCE 16-02  
SECOND READING**

ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-9 FEES FOR CHAPTER IX: ANIMAL CONTROL, SUB-SECTION 9-1.4 ADMINISTRATIVE OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance revises the Shelter fee for animals seized and brought to the designated Shelter.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:27 p.m.  
No Public Comment  
Mayor Kinsey closes the public hearing at 8:27 p.m.

Motion to adopt, Moved C/Dorfman, Second C/Kuczinski. Committee Discussion: None  
VOTE:

AYES: C/Kuczinski, C/Dorfman, M/Kinsey  
NAYS: C/Grbelja  
ABSTAIN: None  
ABSENT: C/Masci

**ORDINANCE 16-03  
SECOND READING**

AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

**EXPLANATORY STATEMENT:** This Ordinance changes registration title for Football and Cheerleading and amends registration fee for same.

Affidavit of Publication Presented

Mayor Kinsey opens the public hearing at 8:28 p.m.  
No Public Comment  
Mayor Kinsey closes the public hearing at 8:28 p.m.

Motion to adopt, Moved M/Kinsey, Second C/Kuczinski. Committee Discussion: M/Kinsey states that Pop Warner brought this to the Recreation Commission and the Recreation Commission agreed and sent to the Township Committee.

VOTE:

AYES: C/Grbelja, C/Kuczinski, C/Dorfman, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

**RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.**

**ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY. C/Grbelja asks for Resolution 16-60 be pulled and voted on separately.**

16-58 Resolution to Transfer Funds on Appropriation Reserves #2

16-59 Resolution Authorizing Release of Performance Guarantees for Earl Smith, Site Plan No. P04-50 (Block 30, Lot 5)

16-61 Resolution Awarding a Contract for the 2015 Roadway Improvement Program

16-62 Resolution Extending Contract for Turf Fertilization and Chemical Program Schedule for Wagner Farm, Rocky Brook, Abate Park; 5 Acre Millstone Park at Lee Farm; Brandywine Park; Veterans Memorial; Municipal Building; Municipal Court House; Community Center and Clarksburg Methodist Episcopal Church (Base Bid Only) for 2016

16-63 Resolution to Adopt Temporary Emergency Appropriations #1

16-64 Resolution Authorizing The County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations Within The Township of Millstone

16-65 Payment of Vouchers

16-66 Resolution Authorizing Purchase of Diesel Fuel from the Millstone Township Board of Education

16-67 Resolution Amending Resolution No. 15-193 Which Awarded Contract for the Salt Mixture and Special Rock Salt Mixture as per Monmouth County Contract F-41-2016

Motion to adopt, Moved C/Dorfman, Second C/Grbelja. Committee Discussion: None

VOTE:

AYES: C/Kuczinski, C/Dorfman, C/Grbelja, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

16-60 Resolution of State of New Jersey Department of Environmental Protection Green Acres Program - Enabling Resolution

Motion to adopt, Moved C/Grbelja, Second C/Dorfman. Committee Discussion: C/Grbelja asks what loan this resolution references, Administrator Maria Dellasala states there is no loan it's just an increase of \$550,000 from the Green Acres Program - Project Evergreen. Our Grant amount has gone from \$4,525,000 to \$5,075,000.

VOTE:

AYES: C/Dorfman, C/Kuczinski, C/Grbelja, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

## **TOWNSHIP COMMITTEE MINUTES:**

### 1. Regular and Executive Session January 20, 2016

Motion to adopt, Moved C/Kuczinski, Second C/Grbelja. Committee Discussion: None

VOTE:

AYES: C/Dorfman, C/Grbelja, C/Kuczinski, M/Kinsey

NAYS: None

ABSTAIN: None

ABSENT: C/Masci

## **CHARITABLE BIN APPLICATION:**

1. World of Hope Recycling, LLC. (renewal): Bin located at Clarksburg General Store, (has received permission from owner).
2. World of Hope Recycling, LLC. (renewal): Bin located at 899 Perrineville Rd. (Parking Lot over by DPW)

Motion to approve, Moved C/Kuczinski, Second C/Grbelja. ©

## **APPLICATION FOR RAFFLE LICENSE:**

1. Standardbred Retirement Foundation - Off Premise Draw Raffle - drawing held on May 3, 2016.

Motion to approve, Moved C/Grbelja, Second C/Dorfman. ©

## **COMMENTS FROM THE DAIS:**

C/Grbelja asks that we all remember Mark McKeown, Rising Sun Tavern Road, who recently passed away. He like old things and antiques and truly appreciated the Baird Property. In lieu of flowers donations can be made to the Baird Property. C/Grbelja states she first met him at a Senior Prom the Girls Scouts held at the Community Center, he was a very happy guy and it's sad to see him go.

M/Kinsey states the blizzard came and went and he is very happy with a lot of positive feedback from the residents. The Governor did declare a State of Emergency, which means only essential personnel should be on the roads. We did have residents that did try and get out and ended up stuck on the roads early Saturday, our Department of Public Works had to get 3 stranded cars off the roads which caused delays in clearing the roads. By the end of day on Sunday all roads were in good shape, kudo's to our Department of Public Works staff and to Monmouth County.

According to Gerry Ricciardi, JCP&L, there were no power outages.

M/Kinsey also states the JCP&L are updating the transmission lines and Route 33 and there may be some lane closures starting February 13, 2016.

Administrator Maria Dellasala states that the rabies clinic will take place on Saturday February 20, 2016 at the Public Works Garage, 899 Perrineville Road from 1:00pm - 2:00pm.

## **PRIVILEGE OF THE FLOOR:**

Mayor Kinsey opens the meeting to the public at 8:42 p.m.

1. Michael Deal - Old Noah Road - States that the recordings of the meeting are not loud enough when he watches on TV. M/Kinsey states that we are working on upgrades to the system.

2. Arlene Willits - Stage Coach Road - Asks about the round-a-bout at Scoters Corner - M/Kinsey states that the Monmouth County is in the process of acquiring properties, once that is complete bids will be advertised for the new intersection. Mrs. Willits also asks if the township will be going back to roadside brush pick ups. M/Kinsey states that we now have brush drops in the spring and the fall, each lasting for 6 weeks. The residents seem to like it. Residents can have their landscapers drop off the brush for them if they have no way of getting it to the location. Vouchers can be obtained from the Municipal Clerk's office

3. Raymond Dothard - Stage Coach Road - States that a car ran off the road onto a tree on Stage Coach Road. M/Kinsey states that at our last meeting Monmouth County did a public outreach presentation to the residents regarding the plans for Roadway Improvements and Resurfacing along a portion of Stage Coach Road and Ely Harmony Roads.

Mayor Kinsey closes the meeting to the public at 8:53 p.m.

Motion to adjourn, Moved C/Grbelja, Second C/Dorfman. © Time Out 8:53 p.m.

Tapes of the meeting are available in the Municipal Clerks Office.

February 3, 2016 minutes approved at a Township Committee meeting held on February 17, 2016.

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Maria Dellasala, RMC  
Municipal Clerk  
Millstone Township