

RESOLUTION NO. 18-87
MEETING DATE: 04-18-18

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/Kinsey offered the following Resolution and moved its adoption, which was second by **C/Grbelja**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 - a. Personnel
 - b. Items Falling Under Attorney/Client Privilege
 - c. Contracts

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Grbelja, C/Kinsey, C/Kuczinski, C/Masci, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on April 18, 2018.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 18-88
MEETING DATE: 04-18-18**

**RESOLUTION AMENDING RESOLUTION NO. 18-74 AUTHORIZING RELEASE OF
PERFORMANCE GUARANTEES FOR ROSEMONT MEADOWS (ROSEMONT
FARMS), SUBDIVISION NO. P06-04, (BLOCK 12, LOT 1.17)**

C/Grbelja offered the following Resolution and moved its adoption which was second by M/Dorfman.

WHEREAS, the developer of Subdivision No. P06-04, located on Battleground Road, had requested a release of its performance guarantees previously posted with the Township of Millstone in accordance with its previously received Planning Board approvals; and

WHEREAS, at its meeting of April 4, 2018, the Township Committee adopted Resolution No. 18-74 authorizing the release of said performance guarantees; and

WHEREAS, the amount of the cash bond deposit to be released was incorrect; and

WHEREAS, the correct amount of the cash bond deposit to be released is \$37,739.57.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that it hereby authorizes the release of the cash bond deposit in the amended amount of \$37,739.57.

BE IT FURTHER RESOLVED that all other conditions of Resolution 18-74, adopted on April 4, 2018 shall remain in full force and effect.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- (a) Township Engineer
- (b) Township Treasurer
- (c) Developer
- (d) Township Attorney

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, C/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of April 18, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO.: 18-89

SCHEDULE 18-04-B S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON April 18, 2018

SEE SCHEDULE 18-04-B ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 18-04-B attached.

Gary Dorfman, Mayor

Nancy Grbelja, Deputy Mayor

Robert J. Kinsey, Committeeman

Michael Kuczinski, Committeeman

Fiore Masci, Committeeman

Attest: _____
Maria Dellasala
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO.: 18-89
April 18, 2018

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 18-04-B, April 18, 2018, Consolidated Bill List, and the vouchers listed below as Schedule 18-04-B S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 95,698.84

SCHEDULE 18-04-B S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 4,851.43

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 288,879.76

GRANT FUND

TOTAL GRANT FUND \$ 467.67

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 125.00

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 0.00

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 5,673.00

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 81.02

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VET MEMORIAL FUND

TOTAL VET MEMORIAL FUND \$ 0.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 4,382.31

ANIMAL TRUST FUND

TOTAL DOG TRUST FUND \$ 210.15

TOTAL FOR ALL FUNDS \$ 400,369.18

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 269.60

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 2,054.80

TOTAL FOR ESCROW \$ 2,324.40

RESOLUTION WAS OFFERED BY COMMITTEEPERSON GRBELJA
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY MAYOR DORFMAN
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/KINSEY, C/KUCZINSKI, C/MASCI, C/GRBELJA, M/DORFMAN

NAYS: NONE

ABSTAIN: NONE

ABSENT: NONE

RESOLUTION NO. 18-90
MEETING DATE: 04-18-18

RESOLUTION APPOINTING CONSTRUCTION OFFICIAL

C/Grbelja offered the following Resolution and moved its adoption, which was second by **C/Dorfman**.

WHEREAS, the Construction Official has submitted his retirement papers and his last day of work was March 23, 2018, therefore the need exists for a Construction Code Official; and

WHEREAS, pursuant to UCC 52:27d-126 Appointment of construction official, sub code officials;

WHEREAS, at the Township Committee meeting on April 4, 2018 Jeremy Kuipers was hereby appointed as Temporary Construction Official, for a 30 day term beginning March 29, 2018;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Millstone that Jeremy Kuipers is hereby appointed as Construction Official, term beginning April 30, 2018 at an annual salary of \$25,147.00.

BE IT FURTHER RESOLVED that the appointment made hereby is effective March 29, 2018.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Township Administrator, the Department of Community Affairs and the appointee.

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, C/Grbelja, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of April 18, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 18-91
MEETING DATE: 04-18-18

RESOLUTION APPOINTING FIRE INSPECTOR

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Dorfman**:

WHEREAS, there is an opening within the Construction Department for a Fire Inspector of the Township; and

WHEREAS, the Township Committee has reviewed the position for which appointment is necessary.

WHEREAS, at the Township Committee meeting on April 4, 2018 Jeremy Kuipers was appointed as Temporary Fire Inspector, for a 30 day term beginning March 29, 2018;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Jeremy Kuipers is hereby appointed as the Fire Inspector at a annual salary of \$3,939, term expires December 31, 2018.

BE IT FURTHER RESOLVED that the appointment made hereby is effective March 29, 2018.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Jeremy Kuipers – Fire Inspector/Construction Code Official
- (2) Annette Murphy - Chief Financial Officer

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, C/Grbelja, M/Dorfman
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of April 18, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 18-92
MEETING DATE: 04-18-18

**RESOLUTION APPOINTING TEMPORARY SEASONAL LABORER FOR THE
DEPARTMENT OF PUBLIC WORKS**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Dorfman**:

WHEREAS, Millstone Township's Department of Public Works has the need to fill a temporary position;

WHEREAS, the Administrator and the DPW Coordinator are in agreement that Matthew Hart should be offered the position of Temporary Seasonal Laborer at \$12.50 an hour for a maximum of 40 hour work week; and

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that Matthew Hart is appointed the Temporary Seasonal Laborer effective April 9, 2018; and

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Dan Specht, DPW Coordinator
- (2) Annette Murphy - Chief Financial Officer
- (3) Matthew Hart

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, C/Grbelja, M/Dorfman
NAYS: None
ABSENT: None
ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of April 18, 2018.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 18-93
MEETING DATE: 04-18-18**

**RESOLUTION APPOINTING BUILDING SUB-CODE OFFICIAL/BUILDING
INSPECTOR**

C/Grbelja offered the following Resolution and moved its adoption, which was second by **M/Dorfman**:

WHEREAS, there is an opening within the Construction Department for a Building Sub-Code Official and Building Inspector of the Township; and

WHEREAS, the Township Committee has reviewed the position for which appointment is necessary.

WHEREAS, at the Township Administrator and the Construction Code Official have held interviews;

WHEREAS, the Administrator and the Construction Code Official are in agreement that John Gerrity should be offered the position of Building Sub-Code Official/Building Inspector;

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that John Gerrity is hereby appointed as the Building Sub-Code Official at a annual salary of \$3,855 and the Building Inspector at a annual salary of \$28,145, term expires December 31, 2108.

BE IT FURTHER RESOLVED that the appointments made hereby are effective April 23, 2018.

BE IT FURTHER RESOLVED that a copy of this Resolution certified by the Municipal Clerk to be a true copy shall be forwarded to each of the following:

- (1) Jeremy Kuipers – Construction Code Official
- (2) Annette Murphy - Chief Financial Officer
- (3) Department of Community Affairs
- (4) John Gerrity

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, C/Grbelja, M/Dorfman

NAYS: None

ABSENT: None

ABSTAIN: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of April 18, 2018.

Maria Dellasala, RMC
Municipal Clerk

**RESOLUTION NO. 18-94
MEETING DATE: 04-18-18**

**RESOLUTION AUTHORIZING THE EXECUTION OF AMENDED DEVELOPER'S
AGREEMENT FOR LENZO FAMILY, LLC, BLOCK 17, LOT 8.04, 8.05 AND 8.06,
SITE PLAN NO. Z16-6**

C/Grbelja offered the following Resolution and moved its adoption which was second by **M/Dorfman**.

WHEREAS, on August 23, 2017, Lenzo Family LLC received Final Major Site Plan Approval from the Millstone Township Zoning Board for and in connection with a site plan for Block 17, Lots 8.04, 8.05 and 8.06, bearing application No. Z16-6; and

WHEREAS, in accordance with its Zoning Board approval, the Developer entered into a Developer's Agreement with the Township of Millstone dated December 6, 2017, which has been recorded in the Monmouth County Clerk's Office on January 18, 2018 in Book OR-9268, PAGE: 6084 with an Instrument Number of 2018006115; and

WHEREAS, the Township Engineer has revised the amount of the required performance guarantee and inspection fees by letter dated February 23, 2018 due to changes in the law; and

WHEREAS, the Zoning Board Attorney, acting as conflict counsel for the Township of Millstone in this matter, has prepared an Amended Developer's Agreement for this site plan, which only modifies the amount of the performance guarantee; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Millstone that the Mayor is hereby authorized to execute and the Township Clerk to attest the Amended Developer's Agreement between the Township of Millstone and the Developer in accordance with the approval granted by the Millstone Township Zoning Board.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided by the Township Clerk to each of the following: Township Engineer, Township Attorney, Township Zoning Board, Township Construction Official and the Developer.

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, C/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its regular meeting of April 18, 2018.

Maria Dellasala, RMC
Municipal Clerk

RESOLUTION NO. 18-95
MEETING DATE: 04-18-18

RESOLUTION AUTHORIZING A MUTUAL AID AGREEMENT WITH FREEHOLD TOWNSHIP FOR BUILDING INSPECTOR/BUILDING SUB-CODE OFFICIAL AND FIRE SUB-CODE OFFICIAL INSPECTIONS AND PLAN REVIEW

C/Grbelja offered the following Resolution and moved its adoption which was second by **M/Dorfman**:

WHEREAS, Millstone Township and the Township of Freehold are interested in the above Agreement in which Freehold Township shall provide said services for Millstone Township; and

WHEREAS, this cooperative Agreement between municipalities would be beneficial to the taxpayers in both municipalities; and

WHEREAS, the current Agreement entitled "Mutual Aid Agreement-Freehold Township and Millstone Township-Building Inspector/Building Sub-Code Official and Fire Sub-Code Official Inspections and Plan Review" between the Township of Freehold and the Township of Millstone has been found acceptable to both parties;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the above Mutual Aid Agreement is herein authorized for execution;

BE IT FURTHER RESOLVED that a copy of the agreement shall be maintained in the Township Clerk's Office upon passage of this resolution and available for public inspections;

BE IT FURTHER RESOLVED that, pursuant to NJSA 40A:65-1, a certified copy of the within Resolution shall be forwarded to New Jersey Department of Community Affairs, Division of Local Government Services;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Millstone Township Administrator, the Millstone Township Construction Official, the Millstone Township Chief Financial Officer, the Freehold Township Administrator, and the Freehold Township Clerk.

ROLL CALL:

AYES: C/Kinsey, C/Kuczinski, C/Masci, C/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of April 18, 2018.

Maria Dellasala, RMC
Municipal Clerk