

**RESOLUTION NO. 21-76**  
**MEETING DATE: 03-03-2021**

**RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED**

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**C/Morris** offered the following Resolution and moved its adoption, which was second by **C/McLaughlin**.

**WHEREAS**, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

**WHEREAS**, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
  1. Items Falling Under Attorney/Client Privilege
  2. Contracts

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

**ROLL CALL:**

**AYES:** C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman  
**NAYS:** None  
**ABSTAIN:** None  
**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on March 3, 2021.

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Kathleen Hart, RMC  
Municipal Clerk

**RESOLUTION NO. 21-77**  
**MEETING DATE: 03-03-2021**

**RESOLUTION APPROVING CHANGE ORDER NO. 1**  
**FOR 2020 ROADWAY IMPROVEMENT PROJECT**

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**C/McLaughlin** offered the following Resolution and moved its adoption, which was seconded by **M/Dorfman**.

**WHEREAS**, the Township entered into a contract with Meco, Inc. in the original amount of \$1,406,480.50 for a project known as “2020 Roadway Improvement Program” and

**WHEREAS**, the Township Engineer has requested additional work for drainage improvements and repairs; and

**WHEREAS**, the changes include drainage improvements and repairs on Parkside Way, Quail Hill Road, Alpine Drive, Emmons Drive and Graham Place resulting in an increase in the amount of \$60,400.00 as detailed on the attached Changer Order No.1; and

**WHEREAS**, the new contract amount is now \$1,466,880.50.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone that the Change Order No. 1, resulting in an increase in the contract in the amount of \$60,400.00 is hereby approved and the Mayor, Township Administrator or Clerk are hereby authorized to execute this Change Order.

**BE IT FURTHER RESOLVED** that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. Township Engineer
- b. Meco, Inc.
- c. Township Attorney
- d. Township Administrator
- e. Township CFO/Treasurer

**ROLL CALL:**

**AYES:** C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman

**NAYS:** None

**ABSTAIN:** None

**ABSENT:** None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of March 3, 2021.

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Kathleen Hart, RMC  
Township Clerk

## CHANGE ORDER AND SUPPLEMENTAL AGREEMENT NO. 1

**Project: 2020 Roadway Improvement Program**

|  |   |
|--|---|
| Project No: MS 20-03<br><br>Contractor: Mecco, Inc<br>P.O. Box<br>Clarksburg, NJ 08510 | Owner: <b>Township of Millstone</b><br>Date: <b>2/22/2021</b><br><br>Original Contract Amount:..... <b>\$1,406,480.50</b><br><br>Previously Adjusted Contract Amount :..... <b>\$1,406,480.50</b><br>Amount of this Supplemental Agreement:..... <b>\$60,400.00</b><br>Total Adjusted Contract Amount to Date:..... <b>\$1,466,880.50</b> |
|--|---|

You are requested to comply with the following changes from the contract plans and specification:

| Item No.   | Description   | Quantity | Units | Unit Price  | Decrease in Contract Price | Increase in Contract Price |
|--|---|----------|-------|-------------|----------------------------|----------------------------|
| 1  | Reconstruct and convert existing "E" inlet to double "E" inlet, new 36" concrete flared end section, new stone rip raps, and road repairs at 35 Parkside Way. | 1        | LS    | \$18,000.00 | \$0.00                     | \$18,000.00                |
| 2  | Reconstruct Inlets at Quail Hill Road, Alpine Drive, and Emmons Drive   | 4        | EA    | \$3,850.00  | \$0.00                     | \$15,400.00                |
| 3  | Remove collapsed timberwall, fill dirt, stabilize slope, topsoil and seed at Graham Place   | 1        | LS    | \$12,500.00 | \$0.00                     | \$12,500.00                |
| 4  | Repair/Reconstruct two headwalls on Quail Hill Road and Clarksburg Road intersection. Work includes tree removal, regrading, ripraps and erosion control      | 1        | LS    | \$14,500.00 | \$0.00                     | \$14,500.00                |
| Total Decrease per this Agreement                  |   |          |       |             | \$0.00                     |                            |
| Total Increase per this Agreement                  |   |          |       |             |                            | \$60,400.00                |
| Net Change in Contract Price due to this agreement |   |          |       |             |                            | \$60,400.00                |

The sum of **\$60,400.00** is hereby added to the Total Contract Price and the total Adjusted contract Price to date is hereby equal to **\$1,466,880.50**

**Reason for Change:** Drainage improvements and repairs requested by the Township

Recommended by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Engineer)

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Contractor)

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_  
(Township)

**RESOLUTION NO. 21-78**

**MEETING DATE: 03-03-2021**

**RESOLUTION TO TRANSFER FUNDS ON APPROPRIATION RESERVES #3**

C/McLaughlin offered the following Resolution and moved its adoption, which was seconded by C/Dorfman.

**WHEREAS**, N.J.S.A. 40A:4-59 provides for the transfer of appropriation reserves within the first three months of the current fiscal year when it shall become necessary to expend for any purpose specified in the Budget an amount in excess of the respective sums appropriated therefore; and when there shall be an excess in one or more appropriation reserves over and above the amount deemed to be necessary to fulfill the purpose of such appropriations; transfer the amount of such excess to an appropriation reserve deemed to be insufficient to fulfill its purpose; and

**WHEREAS**, this condition now exists.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Millstone in the County of Monmouth that the following transfer of 2020 appropriation reserves be and the same are hereby authorized and the Chief Financial Officer be and hereby is directed to make said transfers on the records:

| <u>CURRENT ACCOUNT</u> |    | <u>FROM</u>     | <u>TO</u>       |
|------------------------|----|-----------------|-----------------|
| General Admin          | OE | <u>\$ 7,000</u> |                 |
| Planning Board         | OE |                 | <u>\$7,000</u>  |
| <b>TOTAL</b>           |    | <b>\$ 7,000</b> | <b>\$ 7,000</b> |

Explanations of the transfers are as follows:

To transfer available money to pay December fees that exceeded the estimates.

**BE IT FURTHER RESOLVED** that a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Chief Financial Officer, Deputy CFO, and the Treasurer.

VOTE:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

**I HEREBY CERTIFY** the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting on March 3, 2021.

\_\_\_\_\_  
Kathleen Hart, RMC  
Township Clerk

RESOLUTION NO. 21-79

SCHEDULE 21-03 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO  
THE TOWNSHIP COMMITTEE AT A MEETING  
HELD ON March 3, 2021

SEE SCHEDULE 21-03 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 21-03 attached.

\_\_\_\_\_  
Gary Dorfman, Mayor

\_\_\_\_\_  
Nancy Grbelja, Deputy Mayor

\_\_\_\_\_  
Albert Ferro, Committeeman

\_\_\_\_\_  
Michael McLaughlin, Committeeman

\_\_\_\_\_  
Chris Morris, Committeeman

Attest: \_\_\_\_\_  
Kathleen Hart  
Municipal Clerk

**TOWNSHIP OF MILLSTONE  
RESOLUTION NO. 21-79**

March 3, 2021

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 21-03, March 3, 2021, Consolidated Bill List, and the vouchers listed below as Schedule 21-03 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

**CURRENT FUND**

TOTAL CURRENT FUND: \$ 217,759.26

**SCHEDULE 21-03 S**

**PAYROLL FUND**

TOTAL PAYROLL TRUST FUND \$ 4,504.67

**GENERAL CAPITAL FUND**

TOTAL GENERAL CAPITAL FUND \$ 1,160.00

**GRANT FUND**

TOTAL GRANT FUND \$ 670.77

**RESERVE TRUST FUND**

TOTAL RESERVE TRUST FUND \$ 2,222.68

**BASIN MAINTENANCE TRUST**

TOTAL BASIN MAINTENANCE TRUST \$ 0.00

**SHADE TREE TRUST**

TOTAL SHADE TREE TRUST \$ 0.00

**COAH TRUST FUND**

TOTAL COAH TRUST FUND \$ 216.00

**OPEN SPACE FARMLAND TRUST FUND**

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 0.00

**MUNICIPAL DRUG ALLIANCE FUND**

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

**VETERAN'S MEMORIAL TRUST FUND**

TOTAL VET MEMORIAL TRUST FUND \$ 0.00

**RECREATION TRUST FUND (DEDICATION BY RIDER)**

TOTAL RECREATION TRUST FUND \$ 996.00

**ANIMAL CONTROL TRUST FUND**

TOTAL DOG TRUST FUND \$ 219.52

**TOTAL FOR ALL FUNDS \$ 227,748.90**

**ESCROW**

**DEVELOPERS ESCROW ACCOUNT UNDER \$5,000**

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 360.50

**DEVELOPERS ESCROW ACCOUNT OVER \$5,000**

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 5,278.00

**TOTAL FOR ESCROW \$ 5,638.50**

RESOLUTION WAS OFFERED BY COMMITTEEPERSON MCLAUGHLIN  
AND MOVED ITS ADOPTION;  
MOTION WAS SECOND BY MAYOR DORFMAN  
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/McLaughlin, C/Morris, C/Ferro, DM/Grbelja, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None