

RESOLUTION NO. 21-165
MEETING DATE: 09-01-2021

RESOLUTION AUTHORIZING THE HOLDING OF AN EXECUTIVE SESSION, AT WHICH THE PUBLIC SHALL BE EXCLUDED

C/McLaughlin offered the following Resolution and moved its adoption, which was second by **C/Morris**.

WHEREAS, N.J.S.A. 10:4-13 of the Open Public Meetings Act permits the exclusion of the public from meetings of public bodies in certain circumstances which are set forth in N.J.S.A. 10:4-12(b); and

WHEREAS, the Township Committee of the Township of Millstone is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone as follows:

1. The public shall be excluded for the discussion of any action upon the here in after specified subject matter.
2. The general nature of the subject matter to be discussed is as follows:
 1. Items Falling Under Attorney Client Privilege

It is anticipated at this time that the above stated subject matter will be made public in approximately six months or at such time as any litigation discussed is resolved.

3. This Resolution shall take effect immediately.

ROLL CALL:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Township Committee of the Township of Millstone on September 1, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-166
MEETING DATE: 09-01-2021

RESOLUTION OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH,
STATE OF NEW JERSEY OPPOSING EXECUTIVE ORDER 251 ANNOUNCED
AUGUST 6, 2021

M/Dorfman offered the following Resolution and moved its adoption which was seconded by C/Ferro.

WHEREAS, the Governor of New Jersey, Phillip Murphy, has enacted a new mask mandate (Executive Order 251) for New Jersey school children announced on August 6, 2021; and

WHEREAS, the Governor has decreed that all New Jersey school children will wear a mask upon the return to school in September 2021, unless specific exemption criteria is met; and

WHEREAS, the Township of Millstone acknowledges potential risks to children from Covid 19, the Governing Body also acknowledges that it is the right and responsibility of individual parents and caregivers to make appropriate healthcare decisions for their own children including the right to assess both the costs and benefits of mask wearing; and

WHEREAS, the Township of Millstone reaffirms the rights of parents and local school districts to determine operating procedures, curriculum, and matters of normal operations within their local school districts provided the school district meets fair and measurable statewide academic performance standards.

WHEREAS, this in no way detracts from the potential seriousness of Covid-19, but rather affirms parental and local school board autonomy and authority in making appropriate decisions for their own children and students; and

WHEREAS the Township Committee acknowledges that parents and guardians along with their healthcare providers are in the best position and authority to make this determination for their own children.

NOW, THEREFORE, BE IT RESOLVED, that Township of Millstone reaffirms and urges Governor Murphy to reconsider the rights of parents and local school districts to determine operating procedures, curriculum, and matters of normal operations within their local school districts provided the school district meets fair and measurable statewide academic performance standards.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

ROLL CALL:

AYES: C/Morris, C/Ferro, C/McLaughlin, M/Dorfman
NAYS: None
ABSTAIN: DM/Grbelja
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of September 1, 2021.

KATHLEEN HART, RMC
Township Clerk

**RESOLUTION NO: 21-167
MEETING DATE: 09-01-2021**

**RESOLUTION APPOINTING FULL-TIME BUILDINGS & GROUNDS
MAINTENANCE CUSTODIAN**

C/Ferro offered the following resolution and moved its adoption, which was second by **C/Morris**.

WHEREAS, there is an opening for a full-time Buildings & Grounds Maintenance Custodian; and

WHEREAS, the Public Works Coordinator has interviewed potential candidates and has indicated that Karen Krimin is the applicant whom best meets the needs for this position; and

WHEREAS, the Township Committee of the Township of Millstone hereby appoints Karen Krimin as Full-Time Buildings & Grounds Maintenance Custodian at an hourly rate of \$15.00, 40 hours per week, effective date of September 7, 2021.

BE IT FURTHER RESOLVED that a copy of this resolution, certified by the Township Clerk to be a true copy be forwarded to:

1. Karen Krimin
2. Kevin Abernethy, Township Administrator/Acting CFO
3. Dan Specht, Public Works Coordinator
4. Amanda Salerno, Treasurer

ROLL CALL:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the resolution adopted by the Millstone Township Committee at its meeting of September 1, 2021.

Kathleen Hart, RMC
Municipal Clerk

RESOLUTION NO. 21-168
MEETING DATE: 09-01-2021

**RESOLUTION DIRECTING TAX COLLECTOR TO CANCEL
REAL ESTATES TAXES ON BLOCK 7.01, LOT 5**

C/Ferro offered the following Resolution and moved its adoption, which was seconded by **C/Morris**:

WHEREAS, pursuant to N.J.S.A. 54:4-3.30 et seq.: L.1948, c.259 as amended, Property Tax Exemption on Dwelling House of Disabled Veteran or Surviving Spouse, Donald D. Ruggiero is 100% totally and permanently disabled, as declared by the Department of Veterans Affairs; and

WHEREAS, Donald D. Ruggiero, Jr. owns 12 Groendyke Circle, Millstone Township; and

WHEREAS, the property taxes for the 2nd and 3rd quarter of 2021 should be cancelled as of May 1, 2021 and refunded in the amount of \$5,847.89, pursuant to the above provision; and

WHEREAS, the 2021 final / 2022 preliminary taxes should also be cancelled in the amount that has been entered in the 2021 Extended Tax Duplicate.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the Tax Collector is hereby authorized to cancel real estate taxes on Block 7.01, Lot 5, 12 Groendyke, Millstone, NJ.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Tax Collector, the Tax Assessor, Chief Financial Officer and the Monmouth County Board of Taxation.

ROLL CALL:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of September 1, 2021.

Kathleen Hart, RMC
Township Clerk

RESOLUTION NO. 21-169
MEETING DATE: 09-01-2021

**RESOLUTION DIRECTING TAX COLLECTOR TO CANCEL
REAL ESTATES TAXES ON BLOCK 39.01, LOT 16.11**

C/Ferro offered the following Resolution and moved its adoption, which was seconded by **C/Morris**:

WHEREAS, pursuant to N.J.S.A. 54:4-3.30 et seq.: L.1948, c.259 as amended, Property Tax Exemption on Dwelling House of Disabled Veteran or Surviving Spouse, Sarah Rees is 100% totally and permanently disabled, as declared by the Department of Veterans Affairs; and

WHEREAS, Sarah Rees previously owned 1/3 of 17 Halka Way, Millstone Township; and

WHEREAS, Sarah Rees now owns 100% of 17 Halka Way, Millstone Twp; and

WHEREAS, the property taxes for the 3rd and 4th quarter of 2021 should be cancelled as of July 26, 2021 and refunded in the amount of \$21.57, pursuant to the above provision; and

WHEREAS, the 2022 preliminary taxes should also be cancelled in the amount that has been entered in the 2021 Extended Tax Duplicate.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the Tax Collector is hereby authorized to cancel real estate taxes on Block 39.01 Lot 16.11, 17 Halka Way, Millstone, NJ.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Tax Collector, the Tax Assessor, Chief Financial Officer and the Monmouth County Board of Taxation.

ROLL CALL:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of September 1, 2021.

Kathleen Hart, RMC
Township Clerk

RESOLUTION NO. 21-170
MEETING DATE: 09-01-2021

**RESOLUTION DIRECTING TAX COLLECTOR TO CANCEL
REAL ESTATES TAXES ON BLOCK 17, LOT 15.10**

C/Ferro offered the following Resolution and moved its adoption, which was seconded by **C/Morris**:

WHEREAS, pursuant to N.J.S.A. 54:4-3.30 et seq.: L.1948, c.259 as amended, Property Tax Exemption on Dwelling House of Disabled Veteran or Surviving Spouse, Michael J. Kozak is 100% totally and permanently disabled, as declared by the Department of Veterans Affairs; and

WHEREAS, Michael J. Kozak owns 100 Hillside Road, Millstone Township; and

WHEREAS, the property taxes for the 3rd and 4th quarter of 2021 should be cancelled as of August 1, 2021 and refunded in the amount of \$3,910.68, pursuant to the above provision; and

WHEREAS, the 2022 preliminary taxes should also be cancelled in the amount that has been entered in the 2021 Extended Tax Duplicate.

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of Millstone that the Tax Collector is hereby authorized to cancel real estate taxes on Block 17 Lot 15.10, 100 Hillside Road, Millstone, NJ.

BE IT FURTHER RESOLVED a copy of this Resolution certified by the Township Clerk to be a true copy be forwarded to the Tax Collector, the Tax Assessor, Chief Financial Officer and the Monmouth County Board of Taxation.

ROLL CALL:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of September 1, 2021.

Kathleen Hart, RMC
Township Clerk

RESOLUTION NO.: 21-171

SCHEDULE 21-09 S

CONSOLIDATED BILL LIST

TOWNSHIP OF MILLSTONE VOUCHERS FOR PAYMENT PRESENTED TO
THE TOWNSHIP COMMITTEE AT A MEETING
HELD ON September 1, 2021

SEE SCHEDULE 21-09 ATTACHED

A resolution was passed by the Township Committee for the payment of the vouchers listed on Schedule 21-09 attached.

Gary Dorfman, Mayor

Nancy Grbelja, Deputy Mayor

Albert Ferro, Committeeman

Michael McLaughlin, Committeeman

Chris Morris, Committeeman

Attest: _____
Kathleen Hart
Municipal Clerk

TOWNSHIP OF MILLSTONE
RESOLUTION NO.: 21-171
September 1, 2021

BE IT RESOLVED by the Township Committee of the Township of Millstone that the vouchers listed on Schedule 21-09, September 1, 2021, Consolidated Bill List, and the vouchers listed below as Schedule 21-09 S, Supplement to Consolidated Bill List, as presented by the Township Treasurer, Amanda Salerno, to be paid from existing appropriations.

CURRENT FUND

TOTAL CURRENT FUND: \$ 124,827.22

SCHEDULE 21-09 S

PAYROLL FUND

TOTAL PAYROLL TRUST FUND \$ 4,462.87

GENERAL CAPITAL FUND

TOTAL GENERAL CAPITAL FUND \$ 5,507.50

GRANT FUND

TOTAL GRANT FUND \$ 1,364.88

RESERVE TRUST FUND

TOTAL RESERVE TRUST FUND \$ 1,202.40

BASIN MAINTENANCE TRUST

TOTAL BASIN MAINTENANCE TRUST \$ 175.52

SHADE TREE TRUST

TOTAL SHADE TREE TRUST \$ 0.00

COAH TRUST FUND

TOTAL COAH TRUST FUND \$ 258.60

OPEN SPACE FARMLAND TRUST FUND

TOTAL OPEN SPACE FARMLAND TRUST FUND \$ 13,166.40

MUNICIPAL DRUG ALLIANCE FUND

TOTAL MUNICIPAL DRUG ALLIANCE FUND \$ 0.00

VETERAN'S MEMORIAL TRUST FUND

TOTAL VET MEMORIAL TRUST FUND \$ 2,300.00

RECREATION TRUST FUND (DEDICATION BY RIDER)

TOTAL RECREATION TRUST FUND \$ 3,427.55

ANIMAL CONTROL TRUST FUND

TOTAL DOG TRUST FUND \$ 246.48

TOTAL FOR ALL FUNDS \$ 156,939.42

ESCROW

DEVELOPERS ESCROW ACCOUNT UNDER \$5,000

TOTAL DEVELOPERS ESCROW UNDER \$5,000 \$ 2,732.00

DEVELOPERS ESCROW ACCOUNT OVER \$5,000

TOTAL DEVELOPERS ESCROW OVER \$5,000 \$ 11,439.40

TOTAL FOR ESCROW \$ 14,171.40

RESOLUTION WAS OFFERED BY COMMITTEEPERSON FERRO
AND MOVED ITS ADOPTION;
MOTION WAS SECOND BY COMMITTEEPERSON MORRIS
RESOLUTION WAS ADOPTED ON THE FOLLOWING ROLL CALL VOTES:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

RESOLUTION NO. 21-172
ADOPTION DATE: 09-01-2021

**RESOLUTION AUTHORIZING ENTERING INTO A SHARED SERVICES
AGREEMENT BETWEEN THE COUNTY OF MONMOUTH AND THE TOWNSHIP
OF MILLSTONE FOR THE PRESERVATION OF THE TOMS RIVER HEADWATERS
PROJECT AREA**

C/Ferro offered the following Resolution and moved its adoption which was seconded by **C/Morris**.

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands and property for COUNTY OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION and PUBLIC PARK and RECREATION PURPOSES; and

WHEREAS, the Toms River Headwaters Project Area, located in the Township of Millstone, is identified for preservation in the Monmouth County Open Space Plan 2019 as a cooperative project between the County of Monmouth and the Township of Millstone; and

WHEREAS, entering into a Shared Services Agreement would provide the framework for the preservation of the Toms River Headwaters Project Area; and

WHEREAS, the County of Monmouth has indicated its willingness to enter into a Shared Services Agreement with the Township to effect the preservation of the Toms River Headwaters Project Area; and

WHEREAS, the Township's Open Space Preservation Council has recommended to the Township Committee that entering into a Shared Services Agreement between the County and the Township of Millstone be authorized.

NOW, THEREFORE, BE IT RESOLVED that by the Mayor and Township Committee does hereby authorize entering a Shared Services Agreement between the County of Monmouth and the Township of Millstone for preservation of the Toms River Headwaters Project Area.

BE IT FURTHER RESOLVED that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement, in the form attached hereto; and

BE IT FURTHER RESOLVED that the Township Clerk forward a certified true copy of this resolution to the Clerk of the Board of County Commissioners, and to the Township's Open Space Preservation Council.

ROLL CALL:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman

NAYS: None

ABSTAIN: None

ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its regular meeting of September 1, 2021.

KATHLEEN HART, RMC
Township Clerk

**RESOLUTION NO. 21-173
MEETING DATE: 09-01-2021**

**RESOLUTION AUTHORIZING CHANGE ORDER NO. 1
RE: TURF FERTILIZATION & CHEMICAL PROGRAM; MILLSTONE PARK, WEED
CONTROL**

C/Ferro offered the following Resolution and moved it adoption, which was seconded by **C/Morris**.

WHEREAS, the Township entered into a contract with On-Site Landscape Management, Inc. in the amount of \$68,987.00 for a project known as “Turf Fertilization and Chemical Program Schedule for Wagner Farm, Rocky Brook, Abate, Brandywine Parks and Millstone Parks; Veterans Memorial; Municipal Building; Municipal Court; Community Center and Clarksburg Cultural Center”, and

WHEREAS, the Township has required a change such as Weed Control Treatment at Millstone Park; and

WHEREAS, the new charges have resulted in an increase in the amount of \$500.00.

WHEREAS, the new contract amount is now \$69,487.00.

WHEREAS, notification was provided to the Township Committee by the Township Administrator explaining the importance of the change needed; the Township Committee agrees that the change order is reasonable and necessary; and the CFO has certified the availability of funds in account 1-01-28-375-166.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Millstone that the Change Order No. 1, resulting in an increase in the contract in the amount of \$500.00 is hereby approved and the Mayor, Township Administrator or Clerk are hereby authorized to execute this Change Order.

BE IT FURTHER RESOLVED that a copy of this Resolution, certified by the Township Clerk to be a true copy be forwarded to each of the following:

- a. On-Site Landscape Management, Inc.
- b. Township Attorney
- c. Township Administrator/CFO
- d. Township Treasurer/QPA

ROLL CALL:

AYES: C/Ferro, DM/Grbelja, C/McLaughlin, C/Morris, M/Dorfman
NAYS: None
ABSTAIN: None
ABSENT: None

I HEREBY CERTIFY the foregoing to be a true copy of the Resolution adopted by the Millstone Township Committee at its meeting of September 1, 2021.

Kathleen Hart, RMC
Township Clerk