

## TOWNSHIP OF MILLSTONE

PLEASE TAKE NOTICE: Pursuant to P.L. 1975, C231 (Open Public Meetings Act), the Township Committee of the Township of Millstone has scheduled a Budget Workshop Meeting to take place on Wednesday, April 21, 2021 at 5:30 p.m. at the Municipal Meeting Room, 215 Millstone Road, Millstone Township, NJ 08535. The meeting will also be held virtually, by Zoom. No formal action will be taken. The agenda, to the extent known, will be to discuss the 2021 Municipal Budget. Members of the public may access the meeting via Zoom by the following methods:

There are two options to join the Meetings 1) through the Zoom App via a smartphone, computer or tablet via video link, or 2) phone audio using the following Zoom meeting access information:

Join Zoom Meeting

<https://us02web.zoom.us/j/81936747753?pwd=SnRvUGlQNDNWVm5ucGFVVTJWVWxUUT09>

Meeting ID: 819 3674 7753; Passcode: 187028

One tap mobile

+13017158592,,81936747753# US (Washington DC) 13126266799,,81936747753# +US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC); +1 312 626 6799 US (Chicago); +1 929 205 6099 US (New York)

+1 253 215 8782 US (Tacoma); +1 346 248 7799 US (Houston); +1 669 900 6833 US (San Jose)

Find your local number: <https://us02web.zoom.us/j/81936747753?pwd=SnRvUGlQNDNWVm5ucGFVVTJWVWxUUT09>

Submission Of Written Public Comments In Advance:

a. Public comments may be submitted in writing to the Township Clerk in advance of a remote Township Committee meeting to be read aloud and addressed during the public portion of the meeting.

b. Written public comments may be submitted by email to [k-hart@millstonenj.gov](mailto:k-hart@millstonenj.gov) with the subject line "Written Public Comment", or by regular mail to: Municipal Clerk, Township of Millstone, 470 Stage Coach Road, Millstone Township, NJ 08510

c. All written public comments must be received at least twenty-four (24) hours prior to the beginning of the Township Committee meeting to be read aloud. Comments received after that deadline shall be read at the following Township Committee meeting.

d. A time limit of three (3) minutes shall be allotted to the reading of each written public comment to ensure that all public comments have a fair opportunity to be heard.

e. Written public comments that are duplicative of previously-submitted comments shall be noted for the record and their content shall be summarized rather than read in full.

2. Members of the public participating by remote internet access or telephonic access shall be allotted up to three (3) minutes.

3. Muting of disruptive members of the public

a. Members of the public that are disruptive during a remote public meeting may be muted and/or removed from the meeting. For purposes of this section, "disruptive conduct" includes sustained inappropriate behaviors such as, but not necessarily limited to, shouting, interruption, and use of profanity.

b. Once a member of the public exhibits disruptive conduct, the member may be initially muted and warned that continue disruption may result in their being prevented from speaking during the meeting or removed from the remote meeting. The disruptive member will then be unmuted.

c. If the disruptive member continues to exhibit disruptive conduct, they may be muted without further warning while other members of the public are allowed to proceed with their questions or comments.

d. If time permits, the muted disruptive member shall be allowed to speak after all other members of the public have been given the opportunity to make comment, subject to the time limits set forth above.

e. If the member exhibits disruptive conduct again, they shall be muted for the remainder and/or removed from the meeting.

By Order of the Township Committee, Kathleen Hart, Township Clerk