

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR OCTOBER 2, 2024

Deputy Mayor Morris calls the meeting to order 8:09 p.m. followed by a flag salute and a moment of silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the annual meeting notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2023.

ROLL CALL: Committeeperson Eric Davis – present, Deputy Mayor Chris Morris –present, Committeeperson Tara Zabrosky – present, Committeeperson Jeff Ziner – absent and Mayor Al Ferro - absent. Also, in attendance: Zachary Styczynski, Esq. - Township Attorney, Kevin Abernethy – Township Administrator (via phone) and Kathleen Hart - Municipal Clerk.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

PRESENTATION:

1. Millstone Township Fire District: Captain Mike Maloney, Millstone Township Fire District, discussed the EMS program. Total calls in 2023 were 1,351 with 787 transports and 299 mutual aid. To date in 2024, the total calls are 888 with 545 transports and 142 mutual aid. The last few weeks have been very busy with numerous motor vehicle accidents, including one fatality and two-house fires. A few service highlights: This year the Fire District completed the re-licensing process with the State of NJ Department of Health with no deficiencies; the average response time for the Township is 7 minutes; second assignments or incidents requiring two ambulances, we handle 87% of the time with in-house staff and ambulances; received mutual aid into the town for only 12 incidents; purchased a new 2023 Ford E450 ambulance remounted on a new chassis, new power load stretcher and supplies with the purchase price of \$291,000 with no additional impact to the taxpayers. All ambulances are now equipped with brush bumpers to protect from wildlife incidents. We have a comprehensive vehicle replacement plan to ensure vehicles can be remounted up to 3 times. Remounted vehicles represent a savings of a minimum of \$100,000 compared to a new ambulance. The challenges we are facing are a shrinking volunteer basis, which is a nationwide trend; an increase in the number of full-time employees to 18 total with 3 full-time positions which are paid for through EMS to maintain ambulance staffing; continued efforts to maintain per diem personnel to offset salary costs. Our transport volume is down and our revenue stream is going to be down. The Fire District has begun to utilize their surplus fund balance to fund operations this year and requests the additional \$100,000 payment from the Township so that the Fire District can continue to appropriately budget.

DM/Morris stated that the value that the Township is receiving is fantastic at a cost that is well below what it was prior to this transition. When there is a need, the Township Committee will always provide a commitment back to the Fire District as long as the District presents what their challenges are, how the District needs to overcome them and what is needed for the future. Questions if the shortfall the District may have now is due more to equipment or staffing. Captain Maloney stated that it is a combination of both.

C/Davis thanked the Fire Department/EMS for their service and questioned what is the expected cost to remount an ambulance in the future and does the Fire District do any training in CPR. Captain Maloney stated that the price tag this year was \$226,000. Looking at the trend and the forecast of prices, this could be closer to \$300,000. The Fire District has an employee who is trained in CPR and if the Township requests the District could do the training. D/M Morris stated that the Recreation Department would benefit from CPR training for their coaches.

C/Zabrosky states that the Fire Department always comes to events when asked. Questioned if the staff of the Fire Department is also trained as EMTs. Captain Maloney stated that all staff are EMTs and trained in dual roles.

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Kevin Abernethy, Township Administrator thanked the Fire Department for all they do. The State has a 15-minute response time and Millstone’s average is a 7-minute response time. They should be congratulated on this.

DM/Morris stated that the Township Committee will discuss their request for the additional payment of \$100,000 and respond back in the next few weeks.

CORRESPONDENCE:

1. Resignation received from Tristan Maraday, Department of Public Works, effective September 24, 2024.
2. Resignation received from Patty Basko, Shade Tree Commission member, effective December 31, 2024.

ORDINANCES:

FIRST READING

ORDINANCE 24-17                    AN ORDINANCE AMENDING CHAPTER V (FEES), SECTION 5-2 (FEES FOR CHAPTER II: ADMINISTRATION), PARAGRAPH C (RECREATION REGISTRATION) OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP

EXPLANATORY STATEMENT: This Ordinance amends the Recreation Registration fees contained in Chapter V, Section 5-2, paragraph c. of the Revised General Ordinances of the Township of Millstone.

Motion to adopt was moved by C/Davis; second by C/Zabrosky.

ROLL CALL VOTE:

AYES:            DM/Morris, C/Zabrosky, C/Davis  
 NAYS:            None                    ABSTAIN:    None                    ABSENT:       C/Ziner, M/Ferro

Second reading and Public Hearing to be held on October 16, 2024 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, New Jersey.

RESOLUTIONS:            CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

- 24-199            Resolution Appointing Full-Time Building Subcode Official and Building Inspector – Jon Paul Lamont
- 24-200            Payment of Vouchers – October 2, 2024
- 24-201            Resolution of the Township of Millstone Authorizing a Person-To-Person Transfer of Plenary Retail Consumption License For License No. 1332-33-006-01
- 24-202            Resolution Endorsing Treatment Works Application for Force 5 Holding LLC, 8 Farrington Boulevard, Block 18, Lot 2.04
- 24-203            Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87 (2024 Clean Communities Grant)
- 24-204            Resolution Requesting Approval of Items of Revenue and Appropriation NJSA 40A:4-87 (FY24 National Opioid Settlement Grant)
- 24-205            Resolution Appointing Part-Time Building Sub-Code Official/Building Inspector – Robert Weber
- 24-206            Resolution Appointing Construction Official – Jon Paul Lamont

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Motion to adopt Consent Agenda Resolutions 24-199 through 24-2016 was moved by C/Davis; second by C/Zabrosky.

**ROLL CALL VOTE:**

AYES: C/Zabrosky, C/Davis, DM/Morris  
NAYS: None ABSTAIN: None ABSENT: C/Ziner, M/Ferro

**TOWNSHIP COMMITTEE MINUTES:**

**1. Regular Meeting Minutes – September 18, 2024**

Motion to adopt regular meeting minutes of September 18, 2024 was moved by C/Davis; second by C/Zabrosky.

**ROLL CALL VOTE:**

AYES: C/Davis, DM/Morris, C/Zabrosky,  
NAYS: None ABSTAIN: None ABSENT: C/Ziner, M/Ferro

**2. Executive Meeting Minutes – September 18, 2024**

Motion to adopt Executive Meeting Minutes of September 18, 2024 was moved by C/Davis; second by C/Zabrosky.

**ROLL CALL VOTE:**

AYES: C/Davis, DM/Morris, C/Zabrosky  
NAYS: None ABSTAIN: None ABSENT: C/Ziner, M/Ferro

**3. Special Meeting Minutes – September 24, 2024**

Motion to adopt Special Meeting Minutes of September 24, 2024 was moved by C/Davis; second by C/Zabrosky.

**ROLL CALL VOTE:**

AYES: DM/Morris, C/Zabrosky, C/Davis  
NAYS: None ABSTAIN: None ABSENT: C/Ziner, M/Ferro

**APPLICATION FOR A RAFFLE LICENSE:**

1. Heart of New Jersey Chorus Sweet Adelines Intl, RA #328, Off-Premise 50/50 Raffle to be held at 5:00pm on December 7, 2024 at 18 Schoolhouse Road.

Motion to approve was moved by C/Zabrosky; second by DM/Morris. All in Favor.

2. Heart of New Jersey Chorus Sweet Adelines Intl, RA #329, On-Premise Merchandise Raffle to be held on December 7, 2024 from 3:00pm – 5:00pm at 18 Schoolhouse Road.

Motion to approve was moved by C/Zabrosky; second by C/Davis. All in Favor.

3. St. Joseph Catholic Church, RA #330, Off-Premise 50/50 Raffle to be held at 12:30pm on December 15, 2024 at 91 Stillhouse Road.

Motion to approve was moved by C/Zabrosky; second by C/Davis. All in Favor.

**LIAISON REPORTS:**

C/Zabrosky stated that the Millstone Township Seniors are looking for yarn donations for a Lap Blanket for the Veterans in Wheelchairs project. If you can crochet or want to learn, please join the Millstone Township Seniors every Wednesday at the Community Center located at 463 Stagecoach Road, Upper Level, from 10am-2pm.

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C/Davis stated that Patty Basco resigned from the Shade Tree Commission. There are currently some openings on the Shade Tree Commission and if you are interested, please complete a Talent Bank Application on the Township website at [www.millstonenj.gov](http://www.millstonenj.gov).

NEW BUSINESS:

The Township Administrator stated the following: Shade Tree Commission is working on plans for planting trees at Millstone Park and adding benches, possibly doing commemorative benches as some residents have offered to donate money towards this; Monmouth County has awarded Millstone Township a grant for a pavilion at Millstone Park; the Township Engineer is working on the last phase of paving for Stillhouse Road from Stagecoach Road to Paint Island Spring Road. Also thanked the Fire Department/EMS for all they do and welcomed the new Building Subcode/Inspector.

OLD BUSINESS:

1. Fall Brush Drop Off Dates – 10/19, 10/26, 11/2, 11/9 at 15 Baird Road, 8am – 1pm.

COMMENTS FROM THE DAIS:

C/Davis reminds residents that the General Election is on November 5, 2024 and to exercise your right to vote.

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

DM/Morris opens the meeting to the public at 8:41 pm.

Ryan Walker asked if there was any update on the situation where cars are passing school buses and suggested cameras be installed on the school buses. C/Zabrosky stated that this is a huge problem and buses are already equipped with cameras.

DM/Morris closes the meeting to the public at 8:45 pm.

ADJOURNMENT:

Motion to adjourn was moved by C/Davis; second by DM/Morris. All in Favor.

Time Out 8:45 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

October 2, 2024 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on October 16, 2024.

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Kathleen Hart, RMC  
Municipal Clerk