

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR DECEMBER 18, 2024**

Mayor Ferro calls the meeting to order at 7:00 p.m. followed by a flag salute and a moment of silence.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the annual meeting notice which was mailed to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 21, 2023.

ROLL CALL: Committeeperson Eric Davis – present, Deputy Mayor Chris Morris –present, Committeeperson Tara Zabrosky – present, Committeeperson Jeff Ziner – present and Mayor Al Ferro - present. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 24-237 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by C/Ziner; second by C/Davis.

Municipal Clerk read Resolution 24-237 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, C/Ziner, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

Time In: 7:02 p.m.

Motion to adjourn Executive Session was moved by C/Ziner; second by C/Zabrosky with an All in Favor.

Time Out: 7:46 p.m.

Mayor Ferro calls the meeting to order 8:00 p.m. followed by a flag salute and a moment of silence.

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person’s public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

CORRESPONDENCE:

1. Resignation received from Lori Majeski, Deputy CFO, effective immediately.
2. Statement of Determination received from Monmouth County Board of County Canvassers that Tara Zabrosky and Eric Davis were duly elected at the November 5, 2024 General Election.
3. Resignation received from Sean Marelli, DPW Laborer, effective December 13, 2024.
4. Resignation received from Beth Keirnan, Deputy Tax Collector, effective December 4, 2024.

ORDINACES:

SECOND READING  
ORDINANCE 24-22

AMENDING CHAPTER II (ADMINISTRATION) PAYROLL OF THE REVISED GENERAL ORDINANCE OF THE TOWNSHIP OF MILLSTONE BY FIXING SALARY RANGES OF THE TOWNSHIP OFFICIALS AND EMPLOYEES; IN THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance fixes salary ranges for Township Officials and Employees for 2025.

Affidavit of Publication Presented

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR DECEMBER 18, 2024

Mayor Ferro opens the public hearing at 8:02 p.m.

Tony Cacciotti, 9 Cheryl Lane questions the ordinance minimum and maximum ranges listed and does the maximum show the raise for that title position. M/Ferro stated that this is just a range for that position and does not mean that title position will get the maximum. For union employees, the contract sets forth the raises. For management it goes according to the salary range and increases must come before the Township Committee for approval.

Mayor Ferro closes the public hearing at 8:06 p.m.

Motion to adopt was moved by DM/Morris; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, C/Davis, DM/Morris, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

SECOND READING

ORDINANCE 24-23 AN ORDINANCE AMENDING CHAPTER V FEES, SECTION 5-14 (FEES FOR CHAPTER XIV: BUILDING AND HOUSING), SUBSECTION 5-14.3 (STATE UNIFORM CONSTRUCTION CODE FEE), OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends Chapter 5-14 Fees for Building and Housing as per state regulations and provides the fees to be applied for permits obtained under Chapter XIV, Building and Housing.

Affidavit of Publication Presented

Mayor Ferro opens the public hearing at 8:07 p.m.

No public comment.

Mayor Ferro closes the public hearing at 8:07 p.m.

Motion to adopt was moved by C/Ziner; second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, C/Davis, DM/Morris, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

RESOLUTION:

24-238 Resolution to Transfer Funds on Current Year Appropriations #3

Motion to adopt was moved by DM/Morris; second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, C/Davis, DM/Morris, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM "CONSENT AGENDA" ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

24-239 Resolution Increasing Contract Amount for the Township Attorney for the Calendar Year 2024

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR DECEMBER 18, 2024**

- 24-240 Resolution Amending Terms of Conditional Approval of Mining Permit for Buck Mining and Materials, Inc., Block 28, Lots 11 & 13.01
- 24-241 Resolution Establishing the 2025 Annual Schedule of Meetings for the Millstone Township Committee
- 24-242 Resolution Authorizing Schedule of Holidays for 2025
- 24-243 Resolution Listing Holidays to be Observed by the Mining Operators in Millstone Township For 2025
- 24-244 Resolution to Designate Official Newspapers Which will Receive Public Notices for 2025
- 24-245 Resolution Awarding a Contract for Curbside Recyclable Material Collection and Disposal Services for the Township of Millstone
- 24-246 Resolution Authorizing the Purchase of a Ford Escape Active AWD as per ESCNJ Co-Op
- 24-247 Resolution Authorizing Voiding of Checks and Adding Funds Back to Millstone Township Account
- 24-248 Payment of Vouchers – December 18, 2024
- 24-249 Resolution Authorizing 2025 Salaries for Union and Non-Union Employees
- 24-250 Resolution Supporting Amendment of the Fair Housing Act (FHA) as Proposed by the New Jersey Institute of Local Government Attorneys (NJILGA)
- 24-251 Resolution: Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Community Affairs for “Millstone Park Improvements – Rest and Reflect by Enhancing the Park with Shade Trees and Benches”

Motion to adopt was moved by C/Ziner; second by C/Zabrosky.

**ROLL CALL VOTE:**

AYES: C/Ziner, C/Davis, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

**REPORTS FROM VARIOUS DEPARTMENTS FOR NOVEMBER 2024:**

Tax Collector	\$9,587,329.63
Clerk Report	\$ 705.00
Dog License	\$ 83.20
Municipal Court	\$ 6,007.68
Recreation	\$ 13,864.80
Construction	\$ 32,956.00
COAH	\$ 16,529.00
2024 Interest Revenue	

Motion to file was moved by DM/Morris; second by C/Davis with an All in Favor.

**TOWNSHIP COMMITTEE MINUTES:**

1. Regular Meeting Minutes – December 4, 2024

Motion to adopt was moved by C/Davis; second by C/Ziner.

AYES: C/Ziner, C/Davis, DM/Morris, C/Zabrosky, M/Ferro  
NAYS: None ABSTAIN: None ABSENT: None

**LIAISON REPORTS:**

C/Zabrosky stated that at the Board of Education last meeting, Trooper Solano from the NJSP who is the School Resource Officer for Millstone came to the meeting and discussed the passing of school buses. The signs are working well as they only had one violation.

**MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR DECEMBER 18, 2024**

C/Davis stated that the Environmental Commission will be holding a Stream Clean Up on April 12, 2025 and is in need of volunteers. More information will come out. The Environmental Commission also does monthly testing of the water bodies in Millstone. A salt study will be done this winter to see how the salt impacts the waterways.

DM/Morris stated that Winer Wonderland went very well and was a well-attended event.

M/Ferro stated that at the OEM meeting they did a tabletop exercise that went very well and that they will also start reviewing the Emergency Operation Plan (EOP) to submit to the County by July 2025 for their review and approval. The Fire Department is having Santa on the fire truck on Sunday, December 22<sup>nd</sup>. It will begin at 1pm going to Roosevelt Borough Hall, Wagner Farm Park, Brandywine and end at Millstone Park around 2pm.

NEW BUSINESS:

1. Township Committee Reorganization Meeting is scheduled for Tuesday, January 7, 2025 @ 7PM.

OLD BUSINESS: None

COMMENTS FROM THE DAIS:

M/Ferro wishes all a happy and healthy New Year!

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

M/Ferro opens the meeting to the public at 8:17 pm.

No public comment.

M/Ferro closes the meeting to the public at 8:17 pm.

ADJOURNMENT:

Motion to adjourn was moved by C/Ziner; second by C/Davis. All in Favor.

Time Out 8:18 p.m.

Audio of the meeting is available in the Municipal Clerks Office.

December 18, 2024 Township Committee Regular Meeting Minutes approved at a Township Committee meeting held on January 15, 2025.

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Kathleen Hart, RMC  
Municipal Clerk