

MILLSTONE TOWNSHIP COMMITTEE MEETING MINUTES FOR APRIL 16, 2025

Deputy Mayor Morris calls the meeting to order at 7:06 p.m.

STATEMENT OF NOTICE AS REQUIRED BY P.L. 1975, C231 IS READ.

I hereby announce that pursuant to the Open Public Meeting Act, adequate notice of this meeting has been provided in the annual meeting notice which was transmitted to the Asbury Park Press and the Trenton Times, posted on the public announcements bulletin board in Town Hall and filed in the Office of the Township Clerk on December 20, 2024.

ROLL CALL: Committeeman Eric Davis – present, Deputy Mayor Chris Morris – present, Committeeman Tara Zabrosky – present, Committeeman Jeff Ziner – present and Mayor Al Ferro – absent. Also, in attendance: Brian Chabarek, Esq. - Township Attorney, Kevin Abernethy – Township Administrator and Kathleen Hart - Municipal Clerk.

Resolution 25-97 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded was moved by C/Ziner; second by C/Davis.

Municipal Clerk read Resolution 25-97 Authorizing the Holding of an Executive Session, at Which the Public Shall be Excluded into the record.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, C/Ziner

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

Time In: 7:07 p.m.

Motion to adjourn Executive Session was moved by C/Davis, second by C/Ziner with an all in favor.

Time Out: 8:00 p.m.

DM/Morris calls the meeting to order 8:02 p.m. followed by a flag salute and a moment of silence.

Municipal Clerk read, the following statement:

All attendees and participants agree to conduct themselves in a manner appropriate for public gathering. Individual speakers should be advised that no right of privacy protects a person's public comments made in a public forum. Accordingly, all participants bear responsibility for their own statements and commentary.

RESOLUTIONS:

25-98 Resolution Acknowledging Receipt and Review of Planning Board Consistency Report for Ordinance 25-03

Motion to adopt was moved by C/Ziner, second by C/Zabrosky.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, C/Ziner

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

ORDINANCE:

SECOND READING
ORDINANCE 25-03

AN ORDINANCE AMENDING CHAPTER 5 (FEES), SECTION 5-16 (FEES FOR TRAILERS AND MOBILE HOMES), SECTION 5-16.1 (PERMITTED USES), CHAPTER 35 (LAND USE AND DEVELOPMENT REGULATIONS), SECTION 35-7 (OFF STREET PARKING AND LOADING REGULATIONS), SECTION 35-7-3.7 (MOBILE HOMES), AND

SECTION 35-7-3.8 (PARKING AND STORAGE OF COMMERCIAL VEHICLES IN ALL ZONING DISTRICTS) OF THE REVISED ORDINANCES OF THE TOWNSHIP OF MILLSTONE, COUNTY OF MONMOUTH, STATE OF NEW JERSEY

EXPLANATORY STATEMENT: This Ordinance amends Chapter 5 (Fees), Section 5-16 (Fees for Trailers and Mobile Homes), Section 5-16.1 (Permitted uses) insofar as fees are concerned, and amends Chapter 35 (Land Use and Development Regulations), Section 35-7 (Off Street Parking and Loading Regulations), Section 35-7-3.7 (Mobile Homes) as well as Section 35-7-3.8 (Parking and Storage of Commercial Vehicles in all Zoning Districts) insofar as the length of time a license may be granted for.

Affidavit of Publication Presented.

DM/Morris opens the public hearing at 8:05p.m.

No public comment.

DM/Morris closes the public hearing at 8:05p.m.

Motion to adopt was moved by C/Davis, second by C/Ziner.

ROLL CALL VOTE:

AYES: DM/Morris, C/Zabrosky, C/Ziner, C/Davis

NAYS: None ABSTAIN: None ABSENT: M/Ferro

RESOLUTION:

25-99 Resolution for Setting forth Reason for Delay of Introduction of Municipal Budget for 2025

Motion to adopt was moved by C/Ziner, second by DM/Morris.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Davis, C/Ziner, DM/Morris

NAYS: None ABSTAIN: None ABSENT: M/Ferro

25-100 Introduction of the Municipal Budget for the Year 2025

Motion to adopt was moved by C/Zabrosky, second by C/Ziner.

AYES: C/Davis, C/Ziner, DM/Morris, C/Zabrosky

NAYS: None ABSTAIN: None ABSENT: M/Ferro

Public Hearing to be held on May 21, 2025 at 8:00 p.m. at the Millstone Township Meeting Room, 215 Millstone Road, Perrineville, NJ 08535

RESOLUTIONS: CONSENT RESOLUTION POSTED ON BULLETIN BOARD.

ALL MATTERS LISTED UNDER ITEM “CONSENT AGENDA” ARE CONSIDERED ROUTINE BY THE TOWNSHIP COMMITTEE AND WILL BE ENACTED BY ONE (1) MOTION IN THE FORM LISTED BELOW. THERE WILL BE NO SEPARATE DISCUSSION ON THESE ITEMS, IF DISCUSSION IS DESIRED OF ANY ITEM, THAT ITEM WILL BE CONSIDERED SEPARATELY.

25-101 Resolution Authorizing State Contract Purchase for Municipal Management Software

25-102 Resolution Authorizing Execution of a Corrective Deed for Block 57.01, Lot 20.01 known as 6 Novad Court

25-103 Resolution Directing Tax Collector to Cancel Real Estate Taxes on Block 20.03, Lot 8

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- 25-104 Governing Body Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"
- 25-105 Resolution Amending Resolution 25-95 Which Appointed a Part-Time Secretary to the Open Space Preservation Council and Agricultural Advisory Council to Include the Position of Part-Time Floater
- 25-106 Resolution Appointing Part-Time Electrical Subcode Official and Electrical Inspector
- 25-107 Payment of Vouchers – April 16, 2025
- 25-108 Resolution Authorizing Purchase of Diesel Fuel Under State Contract Number 19-FOOD-01102

Motion to adopt was moved by C/Ziner, second by DM/Morris.

ROLL CALL VOTE:

AYES: C/Ziner, C/Davis, DM/Morris, C/Zabrosky

NAYS: None ABSTAIN: None ABSENT: M/Ferro

REPORTS FROM VARIOUS DEPARTMENTS FOR MARCH 2025:

Tax Collector	\$357,583.72
Clerks Report	\$ 1,360.00
Dog License	\$ 855.00
Municipal Court	\$ 10,215.10
Recreation	\$ 36,203.10
Construction	\$ 64,676.00
COAH	\$ 11,486.00
2025 Interest Revenue	
2024 Tax Collectors Annual Report	

Motion to file was moved by C/Zabrosky, second by C/Davis with an all in favor.

TOWNSHIP COMMITTEE MINUTES:

1. Regular Meeting Minutes – March 19, 2025

Motion to adopt was moved by C/Ziner, second by C/Davis.

ROLL CALL VOTE:

AYES: C/Davis, C/Zabrosky, C/Ziner

NAYS: None ABSTAIN: DM/Morris ABSENT: M/Ferro

2. Executive Meeting Minutes – March 19, 2025

Motion to adopt was moved by C/Zabrosky, second by C/Ziner.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, Davis

NAYS: None ABSTAIN: DM/Morris ABSENT: M/Ferro

3. Regular Meeting Minutes – April 2, 2025

Motion to adopt was moved by C/Ziner, second by C/Davis.

ROLL CALL VOTE:

AYES: C/Zabrosky, C/Ziner, C/Davis, DM/Morris

NAYS: None ABSTAIN: None ABSENT: M/Ferro

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4. Executive Meeting Minutes – April 2, 2025

Motion to adopt was moved by C/Zabrosky, second by C/Ziner.

ROLL CALL VOTE:

AYES: C/Ziner, C/Davis, DM/Morris, C/Zabrosky

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

APPLICATION FOR PRIVATE PARTY

1. Jeyakumar Aiyathurai, 41 Robbins Road South has submitted an application for a private party on June 7, 2025 to be held at 41 Robbins Road South.

Motion to approve was moved by C/Davis, second by C/Ziner.

ROLL CALL VOTE:

AYES: C/Davis, DM/Morris, C/Zabrosky, C/Ziner

NAYS: None

ABSTAIN: None

ABSENT: M/Ferro

LIAISON REPORTS

C/Zabrosky mentions the Clam Bake will be held on June 1, 2025 at Wagner Farm Park, 15 Baird Rd, Millstone, NJ 08510. For more information, the flyer is posted on the Township website.

C/Davis extended his gratitude to all that volunteered, along with DPW, for the annual stream cleanup. Despite the weather there was a good turnout. The cleanup was conducted on the side of Route 33 adjacent to the Millstone River. He also noted that a lot of garbage was picked up and hopes that it can be kept clean.

C/Ziner mentions that the Board of Education will be presenting their budget on Tuesday April 22, 2025 at the Middle School at 6:30 pm. He strongly suggests that residents attend and ask questions due to the fact that 70% of the taxes you pay are applied to the school district.

DM/Morris mentioned that the Township was awarded a grant in the amount of \$83,000.00 to add benches and trees to Millstone Park. Further information will be provided on the website with details as to the placement of trees and benches when the project commences.

The Township Administrator mentions that the grand re-opening of the Clarksburg Cultural Center will be held on April 26, 2025 at the Clarksburg Cultural Center. John Fabiano with the Monmouth County Historical Committee, will be donating his time to give a summary of Molly Pitcher's contribution to history.

NEW BUSINESS: NONE

OLD BUSINESS: NONE

COMMENTS FROM THE DAIS: NONE

PRIVILEGE OF THE FLOOR: (Limited to ½ Hour)

DM/Morris opens the meeting to the public hearing at 8:14 p.m.

No public comment.

DM/Morris closes the meeting to the public at 8:15 p.m.

ADJOURNMENT:

Motion to adjourn: Moved by DM/Morris; second by C/Ziner with an all in Favor.

Time Out 8:15 p.m.

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Audio of the meeting is available in the Municipal Clerks Office.

April 16, 2025 Township Committee Meeting Minutes approved at a Township Committee meeting held on May 7, 2025.

Kathleen Hart, RMC
Municipal Clerk